



**CITY OF SANTA BARBARA  
PARKS AND RECREATION DEPARTMENT  
PARKS AND RECREATION COMMISSION MINUTES**

**REGULAR MEETING  
Wednesday, August 23, 2017  
COUNCIL CHAMBERS, 735 ANACAPA STREET**

**CALL TO ORDER**

Chair Beebe Longstreet called the meeting to order at 4:00 p.m. at City Council Chambers.

**PLEDGE OF ALLEGIANCE**

Chair Beebe Longstreet

**ROLL CALL**

**Commissioners and Staff Present**

Chair Beebe Longstreet  
Vice Chair Nichol Clark – arrived at 4:02  
Commissioner Tara Armbruster  
Commissioner Ed Cavazos  
Commissioner Jacob Lesner-Buxton  
Commissioner Andria Martinez Cohen  
Commissioner Roger Perry  
Parks and Recreation Director Jill Zachary  
Creeks Manager Cameron Benson  
Urban Forest Superintendent Tim Downey  
Creeks Code Enforcement Officer Chris Clark  
Executive Assistant Rose Nevarez

**CHANGES TO THE AGENDA:** None

**WRITTEN COMMUNICATIONS:** None

**PUBLIC COMMENT:** None

**YOUTH COUNCIL REPORT:** SB Youth Council Chair Jensen Steady reported on the ALMA Project, the Youth Council's planned participation in the Day of Caring on September 16<sup>th</sup>, and their partnership with Future Leaders of America and the Coalition of Youth Advocates to host a City Council Candidates Forum on October 16<sup>th</sup>. In addition,

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the Youth Council will be working with City TV to produce a short public service announcement on second-hand smoke. There are 5 current vacancies on the Youth Council and they are looking to fill those seats and for volunteers to participate without voting privileges until vacancies are filled.

**COMMISSIONER COMMITTEE ASSIGNMENT REPORTS:**

Commissioner Cavazos attended and reported on the Youth Council Committee meeting and the PARC Foundation Board meeting. He also reported on the success of the final Summer Youth Concert.

Vice Chair Clark attended the Street Tree Advisory Committee site visit to view the trees on the current agenda.

Commissioner Martinez Cohen attended and reported on the Creeks Advisory Committee site visit to the Las Positas Creek Restoration Project and Arroyo Burro Restoration Project at Hidden Valley Park on August 16<sup>th</sup>.

Commissioner Armbruster was unable to attend the Golf Advisory Committee but reported that the Men's and Women's Clubs, as well as the Executive Women's Golf Association, are looking for new members.

**COMMISSION AND STAFF COMMUNICATIONS:** None

**CEREMONIAL ITEMS:**

**1. Subject: Employee Recognition – Service Award Pins**

Director Jill Zachary recognized Parks Supervisor Ramiro Arroyo for 5 years of service.

**CONSENT ITEMS:**

**2. Subject: Summary of Council Actions – For Information (Attachment)**

No comments.

**3. Subject: Minutes – For Action (Attachment)**

Recommendation: That the Commission waive the reading and approve the minutes of the Regular Meeting of July 26, 2017.

The Commission received the items.

**Motion:**

**Commissioner Martinez Cohen / Perry to waive the reading and approve the Minutes of the Regular Meeting of July 26, 2017.**

**Vote:**

**Majority voice vote (4/0) (Abstain: Armbruster, Cavazos, Lesner-Buxton)**

**STREET TREE ADVISORY COMMITTEE ITEMS**

Any action of the Parks and Recreation Commission made pursuant to Municipal Code Chapter 15.20, Tree Planting and Maintenance or 15.24, Preservation of Trees, may be appealed to the City Council within ten days, pursuant to provisions of Section 1.30.050 of the Municipal Code.

**4. Subject: Street Tree Advisory Committee Recommendations – For Action (Attachments)**

Documents:

- Staff Report dated August 23, 2017
- Staff PowerPoint presented by Staff

Speakers:

- Urban Forest Superintendent Tim Downey
- Public Speaker Thomas Bannigan (Item 4.A.2.)
- Street Tree Advisory Committee Member Duke McPherson (Item 4.A.2.)
- Public Speaker Anthony Nelson (Item 4.B.2.)

Recommendation: That the Commission:

A. Deny the following Street Tree removal requests:

1. 232 Cottage Grove Ave. – *Aurantiarpa rhombifolium*, Diamond Pittosporum – RJ Spann Construction

The Commission received the report, and the following action was taken.

**Motion:**

**Commissioner Clark / Cavazos to deny the removal of the Diamond Pittosporum.**

**Vote:**

**Unanimous voice vote (7/0)**

636 Ricardo Ave. – *Calocedrus decurrens*, Incense Cedar – Thomas and Cheryl Banigan

The Commission received the report, listened to testimony from the speakers, their questions were answered and the following action was taken.

**Motion:**

**Commissioner Lesner-Buxton / Cavazos to approve the removal of the Incense Cedar on the condition that a replacement Incense Cedar be planted.**

**Vote:**

**Failed to Pass voice vote (3/4) (Nay: Clark, Longstreet, Martinez Cohen, Perry)**

**Motion:**

**Commissioner Clark / Martinez Cohen to deny the removal of the Incense Cedar.**

**Vote:**

**Majority voice vote (4/3) (Nay: Armbruster, Cavazos, Lesner-Buxton)**

**B. Conditionally approve the following Setback Tree removal requests:**

**1. 2920 Hermosa Rd. – *Dracaena draco*, Dragon Tree – Larry Niday**

The Commission received the report, their questions were answered and the following action was taken.

**Motion:**

**Commissioner Martinez Cohen / Perry to approve the setback tree removal of the Dragon Tree on the condition it is replaced with a 15 gallon street tree.**

**Vote:**

**Unanimous voice vote (7/0)**

**2. 2109 Alameda Padre Serra – (9) *various trees* – Anthony S. Nelson**

The Commission received the report, listened to testimony from the speaker, their questions were answered and the following action was taken.

**Motion:**

**Commissioner Clark / Armbruster to approve the setback tree removal of the various trees and the two street trees on the condition the street trees be replaced with 15 gallon trees as designated by the Street Tree Advisory Committee.**

**Vote:**

**Unanimous voice vote (7/0)**

## **ADMINISTRATIVE AND STAFF REPORTS**

### **5. Subject: Director's Report – For Information (Attachment)**

Documents:

-Staff Report dated August 23, 2017

Speakers:

-Parks and Recreation Director Jill Zachary

Recommendation: That the Commission receive a report on the status of the various Parks and Recreation Department initiatives and activities.

Director Jill Zachary reported on the Concerts in the Park series and the upcoming Free Classes Week September 11<sup>th</sup> – 16<sup>th</sup> at the Carrillo Recreation Center, the 18<sup>th</sup> Annual Creek Week September 16<sup>th</sup> – 24<sup>th</sup>, and the 26<sup>th</sup> Annual Day of Caring on September 16<sup>th</sup>.

The Commission received the report and their questions were answered.

### **6. Subject: Water Quality Code Enforcement Program Update – For Information (Attachment)**

Documents:

-Staff Report dated August 23, 2017

-Staff PowerPoint presented by Staff

Speaker:

- Creeks Code Enforcement Officer Chris Clark

Recommendation: That the Commission receive a status report on the Fiscal Year 2017 Storm Water/Urban Runoff Pollution Prevention and Enforcement Program and the related creek clean-ups.

Code Enforcement Office Clark reported on the illicit discharge enforcement process and creek clean-ups.

The Commission received the report, their questions were answered, and they thanked Code Enforcement Officer Clark and commended him on his work.

**OLD BUSINESS:** None

**NEW BUSINESS:**

### **7. Subject: Advisory Committee Liaison Appointments – For Action (Attachment)**

Recommendation: That the Commission consider the appointment of advisory committee liaisons.

Advisory Committee Liaison Appointments will remain the same with the exception of Commissioner Perry replacing Commission Martinez Cohen as the Liaison to the Santa Barbara Arts and Crafts Show Advisory Committee.

The Front Country Trails Task Group was removed from the list as it is on hiatus. It will be included again if it becomes active.

**8. Subject: Annual Election of Chair and Vice Chair – For Action**

Recommendation: That the Commission elect a Chair and Vice Chair to serve as presiding officer for the period of September 1, 2017 through July 30, 2018.

**Motion:**

**Commissioner Clark / Martinez Cohen to elect Chair Longstreet as Commission Chair for the period of September 1, 2017 through July 30, 2018.**

**Vote:**

**Unanimous voice vote (7/0)**

**Motion:**

**Commissioner Cavazos / Martinez Cohen to elect Vice Chair Clark as Commission Vice Chair for the period of September 1, 2017 through July 30, 2018.**

**Vote:**

**Unanimous voice vote (7/0)**

**ADJOURNMENT**

At 5:46 p.m., with no further business to be addressed by the Commission, the meeting was adjourned.

Respectfully submitted,

Jill E. Zachary  
Parks and Recreation Director