



**CITY OF SANTA BARBARA
PARKS AND RECREATION DEPARTMENT
PARKS AND RECREATION COMMISSION MINUTES**

**REGULAR MEETING
Wednesday, July 26, 2017
COUNCIL CHAMBERS, 735 ANACAPA STREET**

CALL TO ORDER

Chair Beebe Longstreet called the meeting to order at 4:04 p.m. at City Council Chambers.

PLEDGE OF ALLEGIANCE

Chair Beebe Longstreet

ROLL CALL

Commissioners and Staff Present

Chair Beebe Longstreet
Vice Chair Nichol Clark
Commissioner Andria Martinez Cohen
Commissioner Roger Perry
Parks and Recreation Director Jill Zachary
Assistant Parks and Recreation Director Rich Hanna
Recreation Manager Judith McCaffrey
Parks Manager Santos Escobar
Creeks Manager Cameron Benson
Urban Forest Superintendent Tim Downey
Creeks Restoration Planner Erin Markey
Executive Assistant Rose Nevarez

Commissioners Absent

Commissioner Jacob Lesner-Buxton
Commissioner Ed Cavazos
Commissioner Tara Armbruster

CHANGES TO THE AGENDA: None

WRITTEN COMMUNICATIONS: None

PUBLIC COMMENT: None

YOUTH COUNCIL REPORT: None

COMMISSIONER COMMITTEE ASSIGNMENT REPORTS:

Vice Chair Clark attended the regular PARC Foundation Board meeting.

COMMISSION AND STAFF COMMUNICATIONS: None

CEREMONIAL ITEMS:

1. Subject: Employee Recognition – Service Award Pins

Director Jill Zachary recognized Administrative Analyst Mandy Burgess and Administrative Specialist Jessica Martinez for 5 years of service, and Creeks Manager Cameron Benson for 10 years of service.

CONSENT ITEMS:

2. Subject: Summary of Council Actions – For Information (Attachment)

No comments.

3. Subject: Minutes – For Action (Attachment)

Recommendation: That the Commission waive the reading and approve the minutes of the Regular Meeting of June 28, 2017.

The Commission received the items.

Motion:

Commissioner Martinez Cohen / Clark to waive the reading and approve the Minutes of the Regular Meeting of June 28, 2017.

Vote:

Majority voice vote (3/0) (Abstain: Perry)

STREET TREE ADVISORY COMMITTEE ITEMS

Any action of the Parks and Recreation Commission made pursuant to Municipal Code Chapter 15.20, Tree Planting and Maintenance or 15.24, Preservation of Trees, may be appealed to the City Council within ten days, pursuant to provisions of Section 1.30.050 of the Municipal Code.

4. Subject: Street Tree Advisory Committee Recommendations – For Action (Attachments)

Documents:

- Staff Report dated July 26, 2017
- Staff PowerPoint presented by Staff

Speakers:

- Urban Forest Superintendent Tim Downey

Recommendation: That the Commission:

A. Approve the following Street Tree removal request:

1. 129 Castillo St. – (1) *Platanus racemosa*, California Sycamore and (6) *Washingtonia robusta*, Mexican Fan Palms – Peter Georgi, Carriage Museum

The Commission received the report, and the following action was taken.

Motion:

Commissioner Clark / Martinez Cohen to approve the removals of the one California Sycamore and six Mexican Fan Palms.

Vote:

Unanimous voice vote (4/0)

B. Conditionally approve the following Setback Tree removal request:

1. 3717 Barcelona Dr. – *Pinus pinea*, Italian Stone Pine – Peterson’s Tree Care, Inc.

The Commission received the report, their questions were answered and the following action was taken.

Motion:

Commissioner Martinez Cohen / Clark to approve the setback tree removal of the Italian Stone Pine on the condition it is replaced with an evergreen tree that can achieve 25 feet in height.

Vote:

Unanimous voice vote (4/0)

ADMINISTRATIVE AND STAFF REPORTS

5. Subject: Director’s Report – For Information (Attachment)

Documents:

- Staff Report dated July 26, 2017

Speakers:

-Parks and Recreation Director Jill Zachary

Recommendation: That the Commission receive a report on the status of the various Parks and Recreation Department initiatives and activities.

Director Jill Zachary reported on the 4th of July celebration cleanup, a new Champion Tree designation in West Alameda Plaza, and the Mission Rose Garden volunteer event taking place on Tuesday, August 1st.

The Commission received the report and their questions were answered.

6. Subject: Annual Advisory Committee Reports – For Information (Attachment)

Documents:

-Staff Reports dated July 26, 2017

Recommendation: That the Commission receive the Annual Advisory Committee Reports.

The Commission received the reports and Chair Longstreet thanked those that serve on the Committees and volunteer their time.

7. Subject: Arroyo Burro Open Space Restoration Project Update – For Information (Attachments)

Documents:

-Staff Report dated July 26, 2017

-Staff PowerPoint presented by Staff

Speaker:

-Creeks Restoration Planner Erin Markey

Recommendation: That the Commission receive a report on the Arroyo Burro Open Space Restoration Project.

Creeks Restoration Planner Erin Markey reported on community outreach, existing conditions, and project outcomes. Staff anticipates 65% of designs to be completed in late fall 2017 and project completion by November of 2018.

The Commission received the report and their questions were answered.

OLD BUSINESS: None

NEW BUSINESS: None

ADJOURNMENT

At 4:40 p.m., with no further business to be addressed by the Commission, the meeting was adjourned.

Respectfully submitted,

Jill E. Zachary
Parks and Recreation Director