



**CITY OF SANTA BARBARA  
PARKS AND RECREATION DEPARTMENT  
PARKS AND RECREATION COMMISSION MINUTES**

**REGULAR MEETING  
Wednesday, July 26, 2017  
COUNCIL CHAMBERS, 735 ANACAPA STREET**

**CALL TO ORDER**

Chair Beebe Longstreet called the meeting to order at 4:04 p.m. at City Council Chambers.

**PLEDGE OF ALLEGIANCE**

Chair Beebe Longstreet

**ROLL CALL**

**Commissioners and Staff Present**

Chair Beebe Longstreet  
Vice Chair Nichol Clark  
Commissioner Andria Martinez Cohen  
Commissioner Roger Perry  
Parks and Recreation Director Jill Zachary  
Assistant Parks and Recreation Director Rich Hanna  
Recreation Manager Judith McCaffrey  
Parks Manager Santos Escobar  
Creeks Manager Cameron Benson  
Urban Forest Superintendent Tim Downey  
Creeks Restoration Planner Erin Markey  
Executive Assistant Rose Nevarez

**Commissioners Absent**

Commissioner Jacob Lesner-Buxton  
Commissioner Ed Cavazos  
Commissioner Tara Armbruster

**CHANGES TO THE AGENDA:** None

**WRITTEN COMMUNICATIONS:** None

**PUBLIC COMMENT:** None

**YOUTH COUNCIL REPORT:** None

**COMMISSIONER COMMITTEE ASSIGNMENT REPORTS:**

Vice Chair Clark attended the regular PARC Foundation Board meeting.

**COMMISSION AND STAFF COMMUNICATIONS:** None

**CEREMONIAL ITEMS:**

**1. Subject: Employee Recognition – Service Award Pins**

Director Jill Zachary recognized Administrative Analyst Mandy Burgess and Administrative Specialist Jessica Martinez for 5 years of service, and Creeks Manager Cameron Benson for 10 years of service.

**CONSENT ITEMS:**

**2. Subject: Summary of Council Actions – For Information (Attachment)**

No comments.

**3. Subject: Minutes – For Action (Attachment)**

Recommendation: That the Commission waive the reading and approve the minutes of the Regular Meeting of June 28, 2017.

The Commission received the items.

**Motion:**

**Commissioner Martinez Cohen / Clark to waive the reading and approve the Minutes of the Regular Meeting of June 28, 2017.**

**Vote:**

**Majority voice vote (3/0) (Abstain: Perry)**

**STREET TREE ADVISORY COMMITTEE ITEMS**

Any action of the Parks and Recreation Commission made pursuant to Municipal Code Chapter 15.20, Tree Planting and Maintenance or 15.24, Preservation of Trees, may be appealed to the City Council within ten days, pursuant to provisions of Section 1.30.050 of the Municipal Code.

**4. Subject: Street Tree Advisory Committee Recommendations – For Action (Attachments)**

Documents:

- Staff Report dated July 26, 2017
- Staff PowerPoint presented by Staff

Speakers:

- Urban Forest Superintendent Tim Downey

Recommendation: That the Commission:

A. Approve the following Street Tree removal request:

1. 129 Castillo St. – (1) *Platanus racemosa*, California Sycamore and (6) *Washingtonia robusta*, Mexican Fan Palms – Peter Georgi, Carriage Museum

The Commission received the report, and the following action was taken.

**Motion:**

**Commissioner Clark / Martinez Cohen to approve the removals of the one California Sycamore and six Mexican Fan Palms.**

**Vote:**

**Unanimous voice vote (4/0)**

B. Conditionally approve the following Setback Tree removal request:

1. 3717 Barcelona Dr. – *Pinus pinea*, Italian Stone Pine – Peterson's Tree Care, Inc.

The Commission received the report, their questions were answered and the following action was taken.

**Motion:**

**Commissioner Martinez Cohen / Clark to approve the setback tree removal of the Italian Stone Pine on the condition it is replaced with an evergreen tree that can achieve 25 feet in height.**

**Vote:**

**Unanimous voice vote (4/0)**

**ADMINISTRATIVE AND STAFF REPORTS**

**5. Subject: Director's Report – For Information (Attachment)**

Documents:

- Staff Report dated July 26, 2017

Speakers:

-Parks and Recreation Director Jill Zachary

Recommendation: That the Commission receive a report on the status of the various Parks and Recreation Department initiatives and activities.

Director Jill Zachary reported on the 4<sup>th</sup> of July celebration cleanup, a new Champion Tree designation in West Alameda Plaza, and the Mission Rose Garden volunteer event taking place on Tuesday, August 1<sup>st</sup>.

The Commission received the report and their questions were answered.

**6. Subject: Annual Advisory Committee Reports – For Information (Attachment)**

Documents:

-Staff Reports dated July 26, 2017

Recommendation: That the Commission receive the Annual Advisory Committee Reports.

The Commission received the reports and Chair Longstreet thanked those that serve on the Committees and volunteer their time.

**7. Subject: Arroyo Burro Open Space Restoration Project Update – For Information (Attachments)**

Documents:

-Staff Report dated July 26, 2017

-Staff PowerPoint presented by Staff

Speaker:

-Creeks Restoration Planner Erin Markey

Recommendation: That the Commission receive a report on the Arroyo Burro Open Space Restoration Project.

Creeks Restoration Planner Erin Markey reported on community outreach, existing conditions, and project outcomes. Staff anticipates 65% of designs to be completed in late fall 2017 and project completion by November of 2018.

The Commission received the report and their questions were answered.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**ADJOURNMENT**

At 4:40 p.m., with no further business to be addressed by the Commission, the meeting was adjourned.

Respectfully submitted,

Jill E. Zachary  
Parks and Recreation Director