



**CITY OF SANTA BARBARA
PARKS AND RECREATION DEPARTMENT
PARKS AND RECREATION COMMISSION MINUTES**

**REGULAR MEETING
Wednesday, April 27, 2016
COUNCIL CHAMBERS, 735 ANACAPA STREET**

CALL TO ORDER

Chair Lesley Wiscomb called the meeting to order at 4:00 p.m. at City Council Chambers.

PLEDGE OF ALLEGIANCE

Chair Lesley Wiscomb

ROLL CALL

Commissioners and Staff Present

Chair Lesley Wiscomb
Vice Chair Mark Rincon-Ibarra
Commissioner Beebe Longstreet
Commissioner Nichol Clark
Parks and Recreation Director Jill Zachary
Executive Assistant Teasha Blackman
Urban Forest Superintendent Timothy Downey
Administrative Analyst Mandy Burgess
Parks Manager Santos Escobar
Creeks Manager Cameron Benson
Business Manager Mark Sewell
Recreation Manager Judith Cook McCaffrey

Commissioners Absent

Commissioner Ed Cavazos
Commissioner Jim Heaton

CHANGES TO THE AGENDA:

WRITTEN COMMUNICATIONS: None.

PUBLIC COMMENT:

Gene Tyburn
Pete Dal Bello

The meeting was temporarily adjourned at 4:08 pm and reconvened at 4:11 pm.

YOUTH COUNCIL REPORT: None.

COMMISSIONER COMMITTEE ASSIGNMENT REPORTS:

Commissioner Clark reported on the Integrated Pest Management Advisory Committee meeting on April 6 and the PARC “Magic on the Urban Wine Trail” event on April 17 (PARC event).

Commissioner Longstreet reported on the Neighborhood Advisory Council meeting on April 13 (NAC meeting), the Chair and Vice Chair meeting that she attended as Chair of the NAC, and the PARC event.

Vice Chair Rincon-Ibarra reported on the NAC meeting, the Chair and Vice Chair meeting, the Westside meeting on April 21, and the PARC event.

Chair Wiscomb reported on the the Street Tree Advisory Committee meeting on April 7, the PARC event, and the Chair and Vice Chair meeting. She was unable to attend the Golf Advisory Committee.

COMMISSION AND STAFF COMMUNICATIONS: None.

CEREMONIAL ITEMS: None.

CONSENT ITEMS

1. Subject: Summary of Council Actions – For Information (Attachment)

The Commission received this item; there were no questions.

2. Subject: Minutes – For Action (Attachment)

Recommendation: That the Commission waive the reading and approve the minutes of the Regular Meeting of February 24, 2016 and the Special Joint Meeting of the Parks and Recreation Commission and Creeks Advisory Committee of February 17, 2016.

The Commission received the two items. Chair Wiscomb noted a correction to the Recommendation changing the approval for the Regular meeting from February 24, 2016 to March 23, 2016.

Motion:

Commissioner Longstreet / Rincon-Ibarra to waive the reading and approve the Minutes of the regular meeting of March 24, 2016 and the Special Joint Meeting of the Commission and Creeks Advisory Committee of February 17, 2016.

Vote:

Unanimous voice vote. (Absent: Cavazos and Heaton)

STREET TREE ADVISORY COMMITTEE ITEMS

Any action of the Parks and Recreation Commission made pursuant to Municipal Code Chapter 15.20, Tree Planting and Maintenance or 15.24, Preservation of Trees, may be appealed to the City Council within ten days, pursuant to provisions of Section 1.30.050 of the Municipal Code.

3. Subject: Street Tree Advisory Committee Recommendations – For Action (Attachment)

Documents:

- Staff Report dated April 27, 2016
- Staff PowerPoint presented by Staff

Speakers:

- Urban Forest Superintendent Tim Downey

Recommendation: That the Commission:

A. Deny the following Street Tree removal requests:

1. 554 Alan Rd. – *Liquidambar styraciflua*, American Sweetgum – Jeff Ruppert

Motion:

Commissioners Clark / Rincon-Ibarra to concur with the Street Tree Advisory Committee's recommendation to deny the removal of the Sweetgum tree at 554 Alan Road, based on the fact that removal does not meet the findings for removal in which the character of the immediate neighborhood with respect to forestation would not be materially affected by the proposed removal.

Vote:

Unanimous voice vote. (Absent: Cavazos and Heaton)

2. 48 Chase Dr. – (2) *Pyrus kawakamii*, Evergreen Pear – Bryan Van Derhyden

Motion:

Commissioners Longstreet / Clark to approve the recommendation for denial at 48 Chase Drive because it does not meet the standards of good urban forest management.

Vote:

Unanimous voice vote. (Absent: Cavazos and Heaton)

ADMINISTRATIVE AND STAFF REPORTS

OLD BUSINESS None

NEW BUSINESS

4. Subject: Healthy People, Healthy Trails – For Information (Attachments)

Documents:

- Staff Report dated April 27, 2016
- Staff PowerPoint presented by Staff

Speakers:

- Administrative Analyst Mandy Burgess
- Mark Wilkinson, Santa Barbara County Trails Council
- Margaret Weiss, Sansum

Recommendation: That the Commission receive a presentation on the *Healthy People, Healthy Trails* Program.

The Commission unanimously received the report and their questions were answered.

5. Subject: Integrated Pest Management 2015 Annual Report – For Action (Attachments)

Documents:

- Staff Report dated April 27, 2016
- Staff PowerPoint presented by Staff

Speakers:

- Parks Manager Santos Escobar

Recommendation: That the Commission accept the Integrated Pest Management (IPM) 2015 Annual Report and forward the report to City Council.

The Commission unanimously received the report, their questions were answered, and the following action was taken.

Motion:

Commissioners Longstreet / Clark to accept the IPM Report for 2015.

Vote:

Unanimous voice vote. (Absent: Cavazos and Heaton)

6. Subject: Parks and Recreation Recommended Fiscal Year 2017 Budget – For Action (Attachments)

Recommendation: That the Commission recommends City Council approval of the Recommended Fiscal Year 2017 Parks and Recreation Department Budget, including the General Fund, Creeks Fund, Golf Fund, Capital Program, and Fees and Charges Schedule.

Documents:

- Staff Report dated April 27, 2016

- Staff PowerPoint presented by Staff
- Speakers:
- Parks and Recreation Director Jill Zachary
 - Creeks Manager Cameron Benson
 - Business Manager Mark Sewell
 - Recreation Manager Judith Cook McCaffrey
 - Golf Advisory Committee Chair Dominic Namnath

Creeks Fund

The Commission unanimously received the Creeks Fund report and commented on the funding for street sweeping and Measure B revenues.

Motion:

Commissioners Longstreet / Rincon-Ibarra to accept the 2017 Creeks budget and send it on to Council.

Vote:

Unanimous voice vote. (Absent: Cavazos and Heaton)

Golf Fund

The Commission unanimously received the Golf Fund report and commented on the difficult year with many decisions, appreciation for CourseCo and Mulligans collaboration, optimism for the future growth of revenues, and appreciation for staff work to develop contracts and make golf improvements.

Motion:

Commissioners Rincon-Ibarra / Longstreet to recommend fiscal year 2017 budget for the Golf Fund be forwarded to City Council.

Vote:

Unanimous voice vote. (Absent: Cavazos and Heaton)

General Fund/Capital Program/Fees and Charges Schedule

The Commission unanimously received the General Fund, Capital Program, and Fees and Charges Schedule report and commented on the Street's Fund dilemma, Project Sunrise implementation and cost, seasonal facility rental fees, excitement about new Capital Projects and Recreation Programs, and concern in Senior Meal Program participation.

Motion:

Commissioners Clark / Longstreet to recommend City Council approval of the Fiscal Year 2017 General Fund, Capital Program and Fees and Charges Schedule.

Vote:

Unanimous voice vote. (Absent: Cavazos and Heaton)

ADJOURNMENT

At 6:08 p.m., with no further business to be addressed by the Commission, the meeting was adjourned.

Respectfully submitted,

Jill E. Zachary
Parks and Recreation Director