



**CITY OF SANTA BARBARA  
PARKS AND RECREATION DEPARTMENT**

**PARKS AND RECREATION COMMISSION  
REGULAR MONTHLY MEETING**

**Wednesday, May 28, 2014**

**MINUTES**

**CALL TO ORDER:** The meeting was called to order at 4:02 p.m. at City Council Chambers.

**PLEDGE OF ALLEGIANCE:** Chair Wiscomb

**ROLL CALL:**

**Commissioners & Staff Present**

Commissioner Lesley Wiscomb (Chair)  
Commissioner Chris Casebeer  
Commissioner Beebe Longstreet  
Commissioner Olivia Uribe  
Youth Intern Andrew Rodriguez  
Parks and Recreation Director Nancy L. Rapp  
Assistant Parks and Recreation Director Jill Zachary.  
Parks Manager Santos Escobar  
Urban Forest Superintendent Timothy Downey  
Executive Assistant Karla Megill  
Recreation Program Manager Sarah Hanna  
Recreation Program Manager Judith McCaffrey  
Creeks Manager Cameron Benson  
Golf Course Superintendent Simon Herrera  
Sr. Recreation Supervisor Rich Hanna  
Recreation Supervisor Susan Jang-Bardick  
Administrative Analyst Mark Sewell  
Marketing Coordinator Summers Case  
Acting Water Resources Manager Joshua Haggmark  
Administrative Analyst Kelly Dyer

**Commissioners Absent**

Commissioner Jim Heaton

**CHANGES TO THE AGENDA:**

Ms. Rapp corrected the item numbers for Item 5, Drought Update (listed as item 6), Item 6, Parks and Recreation Department Draft 2014 Strategic Drought Response Plan (listed as item 7). Ms. Rapp also asked that Item 5, Drought Updated be taken immediately following Community Service Recognition and prior to the Youth Council Report, Commissioner Committee Assignment Reports, Commission and Staff Communications, and the Consent Calendar, and, if there is no one present to speak to any of the Street Tree Advisory Committee Items, prior to that item as well.

**WRITTEN COMMUNICATIONS:**

None

**PUBLIC COMMENT:**

No one wished to speak.

**COMMUNITY SERVICE RECOGNITION**

1. Review of the 2<sup>nd</sup> Annual Magic on the Urban Wine Trail Event and Recognition of Event Sponsors – For Action

Documents:

- Staff Report dated May 28, 2014
- PowerPoint presentation prepared and made by Staff

Speakers:

- Staff: Judith McCaffrey, Recreation Programs Manager

Recommendation: That the Commission receive a presentation on the 2<sup>nd</sup> Annual Magic on the Urban Wine Trail event and recognize event sponsors.

The Commission unanimously received the report and recognized sponsors of the event..

**YOUTH COUNCIL REPORT**

Youth Intern Rodriguez provided this report.

**COMMISSIONER COMMITTEE ASSIGNMENT REPORTS:**

Commissioner Uribe reported that she attended the Youth Council Leadership Banquet. She then reported on the activities of the Neighborhood Advisory Council.

Commissioner Casebeer reported on the activities of the Arts and Crafts Show Advisory Committee. He further said he attended the Santa Barbara Hall of Fame Banquet

Chair Wiscomb said she too attended the Youth Leadership Awards Banquet. Ms. Wiscomb briefly talked about the Golf Course made because of the Players Improvement Fund. Ms. Wiscomb said she attended the City Council meeting where the Department budget presentation was made.

**COMMISSION AND STAFF COMMUNICATIONS:**

Ms. Rapp advised that City Council will hold a Special Budget Worksession on Monday, June 2<sup>nd</sup> where they will prioritize what additional funding they will include in the budget.

**CONSENT CALENDAR:**

2. Summary of Council Actions – For Information
3. Approval of Minutes – For Action

Recommendation: That the Commission waive the reading and approve the minutes of the regular meeting of April 23, 2014.

**Commissioner Longstreet moved, seconded by Commissioner Uribe, and passed 4/0 to waive the reading and approve the minutes of the regular meeting of April 23, 2014.**

**Absent: Heaton**

### **STREET TREE ADVISORY COMMITTEE ITEMS**

Any action of the Parks and Recreation Commission made pursuant to Municipal Code Chapter 15.24, Preservation of Trees, may be appealed to the City Council within ten days.

2. Street Tree Advisory Committee Recommendation – For Action

Documents:

- Staff Report dated May 28, 2014
- PowerPoint presentation prepared and made by Staff

Speakers:

- Staff: Urban Forest Superintendent Tim Downey

Recommendation: That the Commission:

A. Deny the following Setback Tree removal request:

1. 2969 Valencia Dr. – (3) *Washingtonia robusta*, Mexican Fan Palms – Kathleen Griffin

**Commissioner Casebeer moved, seconded by Commissioner Longstreet, and passed 4/0 to concur with the Street Tree Advisory Committee and staff recommendation to deny the removal of the Washington robusta, Mexican Fan Palms, at 2969 Valencia Drive.**

**Absent: Heaton**

B. Partially approve the following Setback Tree removal request:

1. 246 W. Alamar Ave. – (2) *Syagrus romanzoffianum*, Queen Palms – Sierra Property Management

**Commissioner Longstreet moved, seconded by Commissioner Casebeer, and passed 4/0 to concur with the Street Tree Advisory Committee recommendation to partially approve the removal request allowing the removal of one *Syagrus romanzoffianum* closest to the the building and maintain the second tree, for 246 W. Alamar Avenue.**

**Absent: Heaton**

**OLD BUSINESS – NONE**

**ADMINISTRATIVE AND STAFF REPORTS**

5. Drought Update - Declaration of Stage Two Drought Condition – For Information

Recommendation: That the Commission receive a report from the Public Works Water Conservation Program on the Stage Two Drought Condition and new adopted Stage Two Drought Water Use Regulations.

Documents:

- Staff Report dated May 28, 2014
- PowerPoint presentation prepared and made by Staff

Speakers:

- Staff: Joshua Haggmark, Water Resources Manager; Kelley Dyer, Administrative Analyst

The Commission unanimously received the report and their questions were answered.

## **NEW BUSINESS**

6. Parks and Recreation Department Draft 2014 Strategic Drought Response Plan – For Discussion

Recommendation: That the Commission provide comments on the Parks and Recreation Department's Draft 2014 Strategic Drought Response Plan.

Documents:

- Staff Report dated May 28, 2014
- PowerPoint presentation prepared and made by Staff

Speakers:

- Staff: Nancy Rapp, Parks and Recreation Director; Santos Escobar, Parks Manager; Tim Downey, Urban Forest Superintendent; Sarah Hanna, Recreation Programs Manager; Mark Sewell, Administrative Analyst

### Commission Comments:

Commissioner Casebeer suggested that a drought tolerant garden be installed at City Hall on the Anacapa Street side.

Commissioner Longstreet commented that she is sorry to hear that the West Beach Wading Pool is going to be closed and asked if the repairs are in the Capital Program. Mr. Hanna said they are not at this time; it is a \$2.5 million project. He said the plan right now is to turn it off for season and then re-evaluate because there are other high priority needs.

Chair Wiscomb said she likes the low irrigation strategies and how they analyze how a golfer plays.

Commissioner Uribe asked that something be added on the webpage regarding rental sites, making potential renters aware of the drought. She further suggested "how-to" landscaping videos be posted on the website.

Commissioner Longstreet suggested City TV do a segment on how to save your trees. Ms. Longstreet expressed appreciation on the work staff put in to developing the Drought Strategy; it is detailed and covers what people need to know.

Chair Wiscomb echoed Commissioner Longstreet's comments. She said outreach and education and signage is essential and she hopes there are other proactive ways to get the message out; for example volunteers, staff to users at facilities; announcements, etc. She said she appreciates the reduction in showerheads at facilities. Ms. Wiscomb said that she is concerned about monitoring conditions, saying she hopes the Department has the resources to do that; it is important moving forward in the drought and budgeting for the drought. She said she appreciates the evaluation of the Golf Course of modification to reduce potable water around the greens. She commented that the Golf Division did a good job increasing the water budget by decreasing other planned expenditures. Ms. Wiscomb said she hopes we can move forward with other projects we have planned (Bath and Ortega), and also the Library Plaza Project.

## **ADJOURNMENT**

At 6:42 p.m., with no further business to be addressed by the Commission, the meeting was adjourned.

Respectfully submitted,

Nancy L. Rapp  
Parks & Recreation Director