



**CITY OF SANTA BARBARA
PARKS AND RECREATION DEPARTMENT**

**PARKS AND RECREATION COMMISSION
REGULAR MONTHLY MEETING**

Wednesday, December 18, 2013

MINUTES

CALL TO ORDER: The meeting was called to order at 4:02 p.m. at City Council Chambers.

PLEDGE OF ALLEGIANCE: Chair Wiscomb

ROLL CALL:

Commissioners & Staff Present

Commissioner Lesley Wiscomb
Commissioner Megan Alley
Commissioner Nicolas Ferrara
Commissioner Beebe Longstreet
Youth Intern Andrew Rodriguez
Parks and Recreation Director Nancy L. Rapp
Parks Manager Santos Escobar
Urban Forest Superintendent Timothy Downey
Executive Assistant Karla Megill
Recreation Programs Manager Sarah Hanna
Recreation Programs Manager Judith McCaffrey
Sr. Recreation Supervisor Jason Bryan
Marketing Coordinator Summers Case

Commissioners Absent

Commissioner Chris Casebeer

CHANGES TO THE AGENDA: None

WRITTEN COMMUNICATIONS: None

PUBLIC COMMENT:

Commissioner Alley advised the Commission and staff of her intent to resign from her position on the Commission. The Commission expressed their appreciation for Ms. Alley's service.

YOUTH COUNCIL REPORT:

Youth Intern Andrew Rodriguez provided this report.

COMMISSIONER COMMITTEE ASSIGNMENT REPORTS:

Commissioner Ferrara reported on the activities of the Creeks Advisory Committee.

Commissioner Alley reported on the activities of the Neighborhood Advisory Council.

Commissioner Longstreet reported on the activities of the Parks and Recreation Community (PARC) Foundation. She further said she attended the 90 Plus Birthday party.

Chair Wiscomb reported on the activities of the Street Tree Advisory Committee. She said she too attended the 90 Plus Birthday Party. Ms. Wiscomb briefed on the activities of the PARC Foundation, Urban Forest Management Plan Technical Advisory Committee, and Golf Advisory Committee.

COMMISSION AND STAFF COMMUNICATIONS:

Ms. Rapp briefly talked about the recent Parks and Recreation Commission appointments. She discussed the possibility of site visits and said staff will be providing informational reports during the first few months of the year in an effort to orient the new commissioners.

Ms. Rapp introduced Summers Case, Marketing Coordinator, who replaced Kathy Sullivan.

Ms. Rapp advised the Commission that the Skofield Lease item was pulled from City Council Agenda because the City Attorney wants to do additional research on the matter.

Ms. Rapp briefed the Commission on the Holiday Closure.

CONSENT CALENDAR:

1. Summary of Council Actions – For Information

The Commission received the Summary of Council Actions. Ms. Rapp highlighted item #2, the Golf Professional Concession Agreement.

2. Approval of Minutes – For Action

Recommendation: That the Commission

- A. Waive the reading and approve the minutes of the regular meeting of November 20, 2013;
- B. Waive the reading and approve the minutes of the special meeting of December 4, 2013.

Commissioner Ferrara moved, seconded by Commissioner Longstreet, and passed 4/0 to waive the reading and approve the minutes of the regular meeting of November 20, 2013, and the special meeting of December 4, 2013.

Absent: Casebeer

STREET TREE ADVISORY COMMITTEE ITEMS:

Any action of the Parks and Recreation Commission made pursuant to Municipal Code Chapter 15.24, Preservation of Trees, may be appealed to the City Council within ten days.

3. Street Tree Advisory Committee Recommendation – For Action

Documents:

- Staff Report
- Staff PowerPoint

Speakers:

- Staff: Tim Downey, Urban Forest Superintendent

Recommendation: That the Commission:

- A. Conditionally approve the following Setback Tree removal request:
 - 1. 3940 Maricopa Dr. – *Pinus halepensis*, Aleppo Pine – Valerie Villa

Commissioner Longstreet moved, seconded by Commissioner Alley, and passed 4/0 to concur with the Street Tree Advisory Committee and staff recommendation regarding 3940 Maricopa Drive.

Absent: Casebeer

OLD BUSINESS

- 4. Street Tree Advisory Committee Interviews – For Action
Continued from November 20, 2013, meeting

Recommendation:

- A. Hold interviews of Street Tree Advisory Committee applicants; and
- B. Continue additional interviews of applicants to the Street Tree Advisory Committee to, and make appointments at, the December 18, 2013, meeting.

Documents:

- Staff Report

Speakers:

- Members of the Public: Grant Castleberg, Des O'Neill

Commissioner Longstreet moved, seconded by Commissioner Ferrara, and passed 4/0 to reappoint Warrant Duke McPherson, representing the community at large (non-resident), and Desmond O'Neill, representing the community at large, and to appoint Grant Castleberg, representing the community at large to the Street Tree Advisory Committee for a terms ending December 31, 2015.

Absent: Casebeer

NEW BUSINESS

- 5. Integrated Pest Management Advisory Committee Interviews and Appointments – For Action

Recommendation: That the Commission hold interviews and make appointments to the Integrated Pest Management Advisory Committee.

Documents:

- Staff Report

Speakers:

- Members of the Public: Larry Saltzman, Kristen LaBonte, Greg Chittick

Commissioner Alley moved, seconded by Commissioner Longstreet, and passed 4/0 to reappoint Larry Saltzman, representing PAAC, and Kristen LaBonte and Greg

Chittick, representing the community at large to the Integrated Pest Management Advisory Committee for a terms ending December 31, 2015.

Absent: Casebeer

ADMINISTRATIVE AND STAFF REPORTS

6. Review of the 90 Plus Birthday Party and Recognition of Event Sponsors – For Information

Recommendation: That the Commission receive a presentation on the 90 Plus Party held on December 5, 2013.

Documents:

- Staff Report
- School District PowerPoint

Speakers:

- Staff: Sr. Recreation Supervisor Jason Bryan

The Commission received the report and their questions were answered.

ADJOURNMENT

At 4:48 p.m., with no further business to be addressed by the Commission, the meeting was adjourned.

Respectfully submitted,

Nancy L. Rapp
Parks & Recreation Director