



CITY OF SANTA BARBARA  
PARKS AND RECREATION COMMISSION

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**Michael Yi**  
*Youth Intern*



**Nancy L. Rapp**  
Parks & Recreation Director

**City Hall**  
735 Anacapa Street

<http://www.SantaBarbaraCA.gov>

**November 16, 2011**

**REGULAR MEETING**

**4:00 p.m.**

**AGENDA**

**ORDER OF BUSINESS:** This regular meeting of the Parks and Recreation Commission begins at 4:00 p.m. in the City Council Chambers at City Hall, 735 Anacapa Street.

**REPORTS:** Copies of the reports relating to agenda items are available for review in the City Clerk's Office, at the Central Library, and at the Parks and Recreation Administrative Office at 620 Laguna Street. In accordance with state law requirements, this agenda generally contains only a brief general description of each item of business to be transacted or discussed at the meeting. Should you wish more detailed information regarding any particular agenda item, you are encouraged to obtain a copy of the staff report for that item from either the Clerk's Office, the Reference Desk at the City's Main Library, at the Parks and Recreation Administrative Office at 620 Laguna Street, or at the online at the City's website (<http://www.SantaBarbaraCA.gov>). Materials related to an item on this agenda submitted to the Parks and Recreation Commission after distribution of the agenda packet are available for public inspection in the Parks and Recreation Department located at 620 Laguna Street, during normal business hours.

**REQUEST TO SPEAK:** A member of the public may address the Parks and Recreation Commission regarding any scheduled agenda item. Any person wishing to address the Parks and Recreation Commission should first complete and deliver to the Parks and Recreation Director/Recorder a "Request to Speak" form prior to the time that the item on the agenda is read by the Parks and Recreation Commission Chair. The Parks and Recreation Commission, upon majority vote, may decline to hear a speaker on the grounds that the subject matter is beyond their jurisdiction.

**PUBLIC COMMENT:** At the beginning of the 4:00 p.m. session of each regular Parks and Recreation Commission meeting, and at the beginning of each special Parks and Recreation Commission meeting, any member of the public may address the Parks and Recreation Commission on any item not on the agenda. The total amount of time for public comments will be 15 minutes, and no individual speaker may speak for more than 1 minute.

**AMERICANS WITH DISABILITIES ACT:** In compliance with the Americans with Disabilities Act, if you need special assistance to gain access to, comment at, or participate in this meeting, please contact Karla Megill at 564-5430 or inquire at the City Clerk's Office on the day of the meeting. If possible, notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements in most cases.

**TELEVISION COVERAGE:** Each regular Parks and Recreation Commission meeting is broadcast live in English on Channel 18, and rebroadcast in its entirety the Friday immediately following the meeting at 6:00 p.m. and the Sunday immediately following the meeting at 9:00 a.m.

## REGULAR PARKS AND RECREATION COMMISSION MEETING

### ORDER OF BUSINESS

4:00 P.M. - Parks and Recreation Commission Meeting

#### CALL TO ORDER

#### PLEDGE OF ALLEGIANCE

#### ROLL CALL

#### CHANGES TO THE AGENDA

#### WRITTEN COMMUNICATIONS

Memorandum dated November 16, 2011, to the Parks and Recreation Commission from Karla Megill, Executive Assistant, Subject: Telephone Message for Parks and Recreation Commission Regarding De La Guerra Concept Plan.

Memorandum dated November 16, 2011, to the Parks and Recreation Commission from Jill Zachary, Assistant Parks and Recreation Director, Subject: Public Comment – Library Plaza Concept Plan Project.

#### PUBLIC COMMENT

Any member of the public may address the Commission for up to one minute on any subject within the jurisdiction of the Commission that is not scheduled for a public discussion before the Commission.

#### YOUTH COUNCIL REPORT

#### COMMISSIONER COMMITTEE ASSIGNMENT REPORTS

#### COMMISSION AND STAFF COMMUNICATIONS

#### CONSENT CALENDAR

1. Summary of Council Actions – For Information (Attachment)
2. Approval of Minutes – For Action (Attachment)

Recommendation: That the Commission waive the reading and approve the minutes of the regular meeting of October 26, 2011.

### **STREET TREE ADVISORY COMMITTEE ITEMS**

Any action of the Parks and Recreation Commission made pursuant to Municipal Code Chapter 15.24, Preservation of Trees, may be appealed to the City Council within ten days.

#### 3. Street Tree Advisory Committee Recommendations – For Action (Attachments)

Recommendation: That the Commission:

A. Conditionally approve the following Setback Tree removal request.

1. 113 W. Yanonali St. – (1) Schefflera, (1) Ginkgo biloba, Maidenhair tree – Heather Ridenour

B. Consider the following changes to the Street Tree Master Plan.

1. 200 block of Nogales Ave. – Carol Bornstein

### **OLD BUSINESS**

### **NEW BUSINESS**

#### 4. Draft Concept Design for the Library Plaza Improvement Project – For Discussion (Attachment)

Recommendation: That the Commission receive the report and attachments, and provide guidance for the Library Plaza Improvement Project.

### **ADMINISTRATIVE AND STAFF REPORTS**

#### 5. Golf Division Fiscal Year 2012, First Quarter Report – For Information (Attachment)

Recommendation: That the Commission receive the Golf Division Fiscal Year 2012, First Quarter Report.

#### 6. Annual Contributions Report – Fiscal Year 2011 – For Information (Attachment)

Recommendation: That the Commission receive a report on the donations and grants received by the Parks and Recreation Department during Fiscal Year 2011.

### **ADJOURNMENT**

### **ANNOUNCEMENT**

Next regular meeting:

**City Hall Council Chambers**

**\*\*Wednesday, December 14, 2011, 4:00 p.m.\*\***