



**City of Santa Barbara  
PARKS AND RECREATION DEPARTMENT**

**PARKS AND RECREATION COMMISSION  
Regular Monthly Meeting**

**Wednesday, August 25, 2010**

**Minutes**

**CALL TO ORDER:** The meeting was called to order at 4:01 p.m. at City Council Chambers.

**PLEDGE OF ALLEGIANCE:** Chair Longstreet

**ROLL CALL:**

**Commissioners & Staff Present**

Commissioner Beebe Longstreet  
Commissioner Daraka Larimore-Hall  
Commissioner Lesley Wiscomb  
Commissioner W. Scott Burns  
Commissioner Chris Casebeer  
Commissioner Nicolas Ferrara  
Commissioner Rocky Jacobson  
Parks & Recreation Director Nancy Rapp  
Urban Forest Superintendent Timothy Downey  
Executive Assistant Karla Megill  
Recreation Program Manager Judith McCaffrey  
Parks Manager Santos Escobar, Jr.  
Recreation Programs Manager Sarah Hanna  
Creeks Manager Cameron Benson  
Marketing Coordinator Kathy Sullivan

**Commissioners & Staff Absent**

Commission Intern Diego Torres-Santos

**CHANGES TO THE AGENDA:** None

**WRITTEN COMMUNICATIONS:** Chair Longstreet acknowledged that the Commissioners received a copy of the 2010 Sustainability Achievement Report.

**PUBLIC COMMENT:**

Speakers: Wanda Livernois

## **COMMUNITY SERVICE RECOGNITION:**

1. Recognition of Ada Conner, Outgoing Parks and Recreation Commissioner - For Action

### Speakers:

- Staff: Nancy L. Rapp, Parks and Recreation Director
- Members of the Public: Ada Connor, Former Parks and Recreation Commissioner

The Commission and Ms. Rapp recognized Ms. Conner for over 15 years of service on the Parks and Recreation Commission and highlighted her significant contributions to the community during her tenure.

Ms. Conner acknowledged Sarah Hanna, Terry Brown, and Jason Bryan. She said she enjoyed serving on the Commission.

## **COMMISSIONER COMMITTEE ASSIGNMENT REPORTS:**

Commissioner Wiscomb reported on the activities of the Street Tree Advisory Committee.

Commissioner Burns reported on the activities of the PARC Foundation. He reported that the Front Country Trails Multi-Jurisdictional Task Force will meet on September 1st.

Commissioner Casebeer reported that he was an announcer for the Fiesta Children's Parade, and he feels the parade is the single most dynamic thing the Department does in the community. He praised staff's efforts.

Chair Longstreet reported that the Neighborhood and Outreach Subcommittee is making progress and staff should be reporting on its progress at the September Commission meeting.

## **COMMISSION AND STAFF COMMUNICATIONS:**

Ms. Rapp reported that, on Tuesday, August 24th, City Council approved the PAL lease of the Teen Center. She said there was discussion about one particular aspect of the operation of the Teen Center, and she assured City Council that the Commission had expressed interest and an expectation that they would receive regular reports on how the transition was going. Ms. Rapp indicated that Councilmember Williams expressed a concern that the recording studio be operated as a recording studio and be available to the youth. She said that staff discussed how the lease was structured and the expectations of what programming will be offered. She further said that Ed Szeyller, Executive Director PAL, stated that it was PAL's full expectation to be operating the recording studio. Ms. Rapp reminded the Commission that the lease contains a requirement that PAL give semiannual reports to both the Youth Council and the Commission.

Ms. Rapp briefed that staff is moving forward with West Beach Music Festival. She said Twiin Productions has paid the 50 percent deposit and submitted their insurance certificates, and the plans and requirements the festival will operate under are being refined. She said the event is four weeks away.

Ms. Rapp briefed that in September, the Commission will discuss their priorities, and staff will schedule a budget work session to educate the Commission about the Department and the budget. Ms. Rapp further said that Chair Longstreet has asked that she provide a staff report on the impact of the implementation of Fiscal Year 2011 budget.

Commissioner Larimore-Hall asked the length of the PAL lease of the Teen Center. Ms. Rapp said the lease is a ten-month lease through June 2011, with a three-year renewable option. Commissioner Larimore-Hall commented that he is pleased that there will be semiannual reports provided to the Youth Council and the Commission. He asked whether there was something put in place to facilitate youth input in terms of the day-to-day operation, whether there is an advisory group. Ms. Rapp said yes, all of the items listed as a priority for the Youth Council and Commission were incorporated into the terms of the lease. She said there is currently a Teen Center Coordinating Committee, and that committee will continue. She said the Committee will include members of the Youth Council, staff, as well as members from PAL and PAL staff.

Commissioner Larimore-Hall asked that staff forward a copy of the PAL lease to him. Ms. Rapp said staff would do that.

**YOUTH COUNCIL REPORT:** None

**CONSENT CALENDAR:**

2. Approval of Minutes - For Action

Recommendation: Recommendation: That the Commission:

A. Waive the reading and approve the minutes of the regular meeting of June 23, 2010.

**Commissioner Daraka Larimore-Hall moved, seconded by Commissioner Lesley Wiscomb, and passed 6/0 to waive the reading and approve the minutes of the regular meeting of June 23, 2010.**

**Chair Longstreet abstained.**

B. Waive the reading and approve the minutes of the regular meeting of July 28.

**Commissioner Lesley Wiscomb moved, seconded by Commissioner W. Scott Burns, and passed 5/0 to waive the reading and approve the minutes of the regular meeting of July 28, 2010**

**Chair Longstreet and Commissioner Larimore-Hall abstained.**

**STREET TREE ADVISORY COMMITTEE ITEMS**

3. Street Tree Advisory Committee Recommendations - For Action

Documents:

- Staff Report
- Staff PowerPoint

Speakers:

- Staff: Tim Downey, Urban Forest Superintendent
- Members of the Public: Items 3A(2) and 3E(1): Robert Adams, Historic Landmarks Commission; Caroline Vassallo; Wanda Livernois: Items 3B(2) and 3C(1) Michelle Zimney; and Item 3E(1) George Ogle;

Recommendation: That the Commission:

A. Conditionally approve the following Street Tree removal requests.

1. 2542 Borton Dr. - Leonard Cordero - Cupaniopsis, Carrotwood

**Commissioner Lesley Wiscomb moved, seconded by Commissioner Nicolas Ferrara, and passed 7/0 to concur with the Street Tree Advisory Committee and staff recommendation to approve the removal of the tree on the condition the applicant pay for the removal and also pay for a 15-gallon replacement tree of the designated street tree species.**

2. 532 Brinkerhoff Ave. - Kenneth Kahre - (2) Pinus canariensis, Canary Island Pine - continued from February 2010

**Commissioner Lesley Wiscomb moved, seconded by Commissioner Daraka Larimore-Hall, and passed 7/0 to approve the removal of the Canary Island Pines as the expense of the City and that those trees be replaced with the designated street tree Ginko biloba, two 24-inch box, to be paid for by the applicant.**

B. Deny the following Street Tree removal requests.

1. 1304 Robbins St. - Roslyn and Greg Hawkins - Pinus canariensis, Canary Island Pine

**Commissioner Daraka Larimore-Hall moved, seconded by Commissioner Lesley Wiscomb, and passed 7/0 to concur with the Street Tree Advisory Committee and staff recommendation to deny the removal request.**

2. 626 Grove Ln. - Michelle Zimney - (2) Washingtonia robusta, Mexican Fan Palm

**Commissioner Daraka Larimore-Hall moved, seconded by Commissioner Nicolas Ferrara, and passed 5/2 to allow the removal of the Washingtonia robusta tree by the electrical box to be paid for by the applicant, contingent upon the applicant planting two minimum 15-gallon of the designated street.**

**Commissioners Burns and Ferrera were opposed.**

- C. Conditionally approve the following Setback Tree removal request.

1. 626 Grove Ln. - Michelle Zimney - Brahea edulis, Guadalupe Palm

**Commissioner Daraka Larimore-Hall moved, seconded by Commissioner Nicolas Ferrara, and passed 7/0 to concur with the Street Tree Advisory Committee and staff recommendation to allow the removal and relocation of the Guadalupe Palm contingent on the landscape plan.**

- D. Deny the following Setback Tree removal request.

1. 2950 State St. - Todd Ridenour, Agent/Contractor - Schinus polygamus, Chilean Pepper

**Commissioner W. Scott Burns moved, seconded by Commissioner Lesley Wiscomb, and passed 7/0 to concur with the Street Tree Advisory Committee and staff recommendation to deny the removal request.**

- E. Approve request to designate the following species to the Street Tree Master Plan.

1. 500 block of Brinkerhoff Ave. - change species designation

**Commissioner Lesley Wiscomb moved, seconded by Commissioner Chris Casebeer, and passed 5/1 to concur with the Street Tree Advisory Committee and staff recommendation to approve the co-designation of Ginkgo biloba, Ginkgo, and Washingtonia robusta,**

**Mexican Fan Palm as the designated street trees for the 500 block of Brinkerhoff Avenue.**

**Commissioner Burns was opposed.**

**Commissioner Larimore-Hall abstained.**

**ADMINISTRATIVE AND STAFF REPORTS**

4. Annual Advisory Committee Reports - For Information

Recommendation: That the Commission receive the Annual Advisory Committee Reports.

Documents:

- Staff Report

Speakers:

- Staff: Nancy L. Rapp, Parks and Recreation Director

5. Overview of Department Marketing Plan for Fiscal Year 2010 and Fiscal Year 2011 - For Information

Recommendation: That the Commission receives a report on the Department's marketing efforts in Fiscal Year 2010 and Fiscal Year 2011.

Documents:

- Staff Report
- Staff PowerPoint

Speakers:

- Staff: Judith McCaffrey, Recreation Programs Manager; Kathy Sullivan, Marketing Coordinator

6. Parks and Recreation Budget - For Discussion

**OLD BUSINESS - NONE**

**NEW BUSINESS**

7. Advisory Committee Liaison Appointments - For Action

Recommendation: That the Commission discuss current advisory committee liaison assignments and consider who will fill vacant advisory committee liaison positions.

Documents:

- Staff Report

Speakers:

- Staff: Nancy L. Rapp, Parks and Recreation Director

Commissioners reviewed and updated the Advisory Committee liaison appointments. Liaison appointments are as follows:

<b>Advisory Committee</b>	<b>Liaison</b>
Arts and Crafts Show	Rocky Jacobson
Creeks Restoration & Water Quality Improvement Program Citizen	Chris Casebeer
Franklin Center	Daraka Larimore-Hall
Front Country Trails Task Group	W. Scott Burns & Beebe Longstreet
Golf Course	Lesley Wiscomb
Integrated Pest Management	Nick Ferrara
Lower Mission Creek Design Subcommittee	Chris Casebeer
Lower Westside Center	Chris Casebeer
Park & Recreation Community (PARC) Foundation	Beebe Longstreet & Scott Burns
Street Tree	Lesley Wiscomb
Westside Center	Chris Casebeer
Youth Council	Rocky Jacobson

8. Election of Chair and Vice Chair - For Action (Attachment)

Recommendation: That the Commission elect a Chair and Vice Chair to serve as presiding officer for the period of September 1, 2010, through July 30, 2011.

Documents:

- Staff Report

Speakers:

- Staff: Nancy L. Rapp, Parks and Recreation Director

**Commissioner Beebe Longstreet moved, seconded by Commissioner Daraka Larimore-Hall, and passed 7/0 to nominate Commissioner Wiscomb to serve as Parks and Recreation Commission Chair for the period of September 1, 2010, through July 30, 2011.**

**Commissioner Lesley Wiscomb moved, seconded by Commissioner Rocky Jacobson, and passed 7/0 to elect Commissioner Larimore-Hall to serve as**

**Parks and Recreation Commission Vice-Chair for the period of September 1, 2010, through July 30, 2011.**

**ADJOURNMENT**

At 6:37 with no further business to be addressed by the Commission,

**Commissioner Daraka Larimore-Hall moved, seconded by Commissioner W. Scott Burns, and passed 7/0 to adjourn.**

Respectfully submitted,

Nancy L. Rapp  
Parks and Recreation Director