



**City of Santa Barbara  
PARKS AND RECREATION DEPARTMENT**

**PARKS AND RECREATION COMMISSION  
Regular Monthly Meeting**

**Wednesday, March 24, 2010**

**Minutes**

**CALL TO ORDER:** The meeting was called to order at 4:02 p.m. at City Council Chambers.

**PLEDGE OF ALLEGIANCE:** Chair Longstreet

**ROLL CALL:**

**Commissioners & Staff Present**

Commissioner Beebe Longstreet  
Commissioner Daraka Larimore-Hall  
Commissioner W. Scott Burns  
Commissioner Chris Casebeer  
Commissioner Ada Conner  
Commissioner Lesley Wiscomb  
Parks & Recreation Director Nancy Rapp  
Asst. Parks & Recreation Director Jill Zachary  
Urban Forest Superintendent Timothy Downey  
Executive Assistant Karla Megill  
Recreation Program Manager Judith McCaffrey  
Parks Manager Santos Escobar, Jr.  
Recreation Programs Manager Sarah Hanna  
Golf Course Manager Mark Reed  
Environmental Compliance Officer Jeffrey McKee

**Commissioners & Staff Absent**

Parks and Recreation Commission Intern Diego Torres-Santos

**CHANGES TO THE AGENDA:**

**WRITTEN COMMUNICATIONS:**

**PUBLIC COMMENT:** No one wished to speak.

**COMMUNITY SERVICE RECOGNITION:**

1. Recognition of Kelly Cruce for her support of the Douglas Family Preserve and Community Planting Days - For Action

Recommendation: That the Commission recognize Ms. Kelly Cruce for her support of the Douglas Family Preserve Community Planting Days.

Document:

- Staff Report

Speakers:

- Staff: Kathy Frye, Associate Park Planner
- Members of the Public: Kelly Cruce

**COMMISSIONER COMMITTEE ASSIGNMENT REPORTS:**

Commissioner Wiscomb reported on the activities of the Street Tree Advisory Committee and the Golf Advisory Committee.

Commissioner Burns reported on the activities of the PARC Foundation. He also reported on the activities of the Arts and Crafts Show Advisory Committee.

Commissioner Larimore-Hall reported that he attended the State of the City event and praised the efforts of City staff on their presentation.

Commissioner Conner reported on the activities of the Santa Barbara Youth Council.

Commissioner Casebeer reported on the activities of the Lower Westside Advisory Committee. He also reported on the activities of the Integrated Pest Management Citizen's Advisory Committee.

Chair Longstreet reported that she attended the City Administrators semiannual advisory committee meeting, hosted by the Department. She also reported on the activities of the Front Country Trails Multi-Jurisdictional Task Force. Chair Longstreet said she attended the Plan Santa Barbara Open House.

**COMMISSION AND STAFF COMMUNICATIONS:** None

**YOUTH COUNCIL REPORT:** None

**CONSENT CALENDAR:**

2. Summary of Council Actions - For Information

Recommendation: That the Commission waive the reading and approve the minutes of the regular meeting of February 24, 2010.

3. Approval of Minutes – For Action

Recommendation: That the Commission waive the reading and approve the minutes of the regular meeting of February 24, 2010.

**Commissioner W. Scott Burns moved, seconded by Commissioner Ada Conner, and passed 6/0 to waive the reading and approve the minutes of the regular meeting of February 24, 2010.**

**STREET TREE ADVISORY COMMITTEE ITEMS**

4. Street Tree Advisory Committee Recommendations - For Action

Recommendation: That the Commission:

Documents:

- Staff Report
- Staff PowerPoint

Speakers:

- Staff: Tim Downey, Urban Forest Superintendent
- Members of the Public: Chris Gilliland, Ryan Mills

- A. Conditionally approve the following Street Tree removal request: 522 Garden Street. – Chris Gilliland, Common Ground, Brachychiton discolor, Pink Flame Tree

**Commissioner Lesley Wiscomb moved, seconded by Commissioner Daraka Larimore-Hall, and passed 6/0 to approve the removal of the tree at 522 Garden Street on the condition that the applicant installs up to two 24-inch Pink Flame trees at locations in the parkway to be determined by Parks staff.**

- B. Deny the following Street Tree removal requests:

(1) 1455 Harbor View Dr. - Peter Harmer. - Schinus molle, California Pepper

**Commissioner Lesley Wiscomb moved, seconded by Commissioner Chris Casebeer, and passed 6/0 to concur with the Street Tree Advisory Committee and staff and deny the removal of the California Pepper tree located at 1455 Harbor View Drive.**

(2) 709 Wentworth Ave. - Bernie Barragan - Pinus pinea, Italian Stone Pine

**Commissioner Lesley Wiscomb moved, seconded by Commissioner Daraka Larimore-Hall, and passed 6/0 to concur with the Street Tree**

**Advisory Committee and staff to deny the removal of the Italian Stone Pine located at 709 Wentworth Avenue.**

**OLD BUSINESS:**

5. Park Tour Update, March 26, 2010 - For Information

Ms. Zachary provided the Commission with an updated on the itinerary for the Park tour scheduled for Friday, March 26th, 2:00 p.m. - 4:00 p.m.

**NEW BUSINESS**

6. Forestry Program Report - Part 1 - For Information

Recommendation: That the Commission receive the first of three presentations on the Forestry Program.

Documents:

- Staff Report
- Staff PowerPoint

Speakers:

- Staff: Jill Zachary, Assistant Parks and Recreation Director; Tim Downey, Urban Forest Superintendent

7. Integrated Pest Management 2009 Annual Report - For Action

Recommendation: That the Commission accept the Integrated Pest Management (IPM) 2009 Annual Report and recommend that the report be forwarded to City Council.

Documents:

- Staff Report
- Staff PowerPoint

Speakers:

- Staff: Nancy L. Rapp, Parks and Recreation Director; Santos Escobar, Parks Manager; Jeff McKee, Environmental Compliance Officer, Airport

**Commissioner Daraka Larimore-Hall moved, seconded by Commissioner Chris Casebeer, and passed 6/0 that to accept the Integrated Pest Management (IPM) 2009 Annual Report and forward the report to City Council.**

8. Status on Fund Development Efforts and Sponsorship Program - For Information

Recommendation: That the Commission receives a status report on fund development efforts made on behalf of the Department and receive information on the Department's proposed Sponsorship Program and Policy.

Documents:

- Staff Report
- Staff PowerPoint

Speakers:

- Staff: Nancy L. Rapp, Parks and Recreation Director; Judith McCaffrey, Recreation Program Manager

**ADMINISTRATIVE AND STAFF REPORTS**

9. Parks and Recreation Budget - For Discussion

Speaker:

- Staff: Nancy L. Rapp, Parks and Recreation Director

10. Neighborhood and Outreach Services - For Discussion

Speaker:

- Staff: Nancy L. Rapp, Parks and Recreation Director

Chair Longstreet acknowledged Daniel Hochman's resignation and expressed appreciation for his service on the Parks and Recreation Commission and previous service on the Creeks Advisory Committee.

**ADJOURNMENT:**

**Commissioner Ada Conner moved, seconded by Commissioner W. Scott Burns, and passed 6/0 to adjourn..**

Respectfully submitted,

Nancy L. Rapp  
Parks and Recreation Director