

**City of Santa Barbara  
Municipal Park and Recreation Fee and Cost Recovery Policies  
Fall 2009 Survey**

***Policy information attached – Number refers to attachment***

#	Agency	Type of Policy	Comments
1	<b>City of Manteca, CA</b> Parks and Recreation Services	Currently considering 2 approaches: <u>Draft</u> : 1) Cost Recovery Analysis for parks and Recreation Programs and Services <u>Draft</u> : 2) Guidelines to Establish Fee Models	Good contrast of 2 different approaches: 1) Pyramid Approach / Individual vs. Community Benefit 2) Levels 1 – 3
2	<b>City Unknown</b> Community Services Department	Class Cost Recovery Policy	4 cost recovery groups based on community vs. individual benefit
3	<b>City of San Mateo, CA</b> Parks and Recreation Department	Cost Recovery Plan and Pricing Policy	Cost Recovery model has 4 groupings of Activities/Services. Includes more complex categories of direct/indirect expenses due to how facility maintenance and operation is addressed.
4	<b>City of Costa Mesa, CA</b> Community Services Department	Cost Recovery Guidelines for Recreation Classes, Programs and Activity Fees	Groups activities into 4 Levels: Fully Supported, Mostly Supported, Partially Supported, Self-Supported with defined cost recovery ranges.
5	<b>City of Napa, CA</b> Community Resources Department	Not an official policy – Cost Recovery Process/Model for Recreation Programs, Activities and Services.	Programs assigned to 1 of 3 Levels with designated minimum and target cost recovery goals
6	<b>City of Waukesha, WI</b> Department of Parks, Recreation & Forestry	(2005) Fees & Charges Policy Pyramid Approach / Individual vs. Community Benefit	Includes community collaboratives, independent contractor services, and more

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7	<b>City of San Luis Obispo, CA</b> Parks and Recreation Department	User Fee cost Recovery Policies; Incorporated in Council Approved annual City budget under Budget and Fiscal Policies (various departments and services).	Assigns various programs/activities to 1 of 3 cost recovery categories: High-Range (60%-100%), Mid-Range (30%-60%) and Low-Range (0-30%). Includes factors considered for how assigned.
<b>Policies not attached – Notable aspects summarized</b>			
	<b>City of Brentwood, CA</b> Parks and Recreation Department	Title not available, policy sets cost recovery goals (2003)	Youth programs – 50% Adult programs – 75% Programs above that cost recovery level to strive to achieve goal of 100%. Programs under cost recovery goal to recover direct costs and work to meet the cost recovery goal set by Council.
	<b>City of Santa Cruz, CA</b>	Council Policy: City Facilities and Programs – Parks and Recreation Department Jurisdiction	6 policy statements. Authorizes Parks and Recreation Director to set fees based on cost recovery and comparable rates of other similar facilities and programs.
	<b>City of Carpinteria, CA</b> Parks and Recreation Department	Schedule of Fees and Service Charges – adopted with annual City budget, includes other City services	Specifies the service and “percentage of costs reasonably borne to be recovered.” Leisure and Cultural Services includes some facility rentals, ball fields, special events and programs.
	<b>City of Huntington Beach, CA</b>	Decision to NOT have a cost recovery policy. City operations and fees are studied and reviewed every 3 years; cost recovery/fees evaluated as part of that.	In general, the department covers direct costs and department overhead for adult programs and direct costs for youth programs.

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	<b>City of Laguna Niguel</b> Parks and Recreation Department	Title not available, policy sets cost recovery for some services	Sports Field Lighting – 100% of sports field lighting energy costs Sports Field use – 100% full cost recovery of full-time and part-time staff who manage fields Aquatics – 50% of annual operating costs Skatepark – 50% of annual operating costs
	<b>City of Sunnyvale, CA</b> Department of Community Services	No formal policy in place	Community Recreation Fund (enterprise fund) which receives a 35% subsidy from the General Fund; cost recovery levels determined and monitored at a staff level.
	<b>City of San Clemente</b> Recreation Division	Recreation Cost of Services Study (not a policy)	Discusses need for City council to develop a conscious social policy as to what programs/services are funded by tax dollars and to what levels.