



**City of Santa Barbara  
PARKS AND RECREATION DEPARTMENT**

**NEIGHBORHOOD ADVISORY COUNCIL  
Regular Monthly Meeting**

**Wednesday, November 8, 2017**

**MINUTES**

**CALL TO ORDER**

Meeting was called to Order 6:05pm

**ROLL CALL**

Aldana, Sebastian  
Foxen, Sally  
Heaton, Brittany  
Longstreet, Beebe  
Lydon, Stacey

O'Mahoney, May  
Qadri, Rehman  
Sanchez, Hector  
Soto, Ana

**Staff Present**

Recreation Manager Judith McCaffrey  
Administrative Specialist Jessica Martinez

**Liaisons Present**

Jacob Lesner-Buxton - Parks and Recreation Commission

**Advisory Council Members Absent**

Barrios, Jacqueline  
Sanford, Eve

**CHANGES TO THE AGENDA**

None

**PUBLIC COMMENT**

None

**COUNCIL AND STAFF COMMUNICATIONS**

Councilmember Dominguez

- Elections yesterday mean a few new councilmembers
  - Relates to N.A.C. agenda to set new goals, re-envision direction
  - Operate within the ordinance/resolution
  - If new ideas for better effectiveness require a new ordinance – N.A.C. will find a warm reception from City Council because of hard work done

Rich Hanna

- Nothing yet scheduled for forum on Ortega Park Master Plan – will get back to the committee with info

## **CONSENT CALENDAR**

### **1. Subject: Approval of the Minutes – For Action (Attachment)**

Recommendation: That the Neighborhood Advisory Council waive the reading and approve the minutes for the regular meeting of October 11, 2017.

It was moved and seconded by Advisory Council Members Aldana and Qadri respectively, to approve the minutes with changes. Members Aldana, Foxen, Heaton, Longstreet, Lydon, O'Mahoney, Qadri. Sanchez, Sanford, and Soto in favor. Member Lydon abstained. Motion Carried.

## **OLD BUSINESS**

**None**

## **New Business**

### **2. Neighborhood Advisory Council Workshop– For Discussion**

Recommendation: That the Neighborhood Advisory Council meet to review past accomplishments and set priorities and objectives for 2018.

Judith McCaffrey reviewed the history of the N.A.C. including presentations, subcommittees, projects organized, trainings, as well as participation in City Master plans and Block Grant application processes.

Discussion ensued regarding operations and goals of the Neighborhood Advisory Council going forward. The following is a summarized list of the topics that were considered:

- Using the retreat as a process to review past and current strategies to decide which issues to continue to be involved in and what the goals will be for the committee going forward
- A re-formation of the Neighborhood Health and Safety Subcommittee
- Subcommittees representing various districts rather than themes or issues
- Looking at the jurisdiction or city department whose responsibility pertain to issues being brought up by the N.A.C. (possibly city administrator's office)

- Considering the City's move to district elections, where does the Neighborhood Advisory Council belong?
- The work that the committee has wanted to do, and should be doing as neighborhood representatives needs to have more weight than that of a committee under Parks & Recreation.
- Council liaisons are important as they could listen and comment on information during monthly meetings as well as take information back to City Council.
- Not all issues dealt with by N.A.C. are meant to be handled, or cannot be fixed by Parks & Recreation department.
- The N.A.C. could have a liaison to the City Council or a segment of time to bring issues to City Council directly, possibly a verbal report.
- Subcommittees do not need to be standing subcommittees. They can be re-formed when the need arises.
- N.A.C. is to be the "eyes and ears", or "ambassadors" of the Neighborhoods
- May be helpful for certain staff from specific departments to attend N.A.C. meetings on a quarterly basis to answer questions related to their expertise and purview. (Matt Fore from City Administrator's Office and Sergeant McGrew have been attending meetings regularly and it has been helpful.)
- Who is the appropriate staff person to assign to N.A.C.?
- N.A.C. would like better follow-through from staff
- N.A.C. members a bit frustrated with current process of getting agenda items addressed
- N.A.C. is encouraged to move up the current hierarchy of Parks & Rec regarding unanswered questions or needed information
- Using breakout sessions to discuss issues with appropriate liaisons (ie breakout session regarding policing with liaison Sergeant Dan McGrew)
- Using breakout sessions rather than subcommittees – schedule breakouts every other month
- Schedule N.A.C. meeting agendas a year in advance
- Have specific liaisons facilitate breakout groups on a quarterly schedule
- Schedule breakout groups along with presentations from the same departments
- N.A.C. would like an annual calendar for routine meeting topics, and events
- N.A.C. would like to outreach to the community and would like to have a brochure describing their role to the community

- N.A.C. would like agendas and info uploaded to Nextdoor.com
- Have City staff place speakers/presenters on the calendar annually
- Having more locations to rotate through for monthly meetings – other city locations, schools, Westside Centro
- Getting more neighborhood/community input to make informed CDBG recommendations
- Add annual topic calendar to N.A.C. webpage

## Neighborhood Updates

### **Beebe Longstreet - Public-at-Large**

- Local Coastal Plan update drop in session on Saturday from 11a-3p at Chase Palm Park recreation center.

## Upcoming Agenda Items

- NITF (Neighborhood Improvement Task Force) update

## ADJOURNMENT 7:47pm

**REPORTS:** Copies of reports relating to agenda items are available for review in the City Clerk's Office, at the Central Library, and at the Parks and Recreation Administrative Office at 620 Laguna Street or online at the City's website (<http://www.SantaBarbaraCA.gov>). Materials related to an item on this agenda submitted to the Neighborhood Advisory Council after distribution of the agenda packet are available for public inspection in the Parks and Recreation Department located at 620 Laguna Street, during normal business hours.

**AMERICANS WITH DISABILITIES ACT:** In compliance with the Americans with Disabilities Act, if you need special assistance to gain access to, comment at, or participate in this meeting, please contact Mark Alvarado at 897-2643 or inquire at the Louise Lowry Davis Center on the day of the meeting. If possible, notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements in most cases. Specialized services, such as sign language interpretation or documents in Braille, may require additional lead time to arrange.

## ANNOUNCEMENT

Next regular meeting: Franklin Neighborhood Center  
**Wednesday, December 13, 2017, 6:00 p.m.**