



Santa Barbara Public Library System

LIBRARY BOARD

DRAFT Minutes of the Board Meeting of January 26, 2016 held at the Central Library

BOARD MEMBERS PRESENT:	Jonathan Glasoe; Milt Hess; Susette Naylor; Christine Roberts; Will Tomlinson
BOARD MEMBERS ABSENT:	None
COUNCIL LIAISON PRESENT:	None
STAFF PRESENT:	Jessica Cadiente, Acting Library Director; Maria Gordon, Executive Assistant
CALL TO ORDER:	The meeting was brought to order in Faulkner West at 1:02 pm on January 26, 2016.
CHANGES TO AGENDA:	None
MINUTES OF PREVIOUS MEETING:	Minutes of November 24, 2015 were approved.
PUBLIC COMMENTS:	Pete Del Ballo: to run for City Council and as a Library Board candidate; welcomed Library discards for local "Little Libraries."
ANNOUNCEMENTS:	None

Old Business

1. Budget Update

Jessica Cadiente reported submission of mid-year budget report; revenue and expenditures July-Dec. 2015 at 44%, slightly better than in previous year. Responding to questions, Cadiente let members know that savings on vacant position salaries could not divert to operations; Financial Year 2017 budget plans included changing accounting for public and support services to accounting instead for Central, Eastside and County branches; future breakdown to separate adult and youth spending.

2. Library Plaza Update

Cadiente reported meeting in December with Public Works staff and architects Campbell & Campbell; construction drawings for Plaza Phase 1 expected by end of February, aiming for construction to be complete by July; funding mainly through untapped City ADA funds, a smaller portion from Library bequest. Responding to questions, Cadiente distributed map of transformer location, and reported that the Art Museum had accepted that the project would receive no City funding; Edison trenching to Library included as standard contingency for the future; delay to Museum project had led to Plaza Phase 1 moving forward separately; more funding needed for remaining phases; Museum staging to be on 90 day renewal; construction fencing, temporary bike station as matters for official agreement. Brief discussion followed about these issues.

3. Library Board "State of the Library" Meeting, April 26: Venue and Televising – motion & vote

Members agreed a preference to encourage more public attendance. The charge for recording by City Tv was discussed, staff agreeing to find out if costs could be saved through non-professional filming. The Board requested publicity along usual channels, including the Friends of the Library, Library Newsletter, lobby screen, etc. The Board unanimously approved a motion to hold and televise the State of the Library meeting at a cost of approximately \$300 at the Faulkner Gallery at 6pm on April 26th.

4. Library Rules of Conduct – motion and vote

Cadiente informed the Board that the Draft Rules include behavior outside the property, such as placing furniture on Library property. The Rules would be posted in- and outside the Library; sleeping could not be included. Brief discussion followed. The Director confirmed that translation into Spanish was pending. The Board unanimously approved the Rules of Conduct.

5. Countywide Library Ballot, November 2016

Cadiente reported that the County Library Advisory Committee had voted unanimously to move forward with ballot measure for a countywide library parcel tax; all Friends of the Library groups and Santa Barbara Public Library Foundation President to meet on 1/27 to determine level of commitment from these constituents; County to decide in February whether matter should go before all Supervisors; each director in the three Library zones to review support and mock budgets in context of severe cuts. Brief discussion followed on feasibility issues, including short time scale, community financial commitment, need for promotion, potential resulting change to city contributions, equitability across communities, obligation for a parcel tax to be countywide - not restricted to Goleta as initiating City, costs, range of parcel taxes across State, voting technicalities, support, timing, etc. Cadiente agreed to keep Board informed.

6. Proposed New Opening and Closing Times for External Library Premises

Members heard from Cadiente that the external closing times of 10pm – 6am appeared to be based on Library's previous opening hours; external premises would now be closed and wi-fi access off from 8pm to 8am. Brief discussion followed about policing, compensatory use of personal cell phone access, planned replacement of six outside notices, camping, and enforcement. The Board unanimously approved the new times.

7. Change of Library Board Meeting Time and/or Day - February 23 – motion & vote

The Board unanimously agreed that the 2016 schedule should include noon, 2/26 rather than 2/23 in order to avoid a conflict for the Director with the midyear review by the City's Finance Committee.

8. Library Director's Report

Cadiente reported **Black Gold CENIC broadband update** scheduled for Santa Barbara in first of three years; branches over 2nd and 3rd years; new download speeds up to 1g, up from 150mb; trenching needed at Eastside. **LSTA grant** opportunities (Black Gold administered) moving forward; Central Library project News Press digitization a likely candidate for funding; **Buellton Library** reserves received from City of Lompoc; **Carpinteria Library annual contract** being renegotiated; **Director vacancy** recruitment continuing; **Librarian and Senior Library Technician** positions to be filled; **staff training calendar** implemented, led by different Library section staff; **Take-It-Apart Tuesdays** (Feb) and **Science Saturdays** (March) introduced as two new programs arising out of staff project teams; **main floor renovations** begun [Anacapa side]; paint, new carpet, lighting, furniture and slat wall; exterior paint bid pending; **Food-for-Fines** resulted in \$561 waived (344 patrons) with wide media coverage; **All day in-service training** scheduled for 2/4, plus quarterly training days - Library opening at noon; **Friends of Library (FoL) groups** all received letters requesting commitment to status quo budget; City Attorney advising MOU or contract with all FoL groups to ensure transparency over funding and roles of groups and staff; **SBPLF** extended the **Children's Library Campaign** through 6/30; new paid Campaign Director selected with about \$0.5m to raise. Brief discussion followed about FoL funding. Cadiente distributed and answered questions about chart showing circulation figures by collection, noting particularly how it showed success of new Children's Library.

Board /Staff Communication

Meeting adjourned: 1:00 pm

Future Agenda Items

Youth Services literacy research update; Library mission statement review.

Next Meeting: Thursday, February 25, 2016, Faulkner Gallery West, Central Library

Minutes respectfully submitted by Maria Gordon.