



**CITY OF SANTA BARBARA**  
**LIBRARY BOARD**  
**MINUTES**  
**Thursday, October 14, 2021**  
**12:00 p.m.**

**CALL TO ORDER**

Board Member Will Tomlinson called the meeting to order at 12:04PM.

**ROLL CALL**

Board Members present: Milt Hess, Margaret Crocco, Leslie Dinaberg, Will Tomlinson  
City Council Liaison: Eric Friedman

**APPROVAL OF MINUTES – of September 9, 2021**

*Recommendation: That the Library Board waive the reading and approve the minutes of Thursday, September 9, 2021.*

Motion: Board Members Leslie Dinaberg/Margaret Crocco to approve the minutes of Thursday, September 9, 2021.

Vote: Unanimous roll call vote.

**CHANGES TO THE AGENDA**

None were made.

**PUBLIC COMMENT**

Comment from the public: Mackenzie Wildman, about her stepping down from the Board.

**LIBRARY SUPPORT ACTIVITIES**

Santa Barbara Public Library Foundation

Discussion: The Library Board heard an update from the Foundation Director, Lauren Trujillo, about what the Foundation has been working on, including offering a Library Plaza Tour to the public on October 14<sup>th</sup>, finalizing “Buy a Brick” donation opportunities by the end of October, and working to distribute the annual Children’s Library Endowment to the library.

**NEW BUSINESS**

**1. November Library Board Meeting Date Change**

*Recommendation: That the Library Board change the date of the November 2021 meeting.*

Motion: Board Members Will Tomlinson/Leslie Dinaberg to move the November 2021 meeting to November 17<sup>th</sup> at 12pm.

Vote: Unanimous roll call vote.

## **2. ILS Update**

*Recommendation: That the Library Board receive an update on the Library's plans to move to a new ILS.*

Speaker: Jessica Cadiente, Library Director

Discussion: The Library Board received an update on the Library's plans to move to a new ILS: City Council unanimously approved the Library's request to transition from an ILS operated by Black Gold (Polaris) to a standalone open source ILS administered by the Library Department (Koha) and a Sole Source Purchase Order for hosting and support of the new ILS by ByWater Solutions at the October 12, 2021 City Council Meeting. The Library Board also received an overview on the benefits of the Koha ILS with the Aspen discovery layer, the work the Library has done to investigate ways to improve the user experience, the Library's intentions of remaining a member of the Black Gold Cooperative, ILL options and resource sharing, and the implications for County Libraries with the Library transitioning to Koha/Aspen.

Public Comment: None were made.

## **ADMINISTRATIVE REPORTS**

### **3. Library Director's Report: Building and Grounds**

*Recommendation: That the Library Board receive the monthly Library Director's Report, Building and Grounds.*

Speaker: Jessica Cadiente, Library Director

Discussion: The Library Board received the monthly Library Director's Report on Building and Grounds, which included looking at some renderings for the Library Plaza. The Library Director and Foundation are currently working to determine the ratio of donor bricks to regular bricks and the cost of donor bricks along the paseo between the Library and the Museum. Final monument sign renderings will be going to the Historic Landmarks Commission soon. The bid for the Lower Level and Library Plaza Capital Improvement Projects should go out in late 2021 and it is hoped that the bid will be awarded in early 2022. The Elevator Project is still with Building & Safety but is expected to wrap up in the next couple of weeks. The Library received a Technology Grant to rewire the Central and Eastside Libraries but delivery of the new WiFi access points is not expected until December 2021 due to supply chain delays. New charging stations are now available at the Central Library. The architects that designed the lower level staff area at Central are working with the Library on the upper level needs assessment and it is hoped that this project can be awarded by City Council in late 2021. The Library is distributing N95 masks to the public while the Alisal Fire is impacting local air quality.

Public Comment:

Foundation Board Director, Lauren Trujillo, on the Library Plaza donor brick thoroughfare design and thanking the Board for their recognition of the work that the Foundation has done to support the Library.

### **4. Library Director's Report: Programs**

*Recommendation: That the Library Board receive the monthly Library Director's Report,*

## *Programs.*

Speaker: Jessica Cadiente, Library Director

Discussion: The Library Board received the monthly Library Director's Report on Programs. The Supervising Librarian position has been filled and will be responsible for the Eastside Library, Outreach, and the Library on the Go Van moving forward. The County Board of Supervisors approved the annual County Agreement, which will be brought to City Council in November. The Library was awarded the Partner of the Year award by Women's Economic Ventures. Planning for SB Reads is ongoing with over 1,500 copies of *An American Sunrise* purchased and translation into Spanish underway of the selected poems by Joy Harjo that will be published by Gun Powder Press. City Council approved the award of the social services support contract to the Family Services Agency. The Library's first curated art show in the West Faulkner Gallery in celebration of Hispanic Heritage Month was a success. For National Library Card Month in September, the Central Library issued 331 new library cards.

Public Comment: None were made.

### **5. Library Director's Report: Collections and Circulation**

*Recommendation: That the Library Board receive the monthly Library Director's Report, Collection and Circulation.*

Speaker: Jessica Cadiente, Library Director

Discussion: The Library Board received the monthly Library Director's Report on Collections and Circulation. City Council approved the transition to a new ILS and awarded the contract to ByWater Solutions. The Library instituted a new 6 month moratorium on all newly published items, only allowing them to circulate in the Santa Barbara Public Library System for the first 6 months before allowing access for the greater Black Gold community. The Library is also investigating how to circulate arts and culture passes to the public, such as museum passes.

Public Comment: None were made.

### **6. Budget Update**

*Recommendation: That the Library Board accept the financial status of the Library as of September 30, 2021.*

Speaker: Jessica Cadiente, Library Director

Discussion: As of September 30, 2021, the Library is at 25% of the year in and annual expenditures are at 20%.

Public Comment: None were made.

## **BOARD AND STAFF COMMUNICATIONS**

### **7. Library Board Member Updates**

Chair Milt Hess discussed his experiences serving on both the Library Board and Library Advisory Committee.

## **FUTURE AGENDA ITEMS**

**Next Regular Meeting:** Thursday, November 17, 2021 at 12:00 p.m., Zoom

## **ADJOURNMENT**

Chair Milt Hess adjourned the meeting at 1:22PM.