



**CITY OF SANTA BARBARA  
LIBRARY BOARD  
MINUTES**

**Thursday, November 12, 2020**

**12:00 p.m.**

**CALL TO ORDER**

Chair Milt Hess called the meeting to order at 12:01 PM.

**ROLL CALL**

Board Members present: Milt Hess, Will Tomlinson, Mackenzie Wildman, Susette Naylor

Board Members absent: NA

City Council Liaison: Eric Friedman

**APPROVAL OF MINUTES – of September 3, 2020**

*Recommendation: That the Library Board waive the reading and approve the minutes of Thursday, September 3, 2020.*

Motion: Board Members Susette Naylor/Will Tomlinson to approve the minutes of Thursday, September 3, 2020.

Vote: Unanimous roll call vote.

**ACTION:** The Library Board approved the recommendation.

**CHANGES TO THE AGENDA**

None were made.

**PUBLIC COMMENT:**

None were made.

**LIBRARY SUPPORT ACTIVITIES**

Santa Barbara Public Library Foundation

Discussion: The Library Board heard an update from the Foundation Board President, Anne Howard, about what the Foundation is currently working on, including preparations for the first Cabinet Meeting and fundraising money for the Library Plaza Campaign.

**NEW BUSINESS**

**1. Recognition of Board Member Services**

*Recommendation: That the Library Board recognize the exiting Board member.*

Public Comment: None were made.

**ACTION:** The Library Board recognized the exiting Library Board member, Susette Naylor.

**2. December Library Board Meeting**

*Recommendation: That the Library Board determine the schedule or cancel December's Library Board meeting.*

Public Comment: None were made.

Motion: Board Members Susette Naylor/Will Tomlinson to table this Agenda Item until after Agenda Item 4.

Vote: Unanimous roll call vote.

**ACTION:** The Library Board tabled Agenda Item December Library Board Meeting, to be addressed after Agenda Item Proposal for Standalone Integrated Library System (ILS).

**3. Library Board Meeting Schedule 2021**

*Recommendation: That the Library Board review and adopt the Library Board Meeting Schedule for 2021.*

Public Comment: None were made.

Motion: Board Members Mackenzie Wildman/Will Tomlinson to approve the Library Board Meeting Schedule for 2021.

Vote: Unanimous roll call vote.

**ACTION:** The Library Board approved the recommendation.

**4. Proposal for Standalone Integrated Library System (ILS)**

*Recommendation: That the Library Board review and approve the Standalone Integrated Library System Proposal.*

Speakers: Jessica Cadiente, Library Director and Molly Wetta, Library Services Manager

Discussion: The Library Board received a presentation on the Library's proposal to switch to a standalone integrated library system (ILS) from Koha with an Aspen discovery layer. This presentation included a summary of the staff and patron challenges with the current ILS, Polaris, a timeline and details of efforts made to find an ILS solution at the Black Gold level, the benefits of switching to Koha, and an implementation plan and timeline.

Public Comment: None were made.

Motion: Board Members Susette Naylor/Mackenzie Wildman to approve the Library's proposal for a standalone ILS.

Vote: Unanimous roll call vote.

**ACTION:** The Library Board approved the recommendation.

**5. December Library Board Meeting**

*Recommendation: That the Library Board determine the schedule or cancel December's Library Board meeting.*

Public Comment: None were made.

Motion: Board Members Mackenzie Wildman/Will Tomlinson to cancel the December 2020 meeting.

Vote: Unanimous roll call vote.

**ACTION:** The Library Board cancelled the December 2020 meeting.

**6. Capital Improvement Projects FY2022-2026**

*Recommendation: That the Library Board receive an update on the Library's Capital Improvement Plan FY2022-2026.*

Speaker: Kristina Hernandez, Library Services Manager

Discussion: The Library Board received a presentation on the Library's Capital Improvement Plan for FY2022-2026, including the funding status and priorities level of each project.

Public Comment: None were made.

**ACTION:** The Library Board received an update on the Library's Capital Improvement Plan for FY2022-2026.

**LIBRARY DIRECTOR'S REPORT**

**7. Building and Grounds**

*Recommendation: That the Library Board receive the monthly Library Director's Report, Building and Grounds.*

Speaker: Jessica Cadiente, Library Director

Discussion: The Library Board received the Library Director's Report on Building and Grounds. The Library has pushed back it's phased reopening date to December 2, 2020 in order to ensure that security will be in place when the Library reopens. Furthermore, the Library has been working on a public-facing document detailing the steps the Library has taken to ensure the safety of the public and Library staff during phased reopening. As of November 7, 2020, the entire Plaza is back under Library jurisdiction and the Library is currently working on reopening the Paseo. The Library Board also viewed renderings for the Plaza Campaign from Arcadia, which, once finalized, will be used for fencing graphics and other campaign materials.

Public Comment: None were made.

**ACTION:** The Library Board received the Library Director's Report on Building and Grounds.

## **8. Programs**

*Recommendation: That the Library Board receive the monthly Library Director's Report, Programs.*

Speaker: Jessica Cadiente, Library Director

Discussion: The Library Board received the Library Directors Report on Programs. The Library has moved beyond virtual programming to include Story Walks, Stories in the Park, and in-person Maker events at the Eastside Branch.

Public Comment: None were made.

**ACTION:** The Library Board received the Library Director's Report on Programs.

## **FINANCIAL**

### **9. Budget Update**

*Recommendation: That the Library Board accept the financial status of the Library as of October 31, 2020.*

Speaker: Jessica Cadiente, Library Director

Discussion: As of October 31, 2020, the Library is at 33.33% of the year in and annual expenditures are at 27%.

Public Comment: None were made.

**ACTION:** The Library Board accepted the financial status of the Library as of October 31, 2020.

## **BOARD AND STAFF COMMUNICATIONS**

### **10. Library Board Member Updates**

Discussion: Chair Milt Hess reported on a meeting he had with Library Director, Jessica Cadiente, and the Goleta Valley Library in regards to cross-zone library card holders.

## **FUTURE AGENDA ITEMS**

Collection Development Update

Adult Education Review

Digital Resources Review

**Next Regular Meeting:** Thursday, January 14, 2021 at 12:00 p.m., GoToWebinar

## **ADJOURNMENT**

Chair Milt Hess adjourned the meeting at 2:00 PM.