



**CITY OF SANTA BARBARA
LIBRARY BOARD
MINUTES**

Thursday, June 11, 2020

12:00 p.m.

CALL TO ORDER

Chair Milt Hess called the meeting to order at 12:01 PM.

ROLL CALL

Board Members present: Milt Hess, Susette Naylor, Will Tomlinson, Mackenzie Wildman

Board Members absent: NA

City Council Liaison: Absent

APPROVAL OF MINUTES – of May 26, 2020

Recommendation: That the Library Board waive the reading and approve the minutes of Tuesday, May 26, 2020.

ACTION: The Library Board approved the minutes of the May 26, 2020 meeting.

CHANGES TO THE AGENDA

None were made.

PUBLIC COMMENT:

None were made.

LIBRARY SUPPORT ACTIVITIES

Santa Barbara Public Library Foundation

Discussion: The Library Board heard an update from the Foundation Director, Lauren Trujillo, about what the Foundation is currently working on, including advocating for library plaza funding at the June 15, 2020 Special City Council Meeting.

NEW BUSINESS:

1. Summer Library Board Meeting

Recommendation: That the Library Board cancel the July & August Library Board meetings.

Discussion: The Library Director and Board discussed cancelling the July 2020 and August 2020 Library Board meetings.

ACTION: The Library Board approved cancelling the July 2020 and August 2020 meetings.

2. Review of Library's Response to COVID-19

Recommendation: That the Library Board receive an update on the Library's response to COVID-19.

Discussion: The Library Board heard and discussed the Library's response to COVID-19. Effective end of business day on March 13th, 2020, all library locations have been closed to the public, with staff continuing to provide services virtually and over the phone, SBPL Delivers, Read SB, ESL Conversation groups, Storytimes, virtual Game Nights, and Sidewalk Service. Chat Reference questions have gone up by over 500%. The postage for SBPL Delivers, the Library's program for mailing book bundles to patrons, was funded by the Foundation and thousands of book bundles were mailed out to patrons. SBPL Delivers was discontinued when the Library began providing Sidewalk Service in June, a program for patrons to pick up books on hold for them. The library is currently in Phase 2 for reopening.

ACTION: The Library Board received an update on the Library's response to COVID-19.

BUILDING AND GROUNDS:

3. Library Director's Report

Recommendation: That the Library Board receive the monthly Library Director's Report, Building and Grounds.

Speaker: Jessica Cadiente, Library Director

Discussion:

LIBRARY PLAZA

- Funding still in the budget to finalize construction drawings
- Foundation and Library Director will work with architects to design signage for the Campaign and fencing
- End of July – Campaign Kickoff meeting with Arcadia

ELEVATOR

- Design work in progress

EASTSIDE

- Suffered a flood due to a broken irrigation line and electrical will need to be repaired

SECURITY

- New bid ready for when the Library reopens

TECHNOLOGY

- Library computers are in the process of being upgraded to Windows 10 computers

ACTION: The Library Board heard the monthly Library Director's Report, Building and Grounds.

PROGRAMS

4. Library Director's Report

Recommendation: That the Library Board receive the monthly Library Director's Report, Programs.

Speaker: Jessica Cadiente, Library Director

Discussion:

LIBRARY ON THE GO VAN

- Funding has been secured

SUMMER READING PROGRAM

- Theme: "On the Same Page"
- Instead of asking local businesses to donate gift cards, community was asked to purchase gift cards from local businesses to help support them during COVID-19 and donate gift cards to the Library to use as Summer Reading Prizes

PROGRAMS

- Children's Stop Motion Video Challenge
- Career Online High School
 - o Cohort is doing very well as they progress toward earning their High School Diplomas
- Student Success Cards
 - o 1000s of cards issued to students in the Santa Barbara Unified School District
- National Poetry Month
 - o Favorite poem readings by community members are featured on the Library YouTube Channel

FUTURE PROGRAMS

- SB Reads 2020 may be pushed back due to COVID-19

ACTION: The Library Board heard the monthly Library Director's Report, Programs.

COLLECTION AND CIRCULATION

5. Library Director's Report

Recommendation: That the Library Board receive the monthly Library Director's Report, Collection and Circulation.

Speaker: Jessica Cadiente, Library Director

Discussion:

COLLECTION/CIRCULATION

- Adult Fiction Relabeling project has been completed
- Received \$10,000 grant from the SB Foundation to fund digital content
- Book drops are open at the Central Library on Mondays and Fridays

PUBLIC COMMENT:

Anne Howard, SBPL Foundation Board President, on the possibility of a future Library Tax as is currently in effect in Zone 4.

ACTION: The Library Board heard the monthly Library Director's Report, Collection and Circulation.

FINANCIAL

6. Budget Update

Recommendation: That the Library Board accept the financial status of the Library as of May 31, 2020.

Speaker: Jessica Cadiente, Library Director

Discussion: As of May 31, 2020, the Library is at 91.7% of the year in and annual expenditures are at 77%.

ACTION: Library Board heard the monthly Library Director's Budget Update.

FUTURE AGENDA ITEMS

Naming Opportunities, Library Plaza

Collection Process, Speaker: Collection Librarian

Next Regular Meeting: Thursday, September 10, 2020 at 12:00 p.m., GoToWebinar.

ADJOURNMENT

Chair Milt Hess adjourned the meeting at 1:11 PM.