



**CITY OF SANTA BARBARA
LIBRARY BOARD
Eastside Library**

Montecito St., Santa Barbara, 93103

Thursday, March 12, 2020

12:00 p.m.

MEETING MINUTES

CALL TO ORDER

Chair Milt Hess called the meeting to order at 12:01 PM.

ROLL CALL

Board Members present: Milt Hess, Will Tomlinson, Mackenzie Wildman, Susette Naylor

Board Members absent: NA

City Council Liaison: Absent

APPROVAL OF MINUTES – of February 13, 2020

Recommendation: That the Library Board waive the reading and approve the minutes of Thursday, February 13, 2020.

ACTION: There was no quorum so minutes were not approved for February 13, 2020.

CHANGES TO THE AGENDA

Agenda Items Library Support Activities and Eastside Library Update were moved to the end of the Agenda.

PUBLIC COMMENT:

None were made.

NEW BUSINESS

1. August Library Board Meeting Date Change

Recommendation: That the Library Board change the date of the August 2020 meeting.

Discussion: The Library Director and Board discussed moving the August 2020 Library Board meeting to August 19th, 2020.

ACTION: The Library Board approved moving the August 2020 meeting to August 19th, 2020.

BUILDING AND GROUNDS:

2. Library Director's Report

Recommendation: That the Library Board receive the monthly Library Director's Report, Building and Grounds.

Speaker: Jessica Cadiente, Library Directory

Discussion:

LIBRARY PLAZA

- Plaza Campaign Kick Off on 3/19
- Budget presentation to City Council next month to receive final approval for necessary funds
- Signage plan with HLC
- Meeting with Museum Director to discuss restoration costs

LOWER LEVEL REMODEL

- Tentative full funding from city budget
- Testing has shown that the library is clear of asbestos and lead

SECURITY

- New requirements, including the company's headquarters/supervision team being near the library

TECHNOLOGY

- Library is exploring computer replacement and funding
- Children's AWE Computers reached end of life
 - o Looking to rearrange layout for remaining computers

FACILITIES/GROUNDS

- COVID-19
 - o Enhanced cleaning procedures
 - o Display Case with updated COVID-19 information in multiple formats and languages
 - o Reviewing furniture layout for spatial distancing
 - o Planning possible future cancelation and closure of all library programs and facilities

ACTION: The Library Board heard the monthly Library Director's Report, Building and Grounds.

PROGRAMS

3. Library Director's Report

Recommendation: That the Library Board receive the monthly Library Director's Report, Programs.

Speaker: Jessica Cadiente, Library Directory

Discussion:

LIBRARY CARDS

- New library card designs available featuring the winning designs from the Library Card Design Contest

ADULT PROGRAMS

- Career Online High School – 18 month program to get a high school diploma, 6 participants
- Dating After 50 – last workshop was packed with a long waitlist
- Getting Dirty – 50 attendants, 59 on wait list
- SBMA – working on Block Party

YOUTH PROGRAMS

- OG Readers – popular with volunteers and children, results exceeding expectations
- 40 Early Literacy Classes with nearly 10,000 attendees

ACTION: The Library Board heard the monthly Library Director’s Report, Programs.

COLLECTION AND CIRCULATION

4. Library Director’s Report

Recommendation: That the Library Board receive the monthly Library Director’s Report, Collection and Circulation.

Speaker: Jessica Cadiente, Library Directory

Discussion:

COLLECTION AND CIRCULATION

- New Launchpads
 - o Tablets featuring preloaded educational games
 - o Available for check-out
- Adult Fiction Relabeling Project
 - o Completed authors A-H
- Audiobooks
 - o Are now a floating collection and staying where they are returned

ACTION: The Library Board heard the monthly Library Director’s Report, Collection and Circulation.

FINANCIAL

5. Budget Update

Recommendation: That the Library Board accept the financial status of the Library as of February 29, 2020.

Discussion: The Library Director reported to the Board that as of February 29, 2020, the Library is at 67% of the year in and annual expenditures are at 63%. The Board will receive a Budget Presentation at the May 14, 2020 meeting which will then be taken to City Council on May 18, 2020.

ACTION: The Library Board heard the monthly Library Director’s Budget Update.

OTHER

6. Library Director’s Report

Recommendation: That the Library Board receive the monthly Library Director’s Report, Other.

Discussion:

PROGRAM FUNDING

- Grant received from the State to extend the Stay & Play program

PUBLIC LIBRARY ASSOCIATION CONFERENCE

- 4 Library Employees attended the PLA Conference, bringing back material on programming sessions, social justice, and family engagement

STAFF MENTOR PROGRAM

- Assignments for the new staff mentor program have been completed.

ACTION: The Library Board heard the monthly Library Director's Report, Other.

NEW BUSINESS CONTINUED

7. Eastside Library Update

Recommendation: That the Library Board receive an update on the Eastside Library.

Speaker: Ahmad Merza, Librarian

Discussion:

ADULT PROGRAMS

- SBPL Works! Expansion – provides adult literacy, career readiness, and business training to Eastside Library patrons
- One Million Cups Entrepreneur Group
- Memoirs and Biographies Book Club
- SBCC Business Course
- Spanish Language Financial Literacy Workshops
- Spanish Language Computer Classes
- Open Sew – provides access to 5 sewing machines and sewing classes

TEEN PROGRAMS

- Teen Advisory Board, 15-20 teens weekly
- Film Workshop
- Maker Activities
- Drone Flight Program

YOUTH PROGRAMS

- STEAM Programs
- Wiggly Story Time
- Stay & Play
 - o Partnership with Food Bank and other organizations to help promote good nutrition and connecting families to resources in the community
- Adelante Charter School Partnership
 - o Eastside Library is offering scheduled timeslots for class visits, building collections with the needs of the school in mind, and looking to pursue a Joint-Powers Agreement to govern relationship and funding

RENOVATION

- Updated paint, flooring, and signage
- Wall removal for open floor plan
- Mobile furniture and shelving to promote a flexible space
- New teen and expanded children's areas
- Technology Upgrades
 - o New computers

- Mountable OPACs to help save space
- Security enhancements
- Outlets that allow for USB charging
- Mobile Early Literacy Launchpads for kids, in-library-use only

ACTION: The Library Board received an update on the Eastside Library.

LIBRARY SUPPORT ACTIVITIES

Santa Barbara Public Library Foundation

Discussion: The Library Board heard an update from the Foundation Board President, Anne Howard, about the current activities of the Foundation, including their progress on the Library Plaza Campaign. The Foundation is working on creating a report on donor potential for the Library Plaza and on the structure for their campaign. The Campaign Co-Chairs will be meeting with the Art Museum Executive Director to discuss demolition costs and the rear-entryway.

FUTURE AGENDA ITEMS

Naming Opportunities, Library Plaza

FY 21 Budget Review

Library Fee Schedule

Collection Process, Speaker: Collection Librarian

Next Regular Meeting: Thursday, April 9, 2020 at 12:00 p.m., Faulkner Gallery, West.

ADJOURNMENT

Chair Milt Hess adjourned the meeting at 1:24 PM.