



**CITY OF SANTA BARBARA  
LIBRARY BOARD  
Central Library**

**Faulkner Gallery, 40 East Anapamu Street, Santa Barbara, CA 93101  
Thursday, January 9th, 2020**

**12:00 p.m.**

**MINUTES**

**CALL TO ORDER**

Vice Chair Milt Hess called the meeting to order at 12:00 P.M.

**ROLL CALL**

Board Members present: Milt Hess, Susette Naylor, Will Tomlinson, Mackenzie Wildman

Board Members absent: N/A

City Council Liaison: Eric Friedman

**APPROVAL OF ALL MINUTES – of November 21, 2019**

*Recommendation: That the Library Board waive the reading and approve the minutes of Thursday, November 21, 2019.*

**ACTION:** The Library Board approved the minutes of the November 21, 2019 meeting.

**CHANGES TO THE AGENDA**

None were made.

**PUBLIC COMMENT:**

Comment from the public: Pat Saley, about her role in the community.

**LIBRARY SUPPORT ACTIVITIES**

Santa Barbara Public Library Foundation

Discussion: The Library Board heard an update from the Foundation Board President, Anne Howard. Spoke about annual appeal process, the Plaza campaign, and other current projects that they are working on.

**NEW BUSINESS:**

**1. Election of Chair and Vice Chair**

*Recommendation: That the Library Board elect a Chair and Vice Chair.*

**ACTION:**

The Library Board elected Milt Hess as Chair and Will Tomlinson as Vice Chair.

## **2. Review of Library Laptop Circulation Policy**

*Recommendation: That the Library Board review the Library Laptop Circulation Policy.*

Speaker: Alain Dussert, Library Services Manager

Discussion:

The Library Board heard an overview of the Library Laptop Circulation Policy. This policy is to be first implemented at the Eastside branch library where 12 laptops will be circulated after the remodel. The Library Board discussed the Library Laptop Circulation Policy and approved the policy.

**ACTION:**

The Library Board reviewed and approved the Library Laptop Circulation Policy.

### **ADMINISTRATIVE REPORTS**

#### **3. Library Plaza Update**

*Recommendation: That the Library Board receive an update on the Library Plaza.*

Discussion:

The Library Board heard and discussed the status of the Library Plaza. The library has received Project Design Approval from HLC and will be meeting with them again on January 22<sup>nd</sup>. Fruitless olive trees have been approved for the plaza. No firm dates for the next phases of the plan.

**ACTION:**

The Library Board heard the update on the Library Plaza.

#### **4. Budget Update**

*Recommendation: That the Library Board accept the financial status of the Library as of December 31<sup>st</sup>, 2019.*

Discussion:

The Library Director reported to the Board that as of December 31, 2019, the Library is at 50% of the year in and annual expenditures are at 46%.

**ACTION:**

The Library Board accepted the financial status of the library.

#### **5. Library Director's Report**

*Recommendation: That the Library Board receive the monthly Library Director's Report.*

Speaker: Jessica Cadiente, Library Directory

Discussion:

**PROGRAMMING:**

- Local Author Day is Saturday, 1/11/20
- Still deciding on SB Reads book for 2020
- Guitars are now available for check-out from the library

## CAPITAL & SPECIAL PROJECTS:

### LIBRARY

- CENTRAL:
  - ❖ LOWER LEVEL STAFF AREA
    - Update on plan and estimated cost
- EASTSIDE:
  - ❖ Final stages of renovation
  - ❖ Furniture has been installed
  - ❖ Soft opening end of January
  - ❖ Grand opening end of February

### TECHNOLOGY

- Windows 10 deployment: need to replace every public facing computer

### SECURITY

- Library has hired a new security company, effective January 2, 2020
- Working with City Attorney on procedure for processing temporary restraining orders

### MISCELLANEOUS:

- The library is working on updating Service Model

### **ACTION:**

Library Board heard the monthly Library Director's Report.

## **BOARD/STAFF COMMUNICATIONS**

### **6. Library Board Member Updates**

#### Discussion:

Library Board discussed some of their projects and happenings at different library programs and meetings they attended over the last month.

## **FUTURE AGENDA ITEMS**

Naming Opportunities, Library Plaza  
Review of Wi-Fi Policy  
FY 21 Budget Review  
Library Fee Schedule  
Zone Inequities

**Next Regular Meeting:** Thursday, February 13, 2020 at 12:00 p.m., Faulkner Gallery, West

## **ADJOURNMENT**

Chair Milt Hess adjourned the meeting at 1:14 P.M