



**CITY OF SANTA BARBARA
LIBRARY BOARD**

Central Library

Faulkner Gallery, 40 East Anapamu Street, Santa Barbara, CA 93101

Thursday, October 10, 2019

12:00 p.m.

MINUTES

CALL TO ORDER

Chair Joan Young called the meeting to order at 12:00 p.m.

ROLL CALL

Board Members present: Milt Hess, Susette Naylor, Will Tomlinson, Joan Young

Board Members absent: Susan Ryan

City Council Liaison: Eric Friedman

APPROVAL OF ALL MINUTES – of September 12, 2019

Recommendation: That the Library Board waive the reading and approve the minutes of Thursday, September 12, 2019.

ACTION: The Library Board moved this item until next meeting, as no quorum was formed at this meeting.

CHANGES TO THE AGENDA

No changes to the agenda were made

PUBLIC COMMENT:

None were made

LIBRARY SUPPORT ACTIVITIES

Santa Barbara Public Library Foundation

Discussion: The Library Board heard an update from the Foundation Director, Lauren Trujillo.

NEW BUSINESS:

1. November Library Board Meeting Date Change

Recommendation: That the Library Board change the date of the November 2019 meeting.

Discussion:

The Library Board discussed the cancellation of the regular November meeting and other potential date changes for the November 2019 meeting. After the discussion the Board members came to an agreement that the meeting of November would be on November 21st.

ACTION: The Library Board unanimously approved the cancellation of the November 14th meeting and new date for the special meeting of November to replace the canceled meeting.

2. December Library Board Meeting

Recommendation: That the Library Board determine the schedule or cancel December's Library Board meeting.

Discussion:

The Library Board discussed the December Library Board and unanimously decided to cancel the December Library Board meeting.

ACTION: The Library Board unanimously approved to cancel the optional December Library Board meeting.

3. Library Board Meeting Schedule 2020

Recommendation: That the Library Board review and adopt the Library Board Meeting Schedule for 2020.

Discussion:

The Library Board discussed the proposed Library Board Meeting Schedule. They asked that the schedule be revised to add 'optional' next to the July meeting.

ACTION: The Library Board unanimously approved the Library Board Meeting Schedule as amended.

ADMINISTRATIVE REPORTS

4. Library Plaza Update

Recommendation: That the Library Board receive an update on the Library Plaza.

Discussion:

The Library Board heard and discussed the status of the Library Plaza. The project is set to go to before the Street Tree Advisory and then the Parks & Recreation Commission. Also, a hard hat tour of the Museum is scheduled that will include the Library, Museum, and Foundation.

ACTION: The Library Board heard the update on the Library Plaza.

5. Budget Update

Recommendation: That the Library Board accept the financial status of the Library as of September 30, 2019.

Discussion: The Library Board reported to the Board that as of September 30, 2019, the Library is at 25% of the year in. The expenditures are slightly under budget but mostly due to salary savings.

ACTION: The Library Board accepted the financial status of the Library.

6. Library Director's Report

Recommendation: That the Library Board receive the monthly Library Director's Report.

Speakers:

Jessica Cadiente, Library Director

Discussion:

PROGRAMMING:

- Volunteer Fair hosted by Central which had over 150 persons in attendance.
- SB Reads kicks off on October 17th w/a block party on Anapamu.
- Library staff attended Common Table on State Street.
- California State Library memory kit grants was awarded to Library.

CAPITAL & SPECIAL PROJECTS:

LIBRARY

- CENTRAL:
 - ❖ ELEVATOR
 - Railings approved
 - FY21 Scheduled Funding
 - ❖ LOWER LEVEL STAFF AREA
 - Phase II is being evaluated by architects

CITY

- KRONOS: online time entry for all City staff - ongoing

MISCELLANEOUS:

- Central Library will be closing from December 23rd – Jan 1st for the Winter Closure that the City follows.
- County still working with the consultant and are in discussion w/the AdHoc for benchmarks.
- Black Gold – Executive Director vacant and is under review, currently there is an interim director.
- 81 incidents reported, 5 suspensions

BOARD/STAFF COMMUNICATIONS

7. Library Board Member Updates

Discussion:

The Library Board discussed their attendance and happenings at the different Library programs, and meetings they attended over the last month.

FUTURE AGENDA ITEMS

None were added

Next Regular Meeting: Thursday, November 14 at 12:00 p.m., Faulkner Gallery, West

ADJOURNMENT

Chair Joan Young adjourned the meeting at 1:19 P.M.