



**CITY OF SANTA BARBARA  
LIBRARY BOARD**

**Central Library**

Faulkner Gallery, 40 East Anapamu Street, Santa Barbara, CA 93101

**Thursday, January 10, 2018**

**12:00 p.m.**

**MINUTES**

**CALL TO ORDER**

Chair Joan Young called the meeting to order at noon.

**ROLL CALL**

Board Members present: Milt Hess, Will Tomlinson, Susette Naylor, Susan Ryan, Joan Young

Board Members absent: N/A

City Council Liaison: Eric Friedman

**APPROVAL OF MINUTES – of November 08, 2018**

*Recommendation: That the Library Board waive the reading and approve the minutes of Thursday, November 08, 2018.*

**ACTION:** The Library Board approved the minutes unanimously.

**CHANGES TO THE AGENDA**

No changes to the agenda.

**PUBLIC COMMENT**

None were made

**LIBRARY SUPPORT ACTIVITIES**

Santa Barbara Public Library Foundation

**Discussion:**

The Library Board heard from the president of the Foundation, Anne Howard. The president of the Foundation let the Board know the status of the Plaza project. The president of the Foundation informed the Library Board that Lauren Trujillo was hired as their Director. Furthermore, the Foundation president discussed the success of their kick-off brunch in December and how they are hoping to follow up with another in February.

**NEW BUSINESS:**

**1. Library Meeting Room Rules**

*Recommendation: That the Library Board receive an update Meeting Room Rules.*

Speakers:

Staff: Jody Thomas, Senior Librarian

Discussion:

The Library Board received information about how the rule changes implemented in January of 2018 have allowed for increased Library activity in the Faulkner Gallery. The rule changes have also create more opportunities for partnerships with outside agencies that align with the Library's mission.

**ACTION:** The Library Board received an update on the Meeting Room Rules and their questions were answered.

## **2. Review Library Department Fee Schedule FY20**

*Recommendation: That the Library Board receive an update on the Library's Department fee schedule for FY20.*

Documents:

- Library Department Fee Schedule for Fiscal Year 2020 PowerPoint Presentation.

Speakers:

Staff: Norma Cervantes, Administrative Analyst

**ACTION:** The Library Board received the presentation on the Library Department fee schedule for FY 20 and unanimously accepted the schedule.

## **3. Support Group Communication Plan Update**

*Recommendation: That the Library Board receive an update Support Group Communication Plan.*

Discussion:

A consultant was hired to meet with each Friends group within County Zone 1 to discuss how to improve communication between Library staff and Friends of the Library supporters. . The Consultant will host a mini conference in which Library staff will make presentations about Santa Barbara Public Library current and future initiatives at all SBPL locations. Best practices of Friends groups will also be a focus of the day.

**ACTION:** The Library Board received an update on the support Group Communication Plan.

## **4. Election of New Chair and Vice Chair**

*Recommendation: That the Library Board elect the Chair and Vice Chair for 2019*

Discussion:

The Library Board discussed plans to begin discussions of the 2020 Chair and Vice Chair in mid-2019.

**ACTION:** The Library Board unanimously elected Joan Young as Chair and Milt Hess as Vice Chair for 2019.

## **ADMINISTRATIVE REPORTS**

### **5. Library Plaza Update**

*Recommendation: That the Library Board receive an update on the Library Plaza.*

Discussion:

Working with the City Attorney, Public Works, and Museum to make sure that the Agreement between the Museum and the Library is being followed.

Review of updated drawings will take place the week of January 21<sup>st</sup>.

**ACTION:** The Library Board received the update on the Library Plaza.

## **6. Budget Update**

*Recommendation: That the Library Board accept the financial status of the Library as of November 30, 2018 and December 31, 2018.*

Discussion:

Library Director reported to the Board that as of November 30, 2018 and December 31, 2018, the Library was under budget but on target for year-end.

**ACTION:** The Library Board accepted the financial status of the Library.

## **7. Library Director's Report**

*Recommendation: That the Library Board receive the monthly Library Director's Report.*

Speakers:

- Jessica Cadiente, Library Director

Discussion:

TRAINING:

- January – Home for Good: social services available in Santa Barbara
- February – Edmond Otis: Safe and Sane Libraries
- March – SBPD: Active Shooter Training.

COUNTY:

- County notified the City of Santa Barbara that Solvang and Buellton, as of July 1, 2019, will join Zone 4.
- Library Ad Hoc committee has hired a consultant. A second meeting will be held in January.

CAPITAL PROJECTS:

- Elevator –They are in the planning phase. Coring of the selected location still needs to occur and library closure is yet to be determined.
- Central Library Lower Level – Underway.

PROGRAMMING

- Going to begin having a Veteran's Connect center.
- Teen Anime club is growing in popularity.
- SBPL Coffee Break podcast is looking for a new co-host.
- Career online High School is working to build its first cohort.
- Work on the Student Success Initiative continues.
- Partnering with the Office of Arts and Culture to bring "tiny libraries" to State Street.

MISCELLANEOUS:

- 26 noted incidents at Central with 7 suspensions.

## **BOARD/STAFF COMMUNICATIONS**

### **8. Library Board member updates**

Discussion:

The Library Board discussed events, meetings and special events they participated/attended since the last Board meeting.

## **FUTURE AGENDA ITEMS**

Review of Privacy Policy

Review of the Agreement with the Music Club

Library Open House

## **ADJOURNMENT**

Chair Joan Young adjourned the meeting at 1:10 p.m.