



**CITY OF SANTA BARBARA  
LIBRARY BOARD**

**Eastside Library**

**Martin Luther King Jr. Wing, 1102 East Montecito Street, Santa Barbara, CA 93103**

**Thursday, March 8, 2018**

**MEETING**

**12:00 p.m.**

**MINUTES**

**CALL TO ORDER**

Chair Joan Young called the meeting to order.

**ROLL CALL**

Board members present: Joan Young, Milt Hess, Susan Ryan, Will Tomlinson, Susette Naylor

Board members absent: N/A

City Council Liaison: Absent

**APPROVAL OF MINUTES – of January 11, 2018**

*Recommendation: That the Library Board waive the reading and approve the minutes of Thursday, January 11, 2018.*

**ACTION:** The Library Board approved the recommendation unanimously as amended by Milt Hess.

**CHANGES TO THE AGENDA**

No changes to the agenda.

**PUBLIC COMMENT:**

No members of the public wished to speak.

**NEW BUSINESS:**

**1. Eastside Update**

*Recommendation: That the Library Board receive an update on Eastside Branch.*

Documents:

- Eastside Update Presentation

Speakers:

- Staff: Jody Thomas, Senior Librarian

**ACTION:** Board heard the report and their questions were answered.

## ADMINISTRATIVE REPORTS

### 1. Budget Update

*Recommendation: That the Library Board accept the financial status of the Library including January and February of 2018.*

Discussion:

Library Director reported to the Board that as of *February 28, 2018*, the Library was at 66% of the year but the Library was at 55% due to salary savings.

**ACTION:** The Library Board accepted the financial status of the Library.

### 2. Library Director's Report

*Recommendation: That the Library Board receive the monthly Library Director's Report.*

Speakers:

- Jessica Cadiente, Library Director

Discussion:

#### IMPORTANT DATES

- April 26, 2018, 5:30 – 8 p.m. at SB Historical Museum Library - Hope Award honoring the Santa Barbara Public Library.
- April 12, 2018, 4 – 6:30 p.m., District Office – Joint Meeting with the City and SB Unified School Board.
- May 21, 2018, 2 – 5 p.m., Library Budget Hearing

#### PERSONNEL

- Librarian – Eastside – hired 03/2018
- Senior Librarian – Technology Services – hired 02/2018

#### PROGRAMMING

- Children and Adult Calendars are available to find events happening at the Library

#### GRANTS

- SBPLWorks! - \$50,000 FY19 funding

**ACTION:** The Library Board received the monthly Library Director's Report.

## BOARD/STAFF COMMUNICATIONS

### 3. Report from Communications Subcommittee

Discussion:

The Library Board discussed the proposed Communications Guide for Library Advocates. The Board discussed the plan and the techniques and strategies for drafting a letter to the City Council in regards to the Museum and its use of Library property. The Board decided to draft a letter based on the Communications Guide and hold a special meeting on March 20, 2018, in order to finalize their letter to the City Council.

### 4. Library Board member updates

Discussion:

The Library Board discussed the Library events they had attended in the previous month.

**FUTURE AGENDA ITEMS**

- Library Foundation Update
- FY19 Budget Review
- Collection Development

**Next Regular Meeting:** Thursday, April 26, 2018 at 12:00 p.m., Faulkner Gallery, West

**ADJOURNMENT**

Chair Joan Young adjourned the meeting at 1:37 p.m.