



**CITY OF SANTA BARBARA
LIBRARY BOARD**

Central Library

Faulkner Gallery, 40 East Anapamu Street, Santa Barbara, CA 93101

Thursday, November 8, 2018

12:00 p.m.

MINUTES

CALL TO ORDER

Chair Joan Young called the meeting to order at noon.

ROLL CALL

Board Members present: Milt Hess, Will Tomlinson, Susette Naylor, Susan Ryan, Joan Young

Board Members absent: N/A

City Council Liaison: Eric Friedman

APPROVAL OF MINUTES – of October 11, 2018

Recommendation: That the Library Board waive the reading and approve the minutes of Thursday, October 11, 2018.

ACTION: The Library Board approved the minutes w/the changes with the abstention of Will Tomlinson.

CHANGES TO THE AGENDA

No changes to the agenda.

PUBLIC COMMENT

None were made

LIBRARY SUPPORT ACTIVITIES

Santa Barbara Public Library Foundation

N/A

NEW BUSINESS:

1. Central Library – ADA Elevator

Recommendation: That the Library Board receive an update Central Library's ADA Elevator.

Documents:

- Santa Barbara City Central Library Elevator Replacement Project by LMA Architects

Speakers:

- Gowdy Mission – LMA Architects
- Stefan Long – City of Santa Barbara, Public Works
- Bradley Klinzing – City of Santa Barbara, Public Works

Discussion:

The Library Board heard the presentation by LMA and the Public Works and their questions were answered.

ACTION: The Library Board received an update on the Central Library – ADA Elevator and their questions were answered.

2. Capital Improvement Projects FY2020 – 2024

Recommendation: That the Library Board receive an update on the Library’s Capital Improvement Plan FY2019-2024.

Documents:

- Library Capital Projects for Fiscal Year 2020 PowerPoint Presentation

Speakers:

Staff: Norma Cervantes, Administrative Analyst

ACTION: The Library Board received the presentation on the Library’s Capital Projects for Fiscal Year 2020.

3. December 2018 Library Board meeting

Recommendation: That the Library Board determine the schedule or cancel December’s Library Board meeting.

ACTION: The Library Board unanimously cancelled the optional December Library Board meeting.

4. Library Board Meeting Schedule 2019

Recommendation: That the Library Board review and adopt the Library Board Meeting Schedule 2019.

Documents:

- 2019 Library Board Meeting Schedule

ACTION: The Library Board unanimously approved the adoption of Library Board Meeting Schedule for 2019.

ADMINISTRATIVE REPORTS

5. Library Plaza Update

Recommendation: That the Library Board receive an update on the Library Plaza.

Discussion:

The architect firm for the Plaza was chosen and they have kicked off their work with a storm water survey. The drawings are scheduled to finalized end of April to early May.

Under the executed agreement between the Museum and the Library, spells out that the Paseo between the Museum and Library should be open but that has been held up for construction reasons. Working with the City Attorney, Public Works, and Museum to make sure that the Agreement is being followed.

ACTION: The Library Board received the update on the Library Plaza.

6. Budget Update

Recommendation: That the Library Board accept the financial status of the Library as of October 31, 2018.

Discussion:

Library Director reported to the Board that as of October 31, 2018, the Library was under budget but on target for year-end.

ACTION: The Library Board accepted the financial status of the Library.

7. Library Director's Report

Recommendation: That the Library Board receive the monthly Library Director's Report.

Speakers:

- Jessica Cadiente, Library Director

Discussion:

PERSONNEL:

- Librarian – background investigation
- Library Technician (2) – background investigation
- Administrative Specialist – position offered
- Assistant Library Director – vacant & have under filled w/two Library Services Managers
- Hourly recruitments continue

TRAINING:

- 7 staff members attended the California Library Association's annual conference

COUNTY:

- Library Director, City of SB administrators, County of SB administrators, and corresponding cities met to discuss deficits.
- County directed City of SB to assume that Solvang & Buellton would join Zone 4.
- CENIC is underway at all County branches. The Solvang branch is the only one up and running. The other branches have come across some issues and are currently being worked on.

CAPITAL PROJECTS:

- Security Cameras – Project complete

PROGRAMMING

- The Library earned 1st Prize in the Downtown Halloween window competition – “Most Creative”

SB Reads highlights:

- Hundreds of teens participated
- 70 programs offered in 32 days
- Library gave away over 1400 books to the community (thanks to the Foundation)
- Nearly 1500 people (of all ages) attended SB Reads Programs
- Library partnered w/local bars that created *Frankenstein*-themed cocktails (The Good Lion, Viva, Milk & Honey, Alcazar)

- First year the Library was given a State Street Piano, decorated in **Frankenstein** theme

MISCELLANEOUS:

- 38 noted incidents at Central with 15 suspensions

BOARD/STAFF COMMUNICATIONS

8. Report from Communications Subcommittee

Discussion:

No report from the subcommittee

9. Library Board member updates

Discussion:

The Library Board discussed events, meetings and special events they participated/attended since the last Board meeting.

FUTURE AGENDA ITEMS

Proposed Friends Training Update

Library Open House

Chair & Vice Chair elections

ADJOURNMENT

Chair Joan Young adjourned the meeting at 1:29 p.m.