



**CITY OF SANTA BARBARA
LIBRARY BOARD**

Central Library

Faulkner Gallery – West, 40 East Anapamu Street, Santa Barbara, CA 93101

Thursday, January 11, 2018

MEETING

12:00 p.m.

MINUTES

CALL TO ORDER

Chair Joan Young called the meeting to order.

ROLL CALL

Board members present: Milt Hess, Joan Young, Susan Ryan, Will Tomlinson, Susette Naylor

Board members absent: N/A

City Council Liaison: Cathy Murrillo

APPROVAL OF MINUTES – of December 14, 2017

Recommendation: That the Library Board waive the reading and approve the minutes of Thursday, December 14, 2017.

ACTION: The Library Board approved the recommendation unanimously.

CHANGES TO THE AGENDA

No changes were made.

PUBLIC COMMENT:

No members of the public wished to speak.

ADMINISTRATIVE REPORTS

1. Budget Update

Recommendation: That the Library Board accept the financial status of the Library as of December 31, 2017.

Discussion:

Library Director reported to the Board that as of *December 31, 2017* the Library was at 50% of the year in but the Library was only at 42% due to salary savings from vacant positions.

ACTION: The Library Board accepted the financial status of the Library.

2. Library Director's Report

Recommendation: That the Library Board receive the monthly Library Director's Report.

Speakers:

- Jessica Cadiente, Library Director

Discussion:

DIRECTOR/STAFFING

- Library Director is on Jury Duty – 6 – 8 week trial
- Montecito & Carpinteria branches closed due to mudslide
- Asst. Director and key staff unable to come in because of freeway closure

FACILITY

- Central & Eastside were fumigated successfully during the week of 12/23-01/01.
- Central has had CENIC fiber installed for Public Wi-Fi. The next installation will be at Eastside. To install at Solvang, Buellton and Carpinteria, we are working with the County and municipalities involved. Montecito will be in the next round of installs.

ADVOCACY

- Preliminary State budget has been released and it includes \$9.5M for public libraries, including funding for literacy and broadband.
- Museum Library Services Act needs to be re-authorized – Jessica will forward information to members so they can send support for authorization to CA Senators.

PERSONNEL

- Librarian – Eastside & Carpinteria – January-February filling positions – 4th recruitment
- Technology Supervisor—2nd round interviews week of 1/8/18
- Goleta Library to appoint Interim Director

PROGRAMMING

- Added programming during the Thomas Fire – 78 programs in 22 days
- Food for Fines – Money waived for fines - \$2.00 per item for canned food, \$700 in fines were waived.
- Ridley Tree Cancer Center – Book Club

COUNTY

- The County Consultants on the County services have met with stakeholder groups and will have report ready March – April.
- Library Advisory Meeting next week will cover how to receive money from different entities. County will collect money and send check for each branch to managing city.

CITY COUNCIL

- Library Director gave brief presentation regarding Thomas Fire.

OTHER

- Library staff were instrumental as volunteers during Thomas Fire incident, many worked the Joint Information Center for the County and others also worked the Emergency Operation Center for the City.
- Montecito closed for seven days during Thomas Fire because Highway 192 was closed.
- Kiosk has been installed at Eastside that dispenses bus tickets. This has allowed for an agreement with MTD to have library advertisements in all MTD buses.
- Central has seen an uptick in incidents/suspensions. In the last month there has been an average of an incident a day. There was a recent break-in resulting in a broken window on the

- Anapamu side. Discussion regarding process of progressive discipline, suspension qualification, installation of more security cameras and easier access to view security cameras.
- Ended subscription to Learning Express due to lack of use

ACTION: The Library Board received the monthly Library Director's Report.

BOARD/STAFF COMMUNICATIONS

3. Report from Communications Subcommittee

- The Sub-Committee plans on working in partnership with library staff doing a template test of communication strategies and getting feedback from former City Council members.
- The Sub-Committee agrees there needs to be priority targeting of advocacy around Measure C funds for the plaza and the ADA elevator.

4. Library Board member updates

Discussion:

- The Library Board decided that at this time no other subcommittee assignments would be formed. The Board also decided to keep an item on the agenda for Board Members to be able to report back to the Board on any Library programs they attended.
- Milt Hess plans on doing Computer Coaching in Montecito. If there is no demand, he will return to only coaching at Central.
- Susan Ryan ordered an EBook copy of Station Eleven.
- During the discussion of incidents, Susette Naylor inquired if there were repeat offenders. The Library Director responded that with progressive discipline, repeat offenders are discouraged and ultimately banned from the library for serious offenses.

FUTURE AGENDA ITEMS

- Collection Development
- City Website – Library Board page – schedule and archives needs to be updated.

Next Regular Meeting: Thursday, February 8, 2018 at 12:00 p.m., Faulkner Gallery, West

ADJOURNMENT

Chair Joan Young adjourned the meeting at 1:07 p.m.