



**CITY OF SANTA BARBARA
LIBRARY BOARD**

Central Library

Faulkner Gallery, 40 East Anapamu Street, Santa Barbara, CA 93101

Thursday, September 13, 2018

12:00 p.m.

MINUTES

CALL TO ORDER

Vice Chair Milt Hess called the meeting to order at noon.

ROLL CALL

Board Members present: Milt Hess, Will Tomlinson, Susette Naylor, Susan Ryan

Board Members absent: Joan Young

City Council Liaison: Absent

APPROVAL OF MINUTES – of August 9, 2018

Recommendation: That the Library Board waive the reading and approve the minutes of Thursday, August 09, 2018.

ACTION: The Library Board approved the recommendation unanimously.

CHANGES TO THE AGENDA

No changes to the agenda.

PUBLIC COMMENT:

None were made.

LIBRARY SUPPORT ACTIVITIES

Santa Barbara Public Library Foundation

Discussion:

The Library Board heard from the president of the Foundation Anne Howard. The president of the Foundation let the Board know that that the Foundation is starting their capital campaign for the Library Plaza. They also let the Board know that they have sent out letters to the businesses in the surrounding areas of the Library.

NEW BUSINESS:

1. Collection Development Overview

Recommendation: That the Library Board receive a Collection Development overview.

Documents:

- Collection Development overview PowerPoint Presentation

Speakers:

Staff: Molly Wetta, Senior Librarian

ACTION: The Library Board received the presentation on the Collection Development overview.

2. Library Board Meeting Date & Time

Recommendation: That the Library Board discuss the Library Board meeting date and time.

Discussion:

Library Board Chair discussed the best time and day to hold the Library Board meeting w/the City Council Liaison and they decided that the day and time should remain as is.

ACTION: The Library Board discussed the meeting date and time.

ADMINISTRATIVE REPORTS

3. Library Plaza Update

Recommendation: That the Library Board receive an update on the Library Plaza.

Discussion:

The final Agreement between the Library and the Museum will go to before the City Council either on October 2nd or October 9th. The Agreement is not final and is being worked out between the City's and Museum's legal teams.

The Library Plaza Request for Proposals (RFP) has closed and they have received 5 proposals from five different firms. Public Works and the Library will go over the proposals and choose one.

4. Budget Update

Recommendation: That the Library Board accept the financial status of the Library as of August 31, 2018.

Discussion:

Library Director reported to the Board that as of August 31, 2018, the Library was at 16.67% of the year gone and the Library was on target.

ACTION: The Library Board accepted the financial status of the Library.

5. Library Director's Report

Recommendation: That the Library Board receive the monthly Library Director's Report.

Speakers:

- Jessica Cadiente, Library Director

Discussion:

PERSONNEL:

- Librarian – open recruitment
- Library Technician (2) – open recruitment
- Administrative Specialist – open recruitment
- Several hourly Library Technicians have been hired throughout the system.

BLACK GOLD:

- How to determine the new funding formula is being discussed by the cooperative in conjunction w/the consultant.

COUNTY:

- County would like no changes to the current Library Agreement.
- County forming ad hoc committee – which will include Library Directors, Friends members, County staff, & Library Advisory members. The scope and end goal is yet to be determined.
- County Contract will go before the County Board on the 2nd of October.
- Friends professional services agreement is finalized and the chairs and vice chairs have been contacted to meet w/the consultant.

CAPITAL PROJECTS:

- ADA Elevator – Currently in feasibility study phase.
- Lower Level Staff Area – Architect has been chosen.

PROGRAMMING:

- Summer Reading Program – over 400,000 total reading minutes were logged for the program participants.
An increase of 250% for adult participants, and a 100% increase in teen participants
- Career Online High School Program will be rolling out.

MISCELLANEOUS:

- Junipers have been removed from the old library entrance, after HLC approved.

BOARD/STAFF COMMUNICATIONS

6. Report from Communications Subcommittee

Discussion:

The subcommittee did not meet since the last Board meeting.

The vice chair discussed his meeting of Council member Oscar Gutierrez and his briefing on the Library Plaza.

7. Library Board member updates

Discussion:

The Library Board members discussed events, meetings, and special events they participated in since the last Board meeting. They discussed their appreciation for the new self-check machines at the Central Library and how rich in history the Central Library is.

FUTURE AGENDA ITEMS

Central Library - ADA Elevator Project

Next Regular Meeting: Thursday, October 11, 2018 at 12:00 p.m., Faulkner Gallery, West

ADJOURNMENT

Vice Chair Milt Hess adjourned the meeting at 1:30 p.m.