



**CITY OF SANTA BARBARA  
LIBRARY BOARD**

**Central Library**

Faulkner Gallery – West, 40 East Anapamu Street, Santa Barbara, CA 93101

**Thursday, December 14, 2017**

**MEETING**

**12:00 p.m.**

**MINUTES**

**CALL TO ORDER**

Chair Milt Hess called the meeting to order.

**ROLL CALL**

Board members present: Milt Hess, Joan Young, Susan Ryan, Will Tomlinson, Susette Naylor

Board members absent: N/A

City Council Liaison: Absent

**APPROVAL OF MINUTES – of November 8, 2017**

*Recommendation: That the Library Board waive the reading and approve the minutes of Wednesday, November 8, 2017.*

**ACTION:** The Library Board approved the recommendation unanimously.

**CHANGES TO THE AGENDA**

No changes were made.

**PUBLIC COMMENT:**

No members of the public wished to speak.

**NEW BUSINESS**

**1. Election of Chair and Vice Chair**

*Recommendation: That the Library Board elect a Chair and Vice Chair.*

Discussion:

The Library Board members nominated different options for Chair and Vice Chair. The nomination that received the quorum and election was Joan Young, Chair and Milt Hess, Vice Chair.

**ACTION:** The Library Board elected Joan Young, Chair & Milt Hess, Vice Chair.

**ADMINISTRATIVE REPORTS**

**2. Budget Update**

*Recommendation: That the Library Board accept the financial status of the Library as of November 30, 2017.*

Discussion:

Library Director reported to the Board that as of November 30<sup>th</sup> the Library was at 41% of the year in but the Library was only at 32% due to salary savings from vacant positions.

**ACTION:** The Library Board accepted the financial status of the Library.

### **3. Library Director's Report**

*Recommendation: That the Library Board receive the monthly Library Director's Report.*

Speakers:

- Jessica Cadiente, Library Director

Discussion:

FACILITY

- Central & Eastside will be fumigated during the week of 12/23-01/01

GRANTS

- Libraries Ready to Code - \$11,712.94
- Zip Books - \$15,000

PERSONNEL

- Office Specialist II – resigned
- Librarian – Eastside & Carpinteria – January-February filling positions
- Technology Supervisor—2<sup>nd</sup> round interviews week of 1/8/18

PROGRAMMING

- Added programming during the Thomas Fire
- SB Reads – Author Talk

COUNTY

- The County Consultants on the County services have met with stakeholder groups and will have report ready March – April.

OTHER

- Central was a site for mask distribution during Thomas Fire
- Montecito closed during Thomas Fire because Highway 192 was closed.
- Carpinteria remains open but under surveillance.

**ACTION:** The Library Board received the monthly Library Director's Report.

## **BOARD/STAFF COMMUNICATIONS**

### **4. Report from Communications Subcommittee**

Discussion:

The Subcommittee is working with Library staff.

### **5. 2018 Subcommittee Assignments**

Discussion:

The Library Board decided that at this time no other subcommittee assignments would be formed. The Board also decided to keep an item on the agenda for Board Members to be able to report back to the Board on any Library programs they attended.

**FUTURE AGENDA ITEMS**

- Collection Development

**Next Regular Meeting:** Thursday, January 11, 2018 at 12:00 p.m., Faulkner Gallery, West

**ADJOURNMENT**

Chair Milt Hess adjourned the meeting at 1:12 p.m.