



**CITY OF SANTA BARBARA
LIBRARY BOARD**

Central Library

Faulkner Gallery – West, 40 East Anapamu Street, Santa Barbara, CA 93101

Wednesday, November 8, 2017

SPECIAL MEETING

12:00 p.m.

MINUTES

CALL TO ORDER

Chair Milt Hess called the meeting to order at 12:00 p.m.

ROLL CALL

Board Members present: Milt Hess; Susette Naylor; Joan Young

Board Members absent: Will Tomlinson; Susan Ryan

City Council Liaison: Absent

APPROVAL OF MINUTES – of October 12, 2017

Recommendation: That the Library Board waive the reading and approve the minutes of Thursday, October 12, 2017.

ACTION: Library Board approved the recommendation unanimously.

CHANGES TO THE AGENDA

No changes were made

PUBLIC COMMENT:

No one wished to speak

NEW BUSINESS

1. Library Board Meeting Schedule - 2018

Recommendation: That the Library Board adopt the 2018 Library Board Meeting Schedule.

ACTION: Library Board approved the recommendation unanimously.

2. County of Santa Barbara Consultants

Recommendation: That the Library Board discuss and select who will meet the consultants.

Discussion:

The Library Director let the Library Board know that the LAC consultants met on October 30th. The Library Board discussed the option of either selecting two board members to meet with the consultants or inviting the consultants to the December Library Board Meeting. The Library Board decided to select board members Milt Hess and Joan Young to meet with the consultants.

ACTION: The Library Board selected Milt Hess and Joan Young to meet with the consultants.

ADMINISTRATIVE REPORTS

3. Budget Update

Recommendation: That the Library Board accept the financial status of the Library as of October 31, 2017.

Discussion:

Library Director reported to Board that as of October 31st we were at 33% of the fiscal year in. The Library is under budget because of salary savings.

ACTION: The Library Board accepted the financial status of the Library.

4. Library Director's Report

Recommendation: That the Library Board receive the monthly Library Director's Report.

Speakers:

- Jessica Cadiente, Library Director

Discussion:

Facility

- Central and Eastside will be fumigated: All libraries except Goleta will be closed from December 23rd – January 1st.
- ADA Project is complete
- Centennial Gala on November 4th was a huge success, key staff members helped to put it on

Grants

- The Library was selected to participate in the Libraries Ready to Code Phase III cohort. The Library will receive \$11,712.94 to implement the project outlined in the application, join with 25 other libraries in the community of practice, and build a toolkit and implementation guide to use by library staff across the United States.
- Zip Books: \$15,000 was awarded by the state to implement Zip Books, an alternative to interlibrary loan where items are purchased directly from Amazon and shipped to the user.

Personnel

- Senior Librarian Digital Services vacated position effective October 20th. Finished recruitment setting up round 1 interviews.
- Eastside Librarian: 3rd recruitment; interviews complete.
- Carpinteria Librarian: 3rd recruitment; interviews complete.
- Staff accomplishments: five employees presented at CLA Conference , Assistant Director chaired the entire conference

Programming:

- October 8th, 15th, & 22nd – 3 Centennial Lectures
- October 10th – Fiction Book Club
- October 11th – Theatre Book Club
- October 12th – Garden Court Book Club
- October 15th – SB Poetry Series
- October 17th – Favorite Poem Readings

- October 21st – Indie Author Day
- October 21st – SB Music Club Centennial Performance
- October 24th – BYOB Meeting
- October 25th – VR Open House
- Youth Programming put on a special Halloween event, 84 people attended.

Technology:

- Internet speed upgraded at Eastside and Carpinteria branches
- Delivery of new copiers to branches imminent

ACTION: The Library Board received the monthly Library Director’s Report.

BOARD/STAFF COMMUNICATIONS

5. Report from Communications Subcommittee

Discussion:

Board members Susan Ryan and Joan Young met with Library Director and Assistant Director and brainstormed how to better communicate budget needs from the Library and also how to communicate existing programs that the Central Library provides.

6. 2018 Sub-Committee Assignments

Discussion:

The Library Board discussed how Board members are encouraged to attend events and meetings outside the Library Board Meeting in order to serve as the eyes and ears of the Library in the community. The Library Board decided to bring this discussion to the next Board meeting.

FUTURE AGENDA ITEMS

Agreement between City of Santa Barbara Library and Santa Barbara Art Museum
Election of Chair and Vice Chair

Next Regular Meeting: Thursday, December 14, 2017 at 12:00 p.m., Faulkner Gallery, West

ADJOURNMENT

Chair Milt Hess Adjourned the meeting at 1:27 p.m.