



**CITY OF SANTA BARBARA  
LIBRARY BOARD**

**Central Library**

Faulkner Gallery – West, 40 East Anapamu Street, Santa Barbara, CA 93101

**Thursday, October 12, 2017**

**MEETING**

**12:00 p.m.**

**MINUTES**

**CALL TO ORDER**

Chair Milt Hess called the meeting to order at 12:00 p.m.

**ROLL CALL**

Board Members present: Milt Hess; Will Tomlinson; Susette Naylor; Joan Young; Susan Ryan

Board Members absent: N/A

City Council Liaison: Absent

**APPROVAL OF MINUTES – of September 14, 2017**

*Recommendation: That the Library Board waive the reading and approve the minutes of Thursday, September 14, 2017.*

**ACTION:** Library Board approved the recommendation unanimously.

**CHANGES TO THE AGENDA**

No changes were made

**PUBLIC COMMENT:**

No one wished to speak

**NEW BUSINESS**

**1. Update on Big Read!**

*Recommendation: That the Library Board receive an update on the Big Read!*

Documents:

- Library Board Report

Speakers:

Staff:

Jessica Cadiente, Library Director

Jen Lemberger, Programming & Marketing Librarian

Discussion:

The Programming & Marketing Librarian let the Library Board know that the Big Read! is set to begin November 1<sup>st</sup> and go through December 5<sup>th</sup>. The Library will have 1500 books to giveaway to the community and all of the branches. The kick off will take place at the Central Library on

November 1<sup>st</sup> and will close with the author Emily St. John Mandel talk at the Marjorie Luke Theater. The Library will be hosting over 40 events throughout the time which will include book discussions with the community at the various branches. The Library Board members asked what long term effect this particular book will have – the Programming & Marketing Librarian let them know that not only will it bring light to disaster response but also preparation and shine the light on the cultural institutions and the prioritizations for such entities moving forward. Adding to that was that the Library can also showcase other programs like Mental Health and other resources that are currently in place at the Library that the community may not be aware of.

**ACTION:** The Library Board accepted the update on the Big Read!

## **2. Library Board Meeting Schedule**

*Recommendation: That the Library Board adopt the updated Library Board Meeting Schedule.*

Documents:

- Updated Library Board Meeting Schedule

**ACTION:** Library Board approved the recommendation unanimously.

## **3. November Library Board Meeting**

*Recommendation: That the Library Board consider a change of date for November meeting.*

Discussion:

The Library Director let the Library Board know that she would not be able to attend the November 9<sup>th</sup> Board meeting because of a conflict with her schedule. She did let them know that she could send the Assistant Library Director in her stead on the 9<sup>th</sup> or the meeting could be moved to the 8<sup>th</sup>. The Library Board discussed and moved the meeting.

**ACTION:** The Library Board unanimously moved the November 9<sup>th</sup> Board meeting to November 8<sup>th</sup>.

## **4. Review of Meeting Room Rules**

*Recommendation: That the Library Board review the updated Meeting Room Rules.*

Documents:

- Updated Meeting Room Rules

Speakers:

- Jessica Cadiente, Library Director

Discussion:

The Library Director let the Library Board members know that the Meeting Room Rules were reviewed by the City Attorney for Liability issues. The Library Director let them know that additions were that the Library will no longer book the meeting rooms to commercial organizations; the Library calendar will only have Library events or those in partnership with the Library. The Library Board looked over the Meeting Room Rules and gave suggestions as to formatting and wording.

**ACTION:** Library Board reviewed the updated Meeting Room Rules.

## ADMINISTRATIVE REPORTS

### 5. Budget Update

*Recommendation: That the Library Board accept the financial status of the Library as of September 30, 2017.*

Discussion:

Library Director reported to Board that as of September 30<sup>th</sup> we were at 25% of the fiscal year in. The Library is under budget for the year but higher than last year because the Library has more staff now than last year.

**ACTION:** The Library Board accepted the financial status of the Library.

### 6. Library Director's Report

*Recommendation: That the Library Board receive the monthly Library Director's Report.*

Speakers:

- Jessica Cadiente, Library Director

Discussion:

Facility

- ADA Project – in the final stage of completion.
- Museum Fencing – the artwork has been approved and will be going up between now and the end of the year.
- Central & Eastside will be fumigated and a closure will be announced.

Programming

- Discussion about Dyslexia in Our Schools: Superintendent Carey attended
- Centennial Speaker Series
  - October 21, 2017 – SB Music Club concert
  - October 22, 2017 – History Talk
  - November 4, 2017 – Centennial Gala
- Training to Aid in Finding Funding for Nonprofits and Individuals
  - October 19<sup>th</sup>
  - October 24<sup>th</sup>
- Library staff completed the back to school outreach events
- Book clubs continue
- Teen, Parent Workshop on Suicide, Dating Violence, Sexual Assault and Bullying Prevention  
Received a lot of television and print news coverage.

County

- On 09/22 Black Gold conditionally approved the City of Goleta to join the Cooperative
- County Agreement set to go to City Council on October 24<sup>th</sup>
- A meeting between the City Managers, County of Santa Barbara administrators to discuss FY19 budget and the critical component that the Goleta withdrawal and commitment brings and the unincorporated per capita and how it is distributed.
- The County of Santa Barbara has appropriated extra funding and is now lowering the amount because of the price of the study for the branches.  
Library Advisory Committee meets October 30<sup>th</sup>

**ACTION:** The Library Board received the monthly Library Director's Report.

**BOARD/STAFF COMMUNICATIONS**

N/A

**FUTURE AGENDA ITEMS**

Agreement between City of Santa Barbara Library and Santa Barbara Museum  
Communication subcommittee  
Schedule for 2019

**Next Regular Meeting:** Thursday, November 9, 2017 at 12:00 p.m., Faulkner Gallery, West

**ADJOURNMENT**

Chair Milt Hess adjourned the meeting at 1:10 p.m.