



**CITY OF SANTA BARBARA
LIBRARY BOARD**

Central Library

Faulkner Gallery – West, 40 East Anapamu Street, Santa Barbara, CA 93101

Thursday, September 14, 2017

MEETING

12:00 p.m.

MINUTES

CALL TO ORDER

Chair Milt Hess called the meeting to order at 12:00 p.m.

ROLL CALL

Board Members present: Milt Hess; Will Tomlinson; Susette Naylor; Joan Young; Susan Ryan

Board Members absent: N/A

City Council Liaison: Absent

APPROVAL OF MINUTES – of August 10, 2017

Recommendation: That the Library Board waive the reading and approve the minutes of Thursday, August 10, 2017.

ACTION: Library Board approved the recommendation unanimously.

CHANGES TO THE AGENDA

No changes were made.

PUBLIC COMMENT:

No one wished to speak.

NEW BUSINESS

1. Library Board Meeting Schedule

Recommendation: That the Library Board review the schedule of the Library Board meetings and propose new schedule.

Discussion:

Library Board discussed the current meeting schedule. Library Board member asked that July and December be added to the calendar to provide continuity and keep the Board members up to date. The Library Board discussed different options: end of July and then regular meeting in August; June and late July, no August; and making July and December optional or on as needed basis.

ACTION: Library Board proposed that the July and December meetings be added to the schedule and made optional or as needed.

2. Library Organizational Chart

Recommendation: That the Library Board review the Library Organizational Chart.

Documents:

- Library Organizational Chart

Speakers:

Staff:

- Jessica Cadiente, Library Director

Discussion:

Library Board reviewed the Library's Organizational Chart. The Library Director explained how the new organizational chart was unified and no siloes/fractures were in place. The Library Director also explained that all Librarian positions require an MLS degree, and that FTE meant full time equivalent and is what the hourly hours are compared to.

ACTION: The Library Board reviewed and accepted the Library Organizational Chart.

3. County Library Solicitation Status

Recommendation: That the Library Board review the status of the solicitation for consultant to study the County Libraries.

Speakers:

Library Board Chair:

- Milt Hess

Discussion:

Chair Milt Hess let the Library Board members know that the committee formed by the County of Santa Barbara to review the proposals was formed. The four proposals that were received have been reviewed, and none addresses the County's unique issues. The schedules proposed by the consultants varied from three months to four and half months. The interviews of the consultants are set for September 20, 2017. In the interviews the committee hopes to get answers for the questions that were not answered in the proposals. County of Santa Barbara is providing funding in the amount of \$50,000 - \$70,000.

ACTION: Library Board accepted the status of the solicitation for consultant to study the County Libraries.

ADMINISTRATIVE REPORTS

4. Budget Update

Recommendation: That the Library Board accept the financial status of the Library as of August 31, 2017.

Discussion:

Library Director reported to Board that as of August 31st the Library was under budget and it was due to salary savings for the year.

ACTION: Library Board accepted the financial status of the Library.

5. Library Director's Report

Recommendation: That the Library Board receive the monthly Library Director's Report.

Speakers:

Staff:

- Jessica Cadiente, Library Director

Discussion:

Personnel:

Filled: Librarian (2) external candidates

Senior Library Technician (1) internal promotion

Library Technician (3) – 1 internal promotion and 2 external candidates

Recruitments:

Assistant Library Director – start 09/18/2017

Librarian – 1 – medical

1 – Eastside – third recruitment

1 – Carpinteria – third recruitment

Office Specialist – interviews scheduled

Facility:

The hedges around the Anapamu entrance will be removed by Parks and Recreation.

ADA Project:

On schedule and should be completed by late September.

Programming:

- Santa Barbara Public Library selected as Student Success Initiative Pilot Site – the long term goal is for all students to have a library card
- Community Relations Librarian was on "Our View" a local TV program featuring the Library
- 100 year birthday party 08/27/17
- Centennial Speaker Series
 - October 21, 2017 – SB Music Club concert
 - October 22, 2017 – History Talk
 - November 4, 2017 Centennial Gala
- Big Read, Station 11 will kick off November 1, 2017
- Eastside and Goleta Libraries will commemorate the Mexican War of Independence on September 16, 2017
- September 15, 2017 – Digital Storytelling at the Santa Barbara Public Library: Real Life by Real People
- September 20, 2017 – Panel Discussion on voting rights – Central
- Mental Health First Aid classes – 100 participants from Carpinteria, Goleta, Central and Eastside
- Mental Health Resources Fair – 19 organizations participating and approximately 100 attendees
- Teen Parent Workshop on Suicide, Dating Violence, Sexual Assault and Bullying Prevention
 - September 27, 2017 – Central
 - October 4, 2017 – Carpinteria
- New evening storytime for families launches at SBPL, Tuesdays at 5:30 p.m.
- Santa Barbara Public Library Expands Successful K-6 Homework Help Program
- Lotería programming started at Eastside Library through a grant with California Humanities.

Technology:

Deployed WiFi landing page at Central

CENIC: Re-configured servers and staff PC's at all branches in preparation for CENIC cutover

ACTION: Library Board received the monthly Library Director's Report.

BOARD/STAFF COMMUNICATIONS

N/A

FUTURE AGENDA ITEMS

Agreement between City of Santa Barbara Library and Santa Barbara Museum of Art
Communication subcommittee

Next Regular Meeting: Thursday, October 12, 2017 at 12:00 p.m., Faulkner Gallery, West

ADJOURNMENT

Chair Milt Hess adjourned the meeting at 1:33 p.m.