



**CITY OF SANTA BARBARA
LIBRARY BOARD**

Central Library

Faulkner Gallery – West, 40 East Anapamu Street, Santa Barbara, CA 93101

Thursday, August 10, 2017

MEETING

12:00 p.m.

MINUTES

CALL TO ORDER

Vice Chair Susette Naylor called the meeting to order at 12:00 p.m.

ROLL CALL

Board Members present: Susette Naylor; Susan Ryan; Joan Young; Will Tomlinson

Board Members absent: Milt Hess

APPROVAL OF MINUTES – of June 8, 2017

Recommendation: That the Library Board waive the reading and approve the minutes of Thursday, June 8, 2017.

ACTION: Board approved the recommendation by majority (Noes: Susette Naylor)

CHANGES TO THE AGENDA

No changes were made

PUBLIC COMMENT:

No one wished to speak

NEW BUSINESS

1. Status of Santa Barbara Music Club Partnership

Recommendation: That the Library Board receive an update on the partnership with Santa Barbara Music Club.

Documents:

- August 10, 2017, report from Library staff

Speakers:

Staff:

- Jessica Cadiente, Library Director
- Devin Farmer, Senior Librarian
- Norma Cervantes, Administrative Analyst

Discussion:

Library Board discussed the room reservation policy and asked if any other room rental complaints have risen since the change. Staff let the Library Board know that no other complaints have been

raised and assured the Library Board that the Music Club and the Library have solidified a strong partnership. An Agreement between the Library and the Music Club for the storage of the piano is being drafted and worked on by the City Attorney's office and the Music Club. The agreement will allow other music agencies to use the piano free of charge. The meeting room rules will be reviewed May 2018.

ACTION: Library Board discussed and heard the update on the partnership with Santa Barbara Music Club.

ADMINISTRATIVE REPORTS

2. Budget Update

Recommendation: That the Library Board accept the financial status of the Library as of June 30, 2017 & July 31, 2017.

Discussion:

Library Director reported to Board that as of June 30th the Library was under budget due to salary savings for the year.

ACTION: Board accepted the financial status of the Library.

3. Library Director's Report

Recommendation: That the Library Board receive the monthly Library Director's Report.

Speakers:

Staff:

- *Jessica Cadiente, Library Director*

Discussion:

Personnel:

Introduction of new or promotion of staff:

- Jody Thomas from Librarian to Senior Librarian

Recruitments:

Assistant Library Director – mid to late September start

Librarian – 3 Librarians set to start, two in August and one later in fall of 2017

1 Librarian – Eastside – recruitment open (bilingual)

1 Librarian – Carpinteria – recruitment open (bilingual)

Senior Library Technician – open

Library Technicians – recruitment is open and in full swing

Office Specialist II – recruitment open

Hourly Positions – open and set to interview

Strategic Plan:

On hold because the scope of work came in over budget.

ADA Project:

On schedule and should be completed by mid-September.

Grants:

- Library received \$10,000 for bilingual books for Central and all branches

- Mental Health Worker Grant – This will allow the Library to hold Health Care Fairs and be able to assess and refer individuals to resources.

Summer Reading Program:

The program is underway. This is the first year that the program was done online for both sign-ups and tracking.

COUNTY

RFP for the County wide study for the County branches will be reviewed by the Library Advisory Committee and the Board of Supervisors. They have stated that the review is anticipated to be finalized by spring 2018.

The County of Santa Barbara will be reviewing the County branches shortfall and will give one time money to the County branches for fiscal year 2018.

BOARD/STAFF COMMUNICATIONS

N/A

FUTURE AGENDA ITEMS

- Changes to the Library Board Meeting Schedule

Next Regular Meeting: Thursday, September 14, 2017 at 12:00 p.m., Faulkner Gallery, West

ADJOURNMENT

Vice Chair Susette Naylor adjourned the meeting at 12:30 p.m.