



Santa Barbara Public Library System

LIBRARY BOARD

Minutes of the Board Meeting of January 27, 2015 held at the Central Library

BOARD MEMBERS PRESENT:	Jonathan Glasoe; Milt Hess; Susette Naylor; Christine Roberts
BOARD MEMBERS ABSENT:	None
COUNCIL LIAISON PRESENT:	None
STAFF PRESENT:	Irene Macias, Library Director; Scott Love, Library Services Manager, Maria Gordon, Executive Assistant
CALL TO ORDER:	The meeting was brought to order in the Faulkner Gallery at 12:02 p.m. on January 27, 2015.
CHANGES TO AGENDA:	None
MINUTES OF PREVIOUS MEETING:	Minutes of November 25 and October 28, 2014 were approved.
PUBLIC COMMENTS:	None [Observer, Gina Potthoff, present from Noozhawk]
ANNOUNCEMENTS:	The next meeting will be on February 24, 2015 at 12:00 p.m. in the Faulkner Gallery West at the Central Library, 40 East Anapamu Street.

Old Business

1. Library Plaza Project Update

Irene Macias reported: i) that Public Works Staff recommended a few changes to the Storm Water Management Plan (SWMP) produced by architects Campbell & Campbell; ii) Scott Love had attended the [1/14] Historic Landmarks Commission (HLC) hearing where the Commission had approved the final color scheme for the electrical transformer to go on City property and designed by Campbell and Campbell to ensure compatibility with Library Plaza plans. Copies of the design were distributed to Board members. Scott Love responded to a question from Susette Naylor that HLC had earlier requested the removal of fencing from the design, and that no changes to elevations or direction had been possible due to access issues. Love also clarified that the metal transformer box itself would be painted. Planting around the transformer would add an element of height. Brief discussion followed about the sensitivity of transformer placement, screening, security and access.

Macias let members know that Library and City staff had requested a breakdown of costs from the architects for the Library Plaza as a phased project. Macias agreed to add to the request that the increase in costs caused by phasing should be noted by the architects. Answering questions from Jonathan Glasoe and Susette Naylor, Macias reported that the Art Museum's plans and construction staging are required to conform to Planning Commission conditions and details of the encroachment permit. The stop light, crosswalk and bus stop changes will be City projects.

2. Children's Library Project Update

Irene Macias noted that the building permit was still needed; ADA issues had been resolved; the number of plumbing fixtures required had still to be decided. Brief discussion followed regarding restrooms, drinking fountains, square footage, occupancy and use. Once the Children's Library has moved downstairs, the new main floor service desk will move forward from its present, temporary, position to become more accessible and visible; the former service desk area will become a work space, and more new furniture would be coming in.

Scott Love has been leading the project. In response to a proposal for a future agenda item from Milt Hess, Irene agreed to look into software options that might increase privacy in the way patrons with holds are identified on the holds shelves (presently by first four letters of last name). Scott Love confirmed that the new computer desks had been installed to meet ADA requirements.

3. Budget Update

Scott Love reported that the mid-year update showed that fines and fees were down by about \$2,000, mainly due to extending DVD loans to three weeks rather than one. New, leased copiers with USB ports had been installed at a cost of about \$15,000. Copies remained at 20 cents; scans will be free. Irene Macias reported that it was not expected that an extra appropriation would be needed to cover expenses. The Library would submit its proposed budget for the next two year cycle in the following two weeks. The City Administrator's Proposed Budget would be released to the public at the televised Library Board meeting in April.

3a. Possible changes to Library fees resolution: Macias reported that the Black Gold directors had voted to reduce the DVD fine from \$1 to 25 cents in line with books to reflect the fact that DVDs were no longer very expensive. Scott Love and Irene Macias responded to a question from Susette Naylor that damage to DVDs is tracked and charged to patrons as appropriate. Macias added that because the fee would be lower, a change to the fee resolution may not be necessary.

4. City Ordinance Authorization for Promulgation of Rules by Library Director – Update

Irene Macias reported that the issue has not yet been calendared for the follow-up review by City Council.

New Business

5. Director's Report

Susette Naylor had attended and congratulated staff and Jonathan Glasoe on the very successful **Children's Library Groundbreaking Party**. Irene Macias reported that the event had raised about \$75,000 - \$80,000. Next step would be follow up on prospective donors. Macias responded to Milt Hess' question that funds raised stood at \$4 million, covering construction costs; the overall target of \$5.6 million includes an endowment.

Macias informed Board members that she hoped to have news in the following few weeks of the **recruitment of a new Senior Librarian**.

6. Election of New Chair & Vice Chair

After brief discussion about the duties of the Chair, Milt Hess nominated Jonathan Glasoe as Chair. Susette Naylor seconded. The Board unanimously approved. Susette Naylor nominated, Christine Roberts seconded and the Board unanimously elected Milt Hess as Vice Chair. Christine Roberts noted that she was recruiting a prospective new member. Macias informed the Board that no early recruitment for the Board vacancy could occur.

Board/Staff Communications

7. Calendar for 2014

Maria Gordon informed the Board that the televised April Meeting would be Monday, 4/27 (not Tuesday, 4/28).

Future Agenda Items

Library Vision/Mission Statement: Maria Gordon agreed to re-send members the summary of mission statements and materials on Board duties and functions; **Collection Development Presentation** (as one of a continuing series on Library services); **Patron Holds Name Display**

Next Regular Meeting: Central Library, Faulkner Gallery West. Tuesday, February 25, 2013, 12 p.m. (Scott Love to represent the Library at this meeting due to Irene Macias' attendance at the Public Library Director's Forum, February 25th and 26th.)

The meeting was adjourned at 12:59pm
Minutes respectfully submitted by Maria Gordon.