



Santa Barbara Public Library System

LIBRARY BOARD

Minutes of Meeting of August 26, 2014 held at the Central Library

BOARD MEMBERS PRESENT:	Eric Friedman; Jonathan Glasoe; Milt Hess; Susette Naylor; Christine Roberts
BOARD MEMBERS ABSENT:	None
COUNCIL LIAISON PRESENT:	None
STAFF PRESENT:	Irene Macias, Library Director; Scott Love, Library Services Manager; Maria Gordon, Executive Assistant
CALL TO ORDER:	The meeting was brought to order in the Faulkner Gallery East at 12:03PM on August 26, 2014.
CHANGES TO AGENDA:	None
MINUTES OF PREVIOUS MEETING:	Minutes of June 24, 2014 were approved by a majority (Eric Friedman abstaining due to absence at previous meeting) on condition of change to reflect attendance correctly [Irene Macias had been present, but name had not been included].
PUBLIC COMMENTS:	None
ANNOUNCEMENTS:	The next meeting will be on October 28th, 2014 at 12:00 p.m. in the Faulkner Gallery West at the Central Library, 40 East Anapamu Street.

Old Business

1. Library Plaza Update

Library Director, Irene Macias, reported that architects Campbell and Campbell were working on plans for the relocation of the Museum of Art transformer, the Museum to pay for design and installation. It may be possible to include ADA improvements. Irene Macias answered questions about the project. She had been appointed to oversee the project by the City's Community Development Director; Library involvement would avoid possible incorrect specifications affecting the Library's project. Scott Love noted that Edison may re-route the Library's power through the new transformer.

The Director circulated the Planning staff's response to concerns about the mistaken lack of notice to the Library of the Museum's recent HLC hearing on the archeologist's report. The Library had been restored to the list of interested parties. In response to concerns, the Chair asked Irene Macias to clarify with City planning staff the significance of leaving geothermal wells (withdrawn from the Museum's proposal) in the report and if was possible to facilitate removal of the topic. She was scheduled to attending the HLC meeting on the following day.

Susette Naylor raised concerns about the lack of public knowledge and clarity about the agreement between the Museum and the Library. She asked formally to note that her disappointment in the process was becoming stronger and stronger: She felt full discussion with allotted agenda time was not happening. Discussion continued about how matters had been discussed in the present meeting, action requested, and about the possibility of an informational session at a City Council meeting. Milt Hess requested an update of the list of

the issues between the Museum and the Library, what would be needed to resolve them and what recommendations would be needed from the Board. He also requested that this should be a specific agenda item at the next meeting.

2. Children's Library Update

Irene Macias reported that construction was now scheduled for January 2015. Planning staff had provided comments on issues including ADA. A written response was still due from the new building official regarding whether or not exemption from replacement of the elevator due to hardship was conditional. The Director agreed to Susette's suggestion to ask Chris Hansen to address the issue as the City's most qualified certified access practitioner. The Director circulated design samples and agreed to Milt Hess's request for an updated schedule.

3. Budget Update

Final budget numbers were due to be published the following week. A Library under-spend of about \$55 – 60,000 was anticipated mainly due to salary savings. The Director responded to a question that the Library System budget was \$6.4 million and the budget for the two City Libraries was \$4.3 million. Scott Love responded to a question that whether or not a position would remain unfilled or possibly covered using hourly staff would be decided after the reconfiguration of the main floor.

4. Library Vision

The Director handed out a number of versions of the mission statement that had been used by the Library. Responding to questions, she and the Library Services Manager let the Board know that the statement was decided internally through a staff process. Eric Friedman requested that Board members come with ideas for the mission statement to be recorded at the next meeting. Milt Hess suggested also that strategic objectives could be added.

New Business

5. Director's Report

Irene Macias reported on the ongoing recruitment for a senior librarian. Council approval had been requested for main floor furniture purchase. Scott Love reported a 143% increase on Summer Reading Program participation four years ago, and a 53% increase on two years ago, increase due largely to grant funding that had led to greater outreach, and many programs, and strong engagement with schools. Bev Schwartzberg let the Board know that the Library is in every school, supported by a major volunteer effort in May, reinforced by radio and bus advertising and ongoing programs bringing contact with children. Scott reported how the Friends of the Library had provided more money for programs getting books into the hands of school children.

Milt Hess asked to give recognition to Reference Staff for a change to the computer coaching space that had made a major positive difference.

6. Brown Act Procedures

Eric Friedman let the Board know that it was advisable for members *not* to reply to all members in email. This would avoid violating the Brown Act. Maria Gordon explained that this kind of violation was defined in the Act as a "serial meeting."

7. Year-end Performance Measures (P3)

Item postponed to following meeting due to lack of time.

8. Adult Literacy Presentation

At the Library Director's request, Bev Schwartzberg first reported on Library grant funding which she coordinates. She distributed copies of the Library Grant Tracking List showing more than \$3m applied for, approximately \$0.5m awarded and over \$1m in pending requests. Schwartzberg briefly explained the process

and showed how the Grants List reflects the high amount of activity and wide range of programs occurring in the Library. She outlined the Library's very successful, volunteer based Adult Literacy Program, which she coordinates and which is a recipient of funding from the California State Library (CSL). Schwartzberg answered questions, and showed a three minute clip produced by the CSL to promote library literacy services, video accessed through: <http://libraryliteracy.org/> The Board thanked Bev for her highly valued efforts.

Board/Staff Communications

None

Future Agenda Items

Collection Development; Year-end Performance Measures (P3); Updated Museum/Library Issues List; Updated Library Plaza Schedule; Updated Children's Library Milestones Schedule.

Brief discussion followed, the Chair summarizing that the Board expected to make recommendations on Library Plaza and Children's Library topics, updates to occur first, timelines to serve as prompts for recommendations, staff to send information as issues are discussed, issues to be agendaized and agenda wording to allow for recommendations.

Meeting Adjourned at 1:12pm

Next Regular Meeting: September 23rd, 2014 (Faulkner Gallery West, Central Library, 12 noon)

Minutes respectfully submitted by Maria Gordon.