



City of Santa Barbara Public Library

LIBRARY BOARD

Minutes of Meeting of June 24, 2014 held at the Central Library

BOARD MEMBERS PRESENT:	Jonathan Glasoe; Milt Hess; Susette Naylor;
BOARD MEMBERS ABSENT:	Eric Friedman; Christine Roberts
COUNCIL LIAISON PRESENT:	None
STAFF PRESENT:	Irene Macias, Executive Assistant; Scott Love, Library Services Manager; Maria Gordon, Executive Assistant
CALL TO ORDER:	The meeting was brought to order in the Faulkner Gallery East at 12 noon on June 24, 2014.
CHANGES TO AGENDA:	None
MINUTES OF PREVIOUS MEETING:	Minutes of May 27, 2014 were approved.
PUBLIC COMMENTS:	None
ANNOUNCEMENTS:	The next meeting will be on August 26, 2014 at 12:00 p.m. in the Faulkner Gallery West at the Central Library, 40 East Anapamu Street.

Old Business

1. Library Plaza Update

Library Director, Irene Macias, reported that the Library Plaza design received Project Design Approval at the HLC meeting of June 18th. Plans included an agreed design at the east elevation, along the paseo. Additional HLC approval will be needed for paving materials and planter trees along the east wall. Macias responded to questions that the water feature continues to be included because it conforms to City regulations. The plans will need to demonstrate compliance with Storm Water Management Plan (SWMP) - Tier 3 requirements. Library staff will confirm whether or not the plans need to return to the Parks & Recreation Commission & Street Tree Advisory Committee. City Council approval to be sought for the contract for final design. Responding to a question from Susette Naylor, the Director confirmed that staff will check whether, for cost savings, a City engineer rather than a contractor can review SWMP elements of the design. Discussion followed about aspects of the Museum of Art's plans that affect the Plaza plans. Irene Macias and Scott Love confirmed that Plaza plans could not be overridden by Museum plans, and that Council approval for the Museum had been only for an increase in square footage.

2. Children's Library Update

Irene Macias reported that the Library was on track to submit plans to the City for plan check early in the following week. Work has continued with LPA, project architect, to complete the design elements and to select carpet, fabrics etc. Macias and Scott Love confirmed that the City was ready to submit all aspects relating to new energy regulations by July 1st. Macias reported that George Estrella, Chief Building Official had concluded that adding an ADA compliant elevator would be a hardship due to the costs involved. The Director agreed to check that the

hardship designation was not conditional upon inclusion of an elevator in Phase Two of construction. The process was on track for construction to start in December. In terms of reconfiguring Library space, new locations were to be decided for staff working in the Lower Level, taking into account the planned reconfiguration also of the main floor. Scott Love confirmed in response to Milt Hess that reconfiguration plans include a technical coaching area, set apart to ensure participants do not disturb other Library users.

3. Budget Update

Irene Macias reported that City Council had approved the budget for the coming fiscal year. The Library was on track to be slightly under budget for the present year. New replacement public computers were on order, old ones to go to Computers for Families. Scott Love reported that a software upgrade was scheduled and that the Library was expecting delivery of flash drives featuring the Library logo, the drives for sale to the public, price to cover costs.

4. Library Vision

Copies of the Library Organization Chart were distributed. The Library Director reported that the current focus is on improving the Library user experience through floor redesign and internal location of staff. The Children's Library and Library Plaza projects are major priorities. Plaza planning stages and construction were discussed, the Library Director requesting City funding for this project as a capital improvement. The Board agreed with the Director's proposal that individual lead staff could provide an overview of respective Library functions at future Board meetings; Bev Schwartzberg to begin the series with an overview of the Adult Literacy section and Library grants.

Susette Naylor asked about the origin of the present mission statement and the Board's role in its ratification. The Board agreed to revisit the statement, staff to research the origin of the present one and to find examples of statements from other libraries. In response to a question from Milt Hess, discussion followed of collection development, and related staff, and automation software.

2. Director's Report

Scott Love reported that the new, platform adaptive website has now gone live, and that the recent MakerFest event had proved very popular. Irene Macias reported that the Summer Reading Program had begun well, with very good sign up figures at all the branches. The Director reminded the Board that the hold fee would be eliminated as of July 1st and the hold limit of ten books would be introduced. In addition, the DVD loan period would be extended to three weeks from August 1st, making the loan period uniform for all materials. Scott Love reported that the Library was introducing the enki Library as a shared, open-source eBook network and IndieFlix, an independent movie and television streaming site, both services provided through Black Gold.

Board/Staff Communications

None.

Future Agenda Items

Meeting Adjourned at 1:12pm

Next Regular Meeting: Noon, August 26th, 2014 (Faulkner Gallery West, Central Library)

Minutes respectfully submitted by Maria Gordon.