



City of Santa Barbara Public Library

LIBRARY BOARD

Minutes of Meeting of May 27, 2014 held at the Central Library

BOARD MEMBERS PRESENT:	Eric Friedman; Jonathan Glasoe; Milt Hess; Susette Naylor; Christine Roberts
BOARD MEMBERS ABSENT:	None
COUNCIL LIAISON PRESENT:	None
STAFF PRESENT:	Irene Macias, Library Director; Scott Love, Library Services Manager; Maria Gordon, Executive Assistant
CALL TO ORDER:	The meeting was brought to order in the Faulkner Gallery East at noon on May 27, 2014.
CHANGES TO AGENDA:	None
MINUTES OF PREVIOUS MEETING:	Minutes of April 21, 2014 were approved with change – outreach as addition to Jace Turner's response.
PUBLIC COMMENTS:	None
ANNOUNCEMENTS:	The next meeting will be on June 24, 2014 at 12:00 p.m. in the Faulkner Gallery West at the Central Library, 40 East Anapamu Street.

Old Business

1. Library Plaza Update

Library Director, Irene Macias, reported that the Library Plaza plans were expected to be re-submitted to the Historic Landmarks Commission on June 18. Due to the need for the Santa Barbara Museum of Art to move their transformer above ground, the Library's architects had identified a new site between the parking structure behind the Library and La Arcada. La Arcada and Museum staff approval of the site will be sought. In response to questions, Irene Macias let the Board know a copy of City Council approval of the addition of 8,000+ sq. ft. to the Museum for community benefit would be sent to the board. Macias also noted that the Museum would be asked for a letter stipulating their requests relating to City property. City Council was expected to give direction on the details of the requests. Following agenda item 2, the Director also let the Board know she would send them copies of the Plaza plans before the HLC meeting, which would occur before the next Board meeting.

2. Children's Library Update

Irene Macias reported that the architects, LPA, had submitted 60% plans, which had been reviewed by the City's Project Manager. 100% plans expected to follow in a few months. Irene responded to questions, indicating that the City's Building Official had assessed that the Library did not have to replace the present elevator in the first of the two construction phases. However, the Director would follow up on related requirements. The updated construction estimate had been received. The campaign so far had been based on the 2011 estimate. On track to start construction in January 2015.

3. Budget Update

Before discussion, Eric Friedman praised the State of the Library presentation by staff at the previous meeting, the Board agreeing that more publicity would be desirable.

Irene Macias reported that the Library was on track for revenues and expenditures for fiscal year 2013-14. The Library's City Council Budget hearing had occurred on May 15th.

3a. Breakout of the budget by function – how salaries and other expenses are allocated throughout the Library

Milt Hess explained that his question about unmet Santa Barbara needs, such as those of the senior population, framed the request for a budget breakout. Mr. Hess requested updates from Jace Turner's group's work on forward planning. Christine Roberts suggested polling the directors of top five local senior residence directors to discover in-house level of library provision, possible willingness to subsidize service. Discussion followed also about possible unmet needs in library services. Members briefly discussed how the vision would involve the concept of the Library, its aims, mission statement, present and possible projects, physical facilities, present and future use, criteria for decision making and existing and future outreach. The Chair directed that the Vision should be an Old Business item on the agenda with the mission, subcommittees on the topic as a possibility.

Referring to budget sheets distributed, Macias outlined how, rather than specific functions, projects, grants and programs were tracked in the budget. Brief discussion followed about the figures.

2. Director's Report

The Director reported that preparations were underway for the Summer Reading Program, due to start on June 10th – *Fizz, Boom, Read* for younger children and *Spark a Reaction* for teenagers. The Library has been awarded a grant of \$80,000 by the State Library for a family literacy center. Scott Love outlined the upcoming Makerfest, partly funded by Best Buy. Empty Mansions had recently proved another successful Adult Program event. The new website was live, but not publicized, full domain switch still pending technical adjustments.

Macias gave an update on the Capital Campaign, introducing Board member Jonathan Glasoe in his new role as Campaign Manager. Funds raised to date totaled \$3.3 million, with the aim of starting the public fundraising campaign in the Fall with 80% funding raised. The Director also reported that the Circulation Supervisor was retiring. As the Children's Library relocates, how the position would be replaced was being reviewed in readiness for recruitment.

Board/Staff Communications

Maria Gordon had noted at the beginning of the meeting that the training session for City advisory board members would take place at the Library the following day.

Future Agenda Items

Meeting Adjourned at 2:03pm

Next Regular Meeting: Noon, June 27th, 2014 (Faulkner Gallery West, Central Library)

Minutes respectfully submitted by Maria Gordon.

Proposed 2015 Budget
Library General Fund

Administration	Budget
Salaries & Benefits	\$385,986.00
Allocated Costs	\$77,625.00
Supplies & Services	\$7,260.00
Book Acquisitions	\$0.00
TOTAL	\$470,871.00

Public Services	Budget
Salaries & Benefits	\$2,191,547.00
Allocated Costs	\$51,208.00
Supplies & Services	\$4,200.00
Book Acquisitions	\$325,000.00
TOTAL	\$2,571,955.00

Support Services	Budget
Salaries & Benefits	\$558,829.00
Allocated Costs	\$589,537.00
Supplies & Services	\$382,450.00
Cap Outlay, Non-Cap	\$12,000.00
Book Acquisitions	\$0.00
TOTAL	\$1,542,816.00