



City of Santa Barbara

LAND DEVELOPMENT TEAM OVERSIGHT SUBCOMMITTEE MINUTES

SEPTEMBER 23, 2020

10:00 A.M.

This Meeting Will Be Conducted Electronically
As Described Below

SUBCOMMITTEE MEMBERS:

Eric Friedman, Chair
Alejandra Gutierrez, City Council
Mike Jordan, City Council

STAFF:

Rebecca Bjork, Interim Community Development
Director
Andrew Stuffer, Chief Building Official
Renee Brooke, City Planner
Ellen Kokinda, Administrative Analyst
Greta Walters, Administrative Assistant

NOTE: These minutes provide a summary of the meeting of the Land Development Team (LDT) Oversight Subcommittee. An audio recording of the meeting in its entirety is available at <https://www.santabarbaraca.gov/gov/cityhall/council/ldto/agendas.asp>.

CALL TO ORDER

Chair Eric Friedman called the meeting to order at 10:00 A.M.

I. ROLL CALL

Chair Eric Friedman, Councilmember Alejandra Gutierrez, and Councilmember Mike Jordan.

STAFF PRESENT

Rebecca Bjork, Interim Community Development Director
Renee Brooke, City Planner
Andrew Stuffer, Chief Building Official
Rob Dayton, Transportation Planning and Parking Manager
Ellen Kokinda, Administrative Analyst
Greta Walters, Administrative Assistant

II. PRELIMINARY MATTERS

A. Announcements

- i. There were no announcements from Subcommittee Members or Staff.

B. Review of the Agenda

- i. Chair Friedman reviewed the agenda.

C. Approval of Minutes from August 25, 2020, Meeting

- i. **Motion: Mike Jordan/Eric Friedman**

Ayes: 3 Nays: 0 Absentions: 0

D. Public Comment Pertaining to Items Not on this Agenda

- i. There were no comments from members of the public.

III. AGENDA ITEMS

A. Update on Land Development Team (LDT) Process Improvements

- i. Interim Community Development Director Rebecca Bjork provided the staff update, including a review of purpose and scope of the LDT Oversight Committee.
- ii. Rob Dayton shared the LDT's new mission statement, "helping you enhance our city and build a better community," and described staff's process for determining its mission and vision.
- iii. City Planner Renee Brooke and Chief Building Official Andrew Stuffer provided updates on the "just do it" items and high-priority recommendations.
- iv. Staff responded to questions from the Subcommittee about inspections and resolving cross-departmental issues.

B. Public Comment

There was no public comment on the agenda item.

C. Next Meeting Items: Direction from the Subcommittee

- i. Councilmember Alejandra Gutierrez requested that the next agenda include more discussion about the scope of Zoning review during plan check. Councilmember Jordan recommended finding a way to reduce the scope of code enforcement to focus on health and safety matters, and spoke in favor of finding opportunities to reduce LDT process steps (recommendation #18). Chair Friedman supported re-examining staff's scope of review during permit plan check, including public versus private property, and requested further details on the implementation of same-day permits in like-for-like replacements such as roof, water heater, and furnaces.

D. Next Meeting Date

1. October 28, 2020

IV. ADJOURNMENT

Meeting adjourned at 11:18 am.