



**CITY OF SANTA BARBARA  
HARBOR COMMISSION**

**SPECIAL MEETING MINUTES**

**October 21, 2021 at 6:30 p.m.  
Waterfront Administration Office  
132-A Harbor Way, Santa Barbara, CA 93109  
[www.SantaBarbaraCA.gov](http://www.SantaBarbaraCA.gov)**

**CALL TO ORDER**

Chair McCrea called the meeting to order at 6:32 p.m.

**ROLL CALL**

Commissioners Present:

- Merit McCrea, Chair (present, but was experiencing webinar difficulties during roll call)
- Betsy Cramer, Vice Chair
- Lang Sligh
- Michael Nelson
- Jim Sloan (present, but was experiencing webinar difficulties during roll call)
- Adam Stanowick
- John Stedman

Commissioners Absent:

- None

Staff Present:

- Mike Wiltshire, Waterfront Director
- Erik Engbretson, Harbor Operations Manager
- Brian Adair, Waterfront Facilities Manager
- Rick Hubbard, Harbor Patrol Officer
- Angela Rodriguez, Administrative Assistant

**CHANGES TO THE AGENDA**

There were no changes to the Agenda

**GENERAL PUBLIC COMMENT**

There were no members of the public who wished to speak

**CONSENT CALENDAR**

**1. Approval Of The Minutes**

Recommendation: That Harbor Commission waive further reading and approve the Minutes from the Special Meeting of September 16, 2021.

Motion:

- Commissioners McCrea/Cramer to approve Minutes

Vote:

- Unanimous roll call vote (Abstain: Commissioner Sloan)

## DEPARTMENT UPDATE

### 2. Director's Report

- Harbor Commission Resignations & Recruitments
- Director's Office Hour
- Tentative Agenda Items For Future Meetings

Documents:

- PowerPoint presentation prepared by staff
- October 21, 2021 report prepared by the Waterfront Director

Speakers:

- Staff: Waterfront Director Mike Wiltshire

### 3. Facilities Management Report

- New Facilities Staff And Employee Promotion

Documents:

- PowerPoint presentation prepared by staff
- October 21, 2021 report prepared by the Waterfront Facilities Manager

Speakers:

- Staff: Waterfront Facilities Manager Brian Adair

### 4. Harbor Operations Report

- Lobster Season In Full Swing
- Surrendered And Abandoned Vessel Exchange (SAVE) Grant Award
- 35<sup>th</sup> Annual Parade Of Lights

Documents:

- PowerPoint presentation prepared by staff
- October 21, 2021 report prepared by the Harbor Operations Manager

Speakers:

- Staff: Harbor Operations Manager Erik Engebretson

## **NEW BUSINESS**

### **5. Request For Proposals: Lease Space At 301 West Cabrillo Boulevard**

Recommendation: That Harbor Commission:

- A. Consider and review four proposals submitted as part of the Request for Proposal process for the lease space at 301 West Cabrillo Boulevard; and
- B. Accept the Request for Proposal Subcommittee recommendation and direct staff to negotiate a lease agreement with Santa Barbara Landing, LLC.

Documents:

- PowerPoint presentation prepared by staff
- October 21, 2021 report prepared by the Waterfront Business Manager

Speakers:

- Staff: Waterfront Director Mike Wiltshire
- Members of the public: Jaime Diamond

Motion:

- Commissioners Sloan/Nelson to approve the staff recommendations

Vote:

- Unanimous roll call vote

### **6. Review Of Harbor Patrol Activities**

Recommendation: That Harbor Commission receive and consider a report and presentation on Harbor Patrol's role and responsibilities.

Documents:

- PowerPoint presentation prepared by staff
- October 21, 2021 report prepared by the Harbor Operations Manager

Speakers:

- Staff: Waterfront Director Mike Wiltshire, Harbor Patrol Officer Rick Hubbard

Discussion:

- Commissioners heard a presentation by Harbor Patrol Officer Rick Hubbard. Topics discussed were Harbor Patrol's various emergency responses and calls for service both inside and outside the harbor, emergency response times, public outreach, various enforcement efforts, citations and arrests, patrol vessels and vehicles, and animal rescues. Commissioners' questions were answered.

## **SUBCOMMITTEE REPORTS**

There were no additional subcommittee meetings to report on other than what was discussed in Agenda Item No. 5.

## **COMMISSION AND STAFF COMMUNICATIONS**

Director Wiltshire announced the cancellation of the December 16, 2021 Harbor Commission meeting and clarified that the November 18, 2021 meeting will still be held as planned.

## **ADJOURNMENT**

Motion:

- Commissioners Sloan/Stedman to adjourn the meeting at 8:33 p.m.

Vote:

- Unanimous roll call vote