

CITY OF SANTA BARBARA WATERFRONT DEPARTMENT

MEMORANDUM

Date: March 18, 2021
To: Harbor Commission
From: Mike Wiltshire, Waterfront Director
Subject: **Request To Host A Lottery To Issue Unassigned 20-Foot Slip Permits**

RECOMMENDATION: That Harbor Commission:

- A. Receive a staff report regarding assignment of 20' slip permits, and
- B. Allow the Waterfront Department to accept applications in order to issue available 20-foot slip permits through a lottery drawing at the Regular Harbor Commission meeting on May 20, 2021.

BACKGROUND

Historically, the 20-foot slip size has been a challenge to assign to individuals on the established slip permit wait lists because most of those individuals are waiting for larger slips, so the 20-foot slips go unassigned. To facilitate the assignment of 20-foot slip permits in a timely manner, City Council adopted Resolution 08-032 (attached), which provides the structure to assign 20-foot Slip Permits through a special lottery, after being offered and declined by all individuals on the current wait lists.

DISCUSSION

The Waterfront Department currently has 20-foot Slip Permits, previously held by sole slip permittees who passed away with no surviving spouse or registered domestic partner. These slip permits have been offered to every individual on the current slip permit waiting lists and remain unassigned.

Details regarding the slip permits are as follows:

- 20-foot slips fit a vessel of a minimum length of 16-feet, up to a maximum length of 22 feet long overall.
- Permitted vessels may be a recreational or commercial, and must meet current operability, seaworthy and stability standards to safely navigate the open waters of the Pacific Ocean.
- Monthly slip fee is \$9.22 per foot of slip or vessel length, whichever is longer.
- Security deposit is \$368.80.
- No slip permit transfer fee.
- Slip Permits issued via Lottery are subject to the 5 year graduated slip permit transfer fee, should the new Slip Permittee transfer the 20-foot Slip Permit to a new party within the first five years of the agreement.
- One lottery participation application per individual or family will be accepted.

- Current slip permittees, and those who are a spouse or registered domestic partner of a slip permittee, must relinquish an existing slip permit in exchange for an assignment of a slip permit in this lottery.

The application period to participate in the lottery for the assignment of a 20-foot slip will be open for a three week period, beginning 8:00 AM PST April 1, 2021, and will close at 5:00 PM PST April 21, 2021. Lottery participation request forms will be available online at www.santabarbaraca.gov/waterfront or by contacting the Waterfront Business Office at (805) 564-5531. There is no cost to participate.

Once the available Slip Permits have been assigned to individuals from this lottery, the lottery process will be considered complete. If any Slip Permits remain unassigned after being offered to every individual participating in the lottery, the Waterfront Department will use the slip space for transient berthing for six months, and will return to Harbor Commission to either request hosting another lottery, or to explore other options.

CONCLUSION

The Waterfront Department requests permission from the Harbor Commission to hold a 20-foot Slip Permit Lottery, pursuant to Council Resolution 08-032 in order to assign slip permits to small boat owners who don't already have a Slip Permit. Staff proposes to bring application requests for a draw at the Regular Harbor Commission meeting scheduled May 20, 2021.

Attachments: Resolution 08-032

Prepared by: Erik Engebretson, Harbor Operations Manager

RESOLUTION NO. 08-032

A RESOLUTION OF THE COUNCIL OF THE CITY
OF SANTA BARBARA RELATING TO THE
PROCESS FOR ASSIGNMENT OF TWENTY-
FOOT SLIP PERMITS IN SANTA BARBARA
HARBOR

WHEREAS, City Council adopted Resolution No. 05-018 on March 2, 2005, Establishing Procedures for Conducting Lotteries to Create Waiting Lists for the Assignment of Harbor Slips;

WHEREAS, Section 17.20.005 C (3) b of the City of Santa Barbara Municipal Code requires that if a slip assignment offer is declined by all applicants on the Lottery List, the slip shall be held in the Waterfront Department's visitor-slip inventory for a period of six (6) months. After six (6) months, the slip assignment shall be re-offered individually to applicants on the Lottery List in the same order as the slip assignment was initially offered. If the slip remains unassigned after the re-offer, the procedure shall be repeated every six (6) months until the slip assignment offer is accepted;

WHEREAS, Slip permits for twenty-foot slips remain unassigned for a longer time and are difficult to assign from the Lottery List; and

WHEREAS, The City wishes to expedite assignment of twenty-foot slip permits in order to serve the boating public and enhance Waterfront Department revenues.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SANTA BARBARA AS FOLLOWS:

The Waterfront Director, or his designated representative, is authorized to conduct a twenty-foot slip assignment lottery for twenty-foot slip permits anytime that an initial offering of such twenty foot slip permits through the Waterfront Department's Lottery List procedures results in one or more twenty foot slip permits remaining unassigned.

The following procedure shall be used to assign any unassigned twenty-foot slip permits:

A. PROCEDURE FOR ASSIGNING TWENTY-FOOT SLIP PERMITS BY TWENTY-FOOT LOTTERY.

Any twenty-foot slip permit that remains unassigned after being offered for assignment to the Master Waiting List, Sub-Master Waiting List and Lottery List shall be offered for assignment to an applicant established by lottery, procedures for which are described herein.

1. **Lottery Participation Request.** To participate in a lottery for a twenty-foot slip permit that may be utilized either for commercial or recreational purposes, an applicant must submit a completed Twenty-Foot Lottery Participation Request form to the Waterfront Department. Twenty-Foot Lottery Participation Request forms may be obtained from the Waterfront Department during normal business hours. Twenty-Foot Lottery Participation Request forms shall be submitted to and received by the Waterfront Department within a designated time period that shall conclude no later than two (2) weeks prior to the Harbor Commission hearing scheduled for the twenty-foot lottery drawing. The opening date and duration of the time period for the submission of Twenty-Foot Lottery Participation Requests to the Waterfront Department shall be publicly noticed and shall be posted at the Waterfront Department. An individual, family or domestic partner registered with the City Clerk's Office may submit not more than one Twenty-Foot Lottery Participation Request. At the conclusion of the time period for accepting Twenty-Foot Lottery Participation Requests, the Waterfront Department shall place all completed Twenty-Foot Lottery Participation Requests in a sealed folder ("Request Folder").

2. **Lottery Ranking** The ranking of Twenty-Foot Lottery Participants for assignment of a twenty-foot slip permit shall be established by a drawing of Twenty-Foot Lottery Participation Requests from the Request Folder by the Harbor Commission Chair during a regularly scheduled Harbor Commission meeting. At the meeting, the Harbor Commission Chair shall draw, by lot, all Twenty-Foot Lottery Participation Requests and rank them in the order they are drawn from the Request Folder.

3. **Assignment Offers of Twenty-Foot Slip Permits.** Available twenty-foot slip permits shall be offered to participants in the Twenty-Foot Lottery, by order of rank, until the assignment of all available twenty-foot slip permits is complete. If all twenty-foot slip permits are not assigned through this process, the Waterfront Department shall hold any unassigned slips in its visitor-slip inventory for a minimum of ninety (90) days, then shall conduct another twenty-foot lottery for the remaining 20-foot slip permits, pursuant to procedures established herein.

4. **Existing Marina Slip Permittees.** An existing slip permittee who is offered a twenty-foot slip permit assignment from the twenty-foot lottery shall relinquish the existing slip permit to the Waterfront Department prior to, and in exchange for, a slip assignment from the twenty-foot lottery.

RESOLUTION NO. 08-032

STATE OF CALIFORNIA)
)
COUNTY OF SANTA BARBARA) ss.
)
CITY OF SANTA BARBARA)

I HEREBY CERTIFY that the foregoing resolution was adopted by the Council of the City of Santa Barbara at a meeting held on May 6, 2008, by the following roll call vote:

- AYES: Councilmembers Dale Francisco, Roger L. Horton, Grant House, Helene Schneider, Das Williams; Mayor Marty Blum
- NOES: None
- ABSENT: Councilmember Iya G. Falcone
- ABSTENTIONS: None

IN WITNESS WHEREOF, I have hereto set my hand and affixed the official seal of the City of Santa Barbara on May 7, 2008.



Cynthia M. Rodriguez
Cynthia M. Rodriguez
City Clerk Services Manager

I HEREBY APPROVE the foregoing resolution on May 7, 2008.

Marty Blum
Marty Blum
Mayor