



**CITY OF SANTA BARBARA
HARBOR COMMISSION**

SPECIAL MEETING MINUTES

**February 18, 2021 at 6:30 p.m.
Waterfront Administration Office
132-A Harbor Way, Santa Barbara, CA 93109
www.SantaBarbaraCA.gov**

CALL TO ORDER

Chair Sligh called the meeting to order at 6:31 p.m.

ROLL CALL

Commissioners Present:

- Lang Sligh, Chair
- Merit McCrea, Vice Chair
- Betsy Cramer
- Michael Nelson
- Jim Sloan
- Adam Stanowick
- John Stedman

Commissioners Absent:

- None

Staff Present:

- Mike Wiltshire, Waterfront Director
- Brian Bosse, Waterfront Business Manager
- Erik Engebretson, Harbor Operations Manager
- Brian Adair, Waterfront Facilities Manager
- Jeanette Prusinski, Administrative Supervisor
- Angela Rodriguez, Administrative Assistant

CHANGES TO THE AGENDA

Waterfront Director Mike Wiltshire requested that Agenda Item No. 8, be heard as the first New Business item, after Agenda Item No. 4.

GENERAL PUBLIC COMMENT

Members of the Public: Anna Marie Gott

CONSENT CALENDAR

1. Approval Of The Minutes

Recommendation: That Harbor Commission waive further reading and approve the Minutes from the Special Meeting of January 21, 2021.

Motion:

- Commissioners McCrea/Stedman to approve Minutes

Vote:

- Unanimous vote

DEPARTMENT UPDATE

2. Director's Report

- Coronavirus Update
- Tentative Agenda Items For Future Meetings

Documents:

- February 18, 2021 report prepared by the Waterfront Director
- PowerPoint presentation prepared by staff

Speakers:

- Staff: Waterfront Director Mike Wiltshire

3. Facilities Management Report

- Underground Storage Tank Replacement Project Update
- Sand Berm Update
- Sea-Level Rise Adaptation Plan Update

Documents:

- February 18, 2021 report prepared by the Waterfront Facilities Manager
- PowerPoint presentation prepared by staff

Speakers:

- Staff: Waterfront Facilities Manager Brian Adair, Waterfront Director Mike Wiltshire, Community Development Project Planner Melissa Hetrick

4. Harbor Operations Report

- Mandatory Boater Education Requirements
- Harbor Patrol Rescues Missing Woman
- 1960's Era Military Vessel Aground On East Beach During Powerful Winter Storm

Documents:

- February 18, 2021 report prepared by the Harbor Operations Manager
- PowerPoint presentation prepared by staff

Speakers:

- Staff: Harbor Operations Manager Erik Engebretson

Motion:

- Commissioners Cramer/Sloan to thank Harbor Patrol Officers Ryan Kelly and Eli Brower for their quick thinking and heroic actions on January 25, 2021, where they rescued a woman who had been reported missing.

Vote:

- Unanimous vote

NEW BUSINESS

8. Bicycle Share Pilot Program

Recommendation: That Harbor Commission receive a presentation by Public Works staff on City Council's Bicycle Share Pilot Program, its history, and how it is currently being rolled out to the public.

Documents:

- February 18, 2021 report prepared by Public Works staff
- PowerPoint presentation prepared by Public Works staff

Speakers:

- Staff: Waterfront Director Mike Wiltshire, Public Works Supervising Transportation Planner Jessica Grant
- BCycle: Program Manager Jesse Rosenberg
- Members of the public: Anna Marie Gott

Discussion:

- Commissioners heard a presentation by Public Works Supervising Transportation Planner Jessica Grant. Topics discussed were benefits of bicycle share programs, reasons why a bicycle share program was implemented in Santa Barbara, BCycle equipment, and possible rollout locations within the Waterfront. Waterfront Director Wiltshire stated that Waterfront staff would work with Public Works staff on finding the most suitable location for docking stations within the Waterfront, which will then be discussed with Harbor Commission at a later meeting. Commissioners' questions were answered.

5. Proposed License Agreement With The National Park Service, Channel Islands National Marine Sanctuary, And The Santa Barbara Maritime Museum

Recommendation: That Harbor Commission review and recommend to the City Council approval of a five-year license agreement with the National Park Service, Channel Islands National Marine Sanctuary, and the Santa Barbara Maritime Museum for a 547 square foot public Visitor Center located on the third floor of the Waterfront Center Building at 113 Harbor Way.

Documents:

- February 18, 2021 report prepared by the Waterfront Business Manager
- PowerPoint presentation prepared by staff

Speakers:

- Staff: Waterfront Business Manager Brian Bosse

Motion:

- Commissioners Sloan/Stedman to approve the staff recommendation

Vote:

- Unanimous roll call vote

6. Proposed Office Lease Agreement With Epic Cruises, Inc.

Recommendation: That Harbor Commission review and recommend to the City Council approval of a three-year lease agreement and two, one year options with Epic Cruises, Inc., at an initial base rent of \$600.00 per month, for the office space located at 125 Harbor Way #14.

Documents:

- February 18, 2021 report prepared by the Waterfront Business Manager
- PowerPoint presentation prepared by staff

Speakers:

- Staff: Waterfront Business Manager Brian Bosse

Motion:

- Commissioners McCrea/Cramer to approve the staff recommendation

Vote:

- Unanimous roll call vote

7. Fiscal Year 2021 Mid-Year Budget Report

Recommendation: That Harbor Commission receive and review a status report on the Waterfront Department Fiscal Year 2021 Mid-Year Budget revenues and expenditures.

Documents:

- February 18, 2021 report prepared by the Waterfront Business Manager
- PowerPoint presentation prepared by staff

Speakers:

- Staff: Waterfront Business Manager Brian Bosse, Waterfront Director Mike Wiltshire

Discussion:

- Commissioners heard a presentation by Waterfront Business Manager Brian Bosse. Topics discussed were Fiscal Year 2021 mid-year revenues, revenue projections,

mid-year expenditures, expenditure predictions, and Waterfront cost reduction measures. Commissioners' questions were answered.

9. Commission Committee Assignments

Recommendation: That Harbor Commission review, update, as necessary, membership on various Harbor Commission Committees, per the Board of Harbor Commission Rules adopted September 16, 2010.

Documents:

- Current Commission Committee Assignments Effective January 21, 2021
- PowerPoint presentation prepared by staff

Speakers:

- Staff: Waterfront Director Mike Wiltshire

Motion:

- Commissioners Sloan/McCrea to remove Commissioner Sloan from the Request for Proposal Selection Subcommittee, add Commissioner Nelson to the Chartering & Business Activity Permits Subcommittee, and add Commissioner McCrea to the Request for Proposal Selection Subcommittee.

Vote:

- Unanimous vote

The current Commission Committee Assignments are noted below:

BUDGET

- Betsy Cramer
- Jim Sloan
- Adam Stanowick

CHARTERING & BUSINESS ACTIVITY PERMITS

- Merit McCrea
- Michael Nelson

COMMERCIAL FISHING

- Betsy Cramer
- Lang Sligh
- John Stedman

REQUEST FOR PROPOSAL SELECTION

- Merit McCrea
- Michael Nelson

SEA LEVEL RISE ADAPTATION PLAN

- Betsy Cramer
- Jim Sloan

SLIP ASSIGNMENT POLICY AD-HOC COMMITTEE

- Michael Nelson
- Jim Sloan
- John Stedman, Chair

SUBCOMMITTEE REPORTS

Slip Assignment Policy Subcommittee Chair Stedman reported on the February 10, 2021 Special Slip Assignment Policy meeting where subcommittee members voted to have Waterfront Staff work with the City Attorney's office to determine if there are any legal implication to allowing the addition of family members on slip permits at a reduced fee.

COMMISSION AND STAFF COMMUNICATIONS

ADJOURNMENT

Motion:

- Commissioners Stedman/Sloan to adjourn the meeting at 8:41 p.m.

Vote:

- Unanimous vote