



**CITY OF SANTA BARBARA
HARBOR COMMISSION'S
REQUEST FOR PROPOSAL SELECTION
SUBCOMMITTEE**

SPECIAL MEETING AGENDA

**September 23, 2021 at 9:00 a.m.
Waterfront Administration Office
132-A Harbor Way, Santa Barbara, CA 93109
www.SantaBarbaraCA.gov**

In order to promote social distancing and prioritize the public's health and well-being, the Governor of the State of California issued Executive Order N-29-20, which allows the Harbor Commission's Request for Proposal Selection Subcommittee to hold meetings via teleconferences or other electronic meeting format while still meeting the State's open and public meeting requirements. As a public health and safety precaution, the Council Chambers will not be open to the general public. Commissioners may participate electronically. The City of Santa Barbara strongly encourages and welcomes public participation during this time. Public participation is available through the following option:

ELECTRONIC PARTICIPATION: Register to join the meeting electronically at: <https://attendee.gotowebinar.com/register/2897299318934405131>

WEBINAR ID: 607-128-379

To register, please use Chrome, Firefox, or Safari browsers for the meeting. The Internet Explorer browser is not supported by the software.

After registering, you will receive a confirmation email containing information about joining the webinar. You will be connected to audio using your computer's microphone and speakers (VoIP). A headset is recommended. You can also select the option to use your telephone, but you must use the GoToWebinar software to interact with the meeting. Select "Use Telephone" after joining the webinar in order to use your telephone.

PUBLIC COMMENT: Oral comments during a meeting may be made by electronic participation only. Please read the following Public Comment sections for instructions on how and when to participate:

- **GENERAL PUBLIC COMMENT:** Public comments on any matters not listed on the agenda but are within the jurisdiction of Harbor Commission will occur at the beginning of the meeting. Members of the public wishing to speak must "raise their hand" in the GoToWebinar platform by selecting the virtual hand icon when the meeting starts. The "raise hand" icon is generally located on most devices in the upper right hand corner of the screen. When persons are called on to speak, their microphone will be activated by Waterfront staff and the speaker will be notified that they can now unmute themselves in order to begin speaking. The speaker will then need to unmute themselves by selecting the 'mute/unmute' icon or pressing Ctrl+Alt+A on their keyboard. Each speaker will be given a total of 2 minutes to address the Harbor Commission.
- **PUBLIC COMMENT ON AGENDIZED ITEMS:** Members of the public wishing to speak on a matter on the agenda must "raise their hand" in the GoToWebinar platform by selecting the virtual hand icon during the presentation of that item. The "raise hand" icon is generally located

on most devices in the upper right hand corner of the screen. When persons are called on to speak, their microphone will be activated by Waterfront staff and the speaker will be notified that they can now unmute themselves in order to begin speaking. The speaker will then need to unmute themselves by selecting the 'mute/unmute' icon or pressing Ctrl+Alt+A on their keyboard. Each speaker will be given a total of 2 minutes to address the Harbor Commission.

AMERICANS WITH DISABILITIES ACT: If you need assistance using the “raise hand” function and/or registering to participate in the GoToWebinar session, please contact the Waterfront Department at (805) 564-5531 by 5:00 p.m. the day before the meeting. Additionally, a speaker may email ARodriguez@SantaBarbaraCA.gov by 5:00 p.m. the day before a meeting, stating which item they wish to speak on. Specialized services, such as sign language interpretation or documents in Braille, may require additional lead time to arrange.

WEBINAR TECHNICAL QUESTIONS: If you have technical questions about the webinar, please go to <https://support.goto.com/webinar>, or call the Technical Support phone number (805) 617-7080. To see what Accessibility Features are available in GoToWebinar, please visit <https://support.goto.com/webinar/help/what-accessibility-features-are-available-in-gotowebinar>.

NOTICES: This Agenda was duly posted in the Office of the City Clerk at City Hall, 735 Anacapa Street; Waterfront Administration Office, 132-A Harbor Way; Harbor Patrol bulletin board outside West Marine; and on the Internet at least 72 hours prior to the date and time of the meeting. If you have any questions, please contact Waterfront staff at (805) 564-5531 between 8:00 a.m. and 5:00 p.m. Monday through Friday.

REPORTS: Copies of documents relating to agenda items are available for review in the Waterfront Administrative Office at 132-A Harbor Way, and are also posted online at www.santabarbaraca.gov/gov/brdcomm/dm/harbor/agendas.asp. Materials related to an item on this agenda submitted to the Harbor Commission after distribution of the agenda packet are available for public inspection during normal business hours in the Waterfront Administration Office located at 132-A Harbor Way.

SEPTEMBER 23, 2021 AGENDA

CALL TO ORDER

ROLL CALL

GENERAL PUBLIC COMMENT

NEW BUSINESS

1. Request For Proposals: Lease Space At 301 West Cabrillo Boulevard

Recommendation: That the Request for Proposal Selection Subcommittee:

- A. Consider and review four proposals submitted as part of the Request for Proposal process for the lease space located at 301 West Cabrillo Boulevard; and
- B. Identify one proposal to recommend to Harbor Commission for consideration and possible lease negotiation.

ADJOURNMENT