

## **CITY OF SANTA BARBARA WATERFRONT DEPARTMENT**

### **MEMORANDUM**

**Date:** January 17, 2019  
**To:** Harbor Commission  
**From:** Scott Riedman, Waterfront Director  
**Subject:** **Director's Report**

---

#### **JOB OPPORTUNITIES AT THE WATERFRONT DEPARTMENT**

- The Department conducted a promotional recruitment to fill Jeanette Prusinski's former position as Executive Assistant and recently hired Emily Gularte to fill the positions of Harbor Commission Secretary and Executive Assistant. Mrs. Gularte previously worked at the City's Community Development Department and worked at the County of Santa Barbara prior to that.
- As reported previously, Administrative Analyst Dominique Samario has accepted a position with the City of Goleta. The Department opened a recruitment for Waterfront Administrative Analyst November 12. Fifty applications were received. An interview panel has been established and the Department anticipates conducting interviews within a week or so.
- The Waterfront Department still has one opening for a Harbor Patrol Officer. Applications will be accepted until the position is filled.

#### **BUDGET SUBCOMMITTEE MEETING**

On December 13, the Department held a publicly noticed Budget Committee meeting with Commissioners Cramer, Sloan, and Sligh. The Subcommittee members and staff dove deeper into the budget process, reviewing the six-year cash flow projection and how it relates to the six-year capital improvement program, debt coverage ratios required by the Division of Waterways loan (DBW) and Department Operating reserves and reserves for capital. No members of the public attended.

#### **TENTATIVE AGENDA ITEMS FOR THE FEBRUARY MEETING**

- Municipal Code Amendments
- Mid-Year Budget Status
- FY 2019 Year End Revenue Projections

Prepared by: Scott Riedman, Waterfront Director