

Dear Waterfront Employees:

As you know John Bridley will be retiring on Friday, July 1st. I know you all join me in thanking John for his great leadership of the department and wish him the very best as he moves on to this new chapter in his life.

The purpose of this email is to provide you with a brief update on the status of selecting a new Waterfront Director.

As a beginning phase of the process, I wanted you to know that I will be taking the following steps over the next month:

1. Holding focus group meetings with Waterfront employees in order to hear what is working well and what could be improved at the department, and what are important attributes that the new Waterfront Director should possess - these meetings are in the process of being scheduled and more information will be coming in the next week;
2. Meeting individually with the Waterfront managers (Karl, Mick, and Scott) and Mary Adams, Executive Assistant, to hear their feedback and comments;
3. Attending the Harbor Commission meeting in order to hear feedback and comments; and
4. Meeting with Waterfront leaseholders and other community members who do business with the Waterfront.

I am hopeful that by the beginning of June we will be able to finalize plans regarding the process that we will use to fill the Waterfront Director position.

As a part of this process, I will be selecting an Acting Waterfront Director to serve until we fill the position permanently. I expect the full process could take at least four months.

Please do not hesitate to contact me by email or phone (564-5539) if you have any questions.

Thank you for your assistance during this transition period.

Jim Armstrong  
City Administrator