



DOWNTOWN PARKING COMMITTEE

REGULAR MEETING

MINUTES

Thursday, August 12, 2021
GoToWebinar Meeting

1) **CALL TO ORDER:** 7:31 AM

2) **ROLL CALL**

DPC MEMBERS

Trey Pinner (Chair)

Ed France (Vice Chair)

Andrew Newkirk

Matt LaBrie

Sean Pratt

Barbara Silver

Ruben Zarate

Attendance

Present

Present

Excused

Present

Present

Present

Present

CITY STAFF PRESENT :

Brian Bosse, Interim Downtown Parking and Plaza Manager

Mark Nunez, Parking Maintenance Coordinator

Roy Forney, Parking Supervisor

Dion Tait, Facilities Maintenance Supervisor

Meghan Salas, Parking Resources Specialist

Chelsey Swanson, Project Planner

Justin Berman, Parking Coordinator

Michael Cloonan, Project Engineer

Sergio Arriaga, Parking Coordinator

Mindy Jackson, Administrative Specialist

LIAISONS PRESENT:

Gabe Escobedo, Planning Commission Liaison Alternate

3) **CHANGES TO THE AGENDA:** None.

4) **PUBLIC COMMENT:** None.

5) **APPROVAL OF THE MINUTES FROM THE REGULAR MEETING OF June 10, 2021**

Motion: To approve the minutes from the regular meeting of June 10, 2021

Motion Made By: Barbara Silver **Second:** Ed France

Vote: Yeas: 5 Nays: 0 Abstain: 0 Absent: 2

6) **BUDGET AND PARKING OPERATIONS UPDATE** (LOCATION ON VIDEO: 4:50)

RECOMMENDATION: That the Committee receive an update on parking operations and trends in revenues and expenditures.

Brian Bosse gave the presentation.

July occupancy and revenues have improved over the last year and are approaching the pre-pandemic numbers. Revenues are starting to exceed expenditures during the month of July.

PUBLIC COMMENT: None.

At the next meeting, Chair Pinner would like to hear a report on a historical tracking of the PBIA collection from pre-pandemic, 2020, and to the present time.

7) **STATE STREET PROMENADE UPDATE** (LOCATION ON VIDEO: 15:38)

RECOMMENDATION: That the Committee receive an update on the efforts to enforce accessibility requirements for temporary outdoor business areas.

Brian Bosse gave the presentation.

Council directed Downtown Parking staff to clear the sidewalks and enforce accessibility requirements.

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Outreach and notifications were sent out to businesses with July 9 being given as the deadline to clear sidewalks. By July 12, only those businesses with an outdoor dining license agreement, prior to the pandemic, will be allowed to use the sidewalks for dining.

An overview of The Outdoor Dining License Program was given:

Goal is to ensure accessibility

Review Process:

- Application
- Layout and configuration
- Design Standards

Fees are waived during the Emergency Economic Recovery Ordinance

The process for enforcement was presented and an example of a Correction (warning) Notice was shown.

Status of enforcement:

- 162 Businesses were inspected
- 67 correction notices were issued
- Approximately 7 businesses remain in violation

Chair Pinner asked about liability with the outdoor dining and Mr. Bosse stated that the license agreement would place liability on the business.

Mr. Bosse said that enforcement will now be seen as a maintenance effort with ongoing inspections and monitoring.

Committee Member Silver asked how many businesses have outdoor dining licenses.

Mr. Bosse stated that 39 businesses had outdoor dining license agreements pre-pandemic. He also said that not all businesses will be able to meet the layout and configuration requirements to obtain a license.

An outdoor dining space will have to have a hard boarder that delineates the space.

The Downtown Parking office can be contacted by businesses if there are any questions or issues.

Parklet guidelines can be found on the City's Downtown Parking website.

The Downtown Ambassadors alert staff to any issues that they may observe, but they are not part of the enforcement team. The goal is to educate to avoid having to give citations.

Vice Chair France commented on the amount of space that has been created for outdoor dining with the use of parklets and thanked staff for their efforts and coordination to make this all happen.

Vice Chair France spoke about the issue of converting from a corridor to a promenade and the conflicts that need to be addressed between bikes and multiple users (eg. 500 block of State Street). He said that a lot of this will be taken on by the State Street Master Plan process but he would love it if Downtown Parking, in coordination with Transportation and Public Works staff, go back and look at the 500 block workaround

PUBLIC COMMENT: None.

8) **PARKING AUTOMATION UPDATE** (LOCATION ON VIDEO: 50:40)

RECOMMENDATION: That the Committee receive an update on the City's efforts to automate operation of downtown parking lots.

Roy Forney gave the presentation.

(Committee Member LaBrie joined the meeting during this item.)

Infrastructure work taking place with conduit installation at Lots 11 and 12 in August with the License Plate Recognition testing period starting in late September.

Finalizing the software integration of the SWEB mobile payment in September, followed by a testing period.

Automating secondary exits at Lots 2, 5, 9, & 10 will begin in September. For right now it is Credit Cards, Permits, and Free Tickets only.

There was discussion regarding troubleshooting when/if card readers don't work.

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Committee Member Silver asked about handicapped placards. Mr. Forney said that they are still offering the extra complimentary 75 minutes for a total of 2 ½ hours of free parking for all that have ADA placards and license plates.

PUBLIC COMMENT: None.

9) PROGRAM UPDATES

Lot 9 Update – Meghan Salas said that there were 24 spaces available and all but one space was filled. Staff is planning to do some advertising for this space and other open spaces in City lots.

10) ANNOUNCEMENTS

Dion Tait was honored for his 37 years working for the City of Santa Barbara. He will be retiring this month. Mr. Forney thanked him for all his guidance and mentoring to him personally and to the team. Chair Pinner and Committee Members LaBrie and France expressed their appreciation for his service to the City and community. Mr. Bosse spoke of Dion's knowledge and how he crossed department boundaries to help. He spoke of his diplomacy and kindness. Mr. Tait expressed his confidence in the team that he is leaving behind. Committee Members and staff related their happiness for him and his retirement.

11) ADJOURNMENT – (LOCATION ON VIDEO: 1:14:45)

The meeting was adjourned at 8:45 AM