



DOWNTOWN PARKING COMMITTEE

REGULAR MEETING

MINUTES

Thursday, November 12, 2020
GoToWebinar Meeting

1) **CALL TO ORDER:** 7:30 AM

2) **ROLL CALL**

DPC MEMBERS

Trey Pinner (Chair)
Ed France (Vice Chair)
Andrew Newkirk
Matt LaBrie
Sean Pratt

Attendance

Present
Present
Present
Present
Present

CITY STAFF PRESENT :

Rob Dayton, Transportation Planning & Parking Manager
Victor Garza, Downtown Parking & Plaza Manager
Alelia Parenteau, Energy and Climate Manager
Sarah Clark, Administrative Supervisor
Roy Forney, Parking Supervisor
Meghan Salas, Parking Resources Specialist
Mindy Jackson, Administrative Specialist

LIAISONS PRESENT:

Meagan Harmon, City Council Liaison

3) **CHANGES TO AGENDA:** None.

4.) **PUBLIC COMMENT:** None.

5.) **APPROVAL OF THE MINUTES FROM THE REGULAR MEETING OF October 8, 2020**

Motion: To approve the minutes from the regular meeting of October 8, 2020

Motion Made By: Matt LaBrie **Second:** Andrew Newkirk

Vote: Yeas: 4 Nays: 0 Abstain: Absent: 1

Mr. France joined the meeting during the presentation of item number 6.

6.) **CONSIDERATION OF PROPOSED WORKFORCE ELECTRIC VEHICLE CHARGING PILOT PROGRAM AND FEES** (LOCATION ON VIDEO: 4:14)

RECOMMENDATION: That the Committee receive a report on a Workforce and Resident Electric Vehicle Charging Pilot Program and recommend that City Council approve the proposed updates to the Downtown Parking Fee Resolution.

Alelia Parenteau, Energy and Climate Program Manager, gave the presentation.

This is a two-year pilot program. The City's goal is to have carbon neutrality by 2035. This program would be an incentive for people to own and use electric vehicles

On the Granada Garage rooftop there is an opportunity to incentivize the use of 30 recently installed Electric Vehicle Charging Stations for commuters and for residents without a convenient place to charge. There would be discounted monthly permits with a reduced fee for the Workforce (\$75), Low-income workforce (\$50), and Residential (\$200).

The Workforce is classified as commuters that live outside the City and drive in to Santa Barbara for work and use daytime parking on a monthly basis. Fifteen of the 30 stations would be for workforce, five for

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residential use, and five for low-income workforce. This program is for new permit holders and not for existing permit holders.

PUBLIC COMMENT: None.

Motion: The Downtown Parking Committee recommends that City Council approve the proposed updates to the Downtown Parking Fee Resolution and the Workforce and Resident Electric Vehicle Charging Pilot Program and includes in the motion an appreciation for staff working to provide Electric Vehicle charging in the Downtown parking infrastructure.

Motion Made By: Andrew Newkirk **Second:** Matt LaBrie

Vote: Yeas: 5 Nays: 0 Abstain: Absent:

7.) AUTOMATED LICENSE PLATE RECOGNITION SYSTEM (LOCATION ON VIDEO: 30:30)

RECOMMENDATION: That the Committee receive a report on the system-wide deployment of an Automated License Plate Recognition system in the City's downtown parking lots and forward to Council a recommendation to appropriate \$700,000 from Parking Reserves to fund the project.

Rob Dayton, Transportation Planning & Parking Manager, gave the presentation.

There are no plans to lay off the hourly employees working in the kiosks. Hourly staffing levels will be reduced over time through attrition. License Plate Recognition is included in the 5-year strategic financial plan. The system cost is to not exceed \$700,000. There will be a one year transition period to retrain and repurpose remaining hourly staff.

Projections were given for the Downtown Parking Fund net change with the automation. This funding appropriation request is going Council on November 17.

Chair Pinner pointed out the significant savings of 1 million from no longer having the State Street shuttle. He asked what the required reserve levels should be.

Sarah Clark said that 2.3 million is the Council policy for reserves for Downtown Parking and that it fluctuates with the budget year to year.

Mr. Dayton discussed the importance of taking the \$700,000 from current reserves now in order to avoid exhausting all of the Parking Program's reserves. Downtown Parking will be highly engaged in the coming years with the efforts to enhance the economic vitality of Santa Barbara. The Subcommittee for the Future of State Street's visioning and the Downtown Parking Committee will continue to be a part of those discussions and on how to revitalize State Street.

The Committee expressed an interest in nominating a member at a future meeting to participate on the Council Subcommittee.

Chair Pinner mentioned that the graph in the presentation shows a million dollar benefit or more with this system and it would build reserves back.

Motion: The Committee makes a recommendation to Council approve an increase in appropriations in the Downtown Parking Fund up to the amount of \$700,000 from reserves and authorize the transfer of the funds to the Downtown Parking Capital Fund and use the money to purchase the Automated License Plate Recognition technology for City-owned downtown parking lots.

Motion Made By: Ed France **Second:** Matt LaBrie

Vote: Yeas: 5 Nays: 0 Abstain: Absent:

PUBLIC COMMENT: None.

8.) LOBERO (LOT 9) GARAGE ELEVATOR REPAIR (LOCATION ON VIDEO: 1:16:00)

RECOMMENDATION: That the Downtown Parking Committee receive a report on repairs needed for one of the Lobero Garage's elevators and recommend staff forward a request to Council to appropriate \$150,000 from Parking Reserves to fund the repairs.

Mr. Garza said that the repair would be deferred until after the holidays since it would be disruptive to operations. The request to Council will be made when it is fiscally and operationally the time to ask Council for the appropriation.

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In the meantime, there is another elevator and also stairs for people to use. Staff has put signage in place to direct people.

Motion: The Downtown Parking Committee recommends that staff forward a request to Council to appropriate \$150,000 from parking reserves to fund the repairs.

Motion Made By: Ed France **Second:** Andrew Newkirk

Vote: Yeas: 5 Nays: 0 Abstain: Absent:

PUBLIC COMMENT: None.

9.) **PARKING OPERATIONS, REVENUE, AND EXPENDITURE UPDATES**

Item 9 was tabled until the next meeting.

10.) **DOWNTOWN PLAZA ACTIVITY UPDATES:** (LOCATION ON VIDEO: 1:23:15)

RECOMMENDATION: That the Committee receive an update on the Downtown Plaza, including parklets, outdoor dining, implementation of City ordinances, and status of street closures. Extension of Emergency Ordinance closing State Street and the updating of Notifications to Businesses and the start of Enforcement regarding ADA, Storm Flows and Winterization.

Mr. Dayton reported that the Guidelines have been updated to reflect Americans with Disabilities Act accessibility standards, storm flows, and winterization. Staff has visited every parklet and dining establishment and issued correction notices where they are needed. Business owners realized that there are standards that they will need to comply with and that there will be enforcement of the standards when there is non-compliance.

Chair Pinner thanked staff for all of their work.

PUBLIC COMMENT: None.

11.) **ANNOUNCEMENTS**

Chair Pinner stated that Committee Members are welcome to participate at the November 17 City Council meeting.

12.) **ADJOURNMENT**

The meeting was adjourned at 9:05 AM.