



DOWNTOWN PARKING COMMITTEE

REGULAR MEETING

MINUTES

Thursday, July 9, 2020
GoToWebinar Meeting

1) **CALL TO ORDER:** 7:30 AM

2) **ROLL CALL**

DPC MEMBERS

Trey Pinner (Chair)
Ed France
Matt LaBrie (Acting Chair)
Sean Pratt
Andrew Newkirk
Robert Janeway

Attendance

Excused
Present
Present
Present
Present
Present

CITY STAFF PRESENT :

Rob Dayton, Transportation Planning & Parking Manager
Victor Garza, Downtown Parking & Plaza Manager
Sarah Clark, Administrative Supervisor
Dion Tait, Facility Maintenance Supervisor
Roy Forney, Parking Supervisor
Chelsey Swanson, Project Planner
Sergio Arriaga, Parking Coordinator
Justin Berman, Parking Coordinator
Jessica Metzger, Project Planner
Mindy Jackson, Administrative Specialist

LIAISONS PRESENT:

Meagan Harmon, City Council Liaison
Barrett Reed, Planning Commission Liaison
Gabriel Escobedo, Planning Commission Liaison Alternate

OTHERS PRESENT:

Bill Cavanaugh

3) **CHANGES TO AGENDA**

None.

4) **PUBLIC COMMENT**

None.

5) **APPROVAL OF THE MINUTES FROM THE REGULAR MEETING OF June 11, 2020**

Motion: To approve the minutes from the regular meeting of June 11, 2020
Made By: Ed France **Second:** Andrew Newkirk

Discussion: One modification to be made.

Vote:

Yeas: 6 Nays: 0 Abstain: 0 Absent: 1

6) **OCCUPANCY AND REVENUE FOR RE-OPENING**

RECOMMENDATION: That the Committee receive a report on parking lot occupancy and revenues for the weeks following resumption of fee collection and parking enforcement.

Victor Garza said that cashless and contact-less transactions are being encouraged.

Sarah Clark shared a graph that showed Lot Occupancy, Revenue Breakdowns, and Cash/Credit Breakdowns.

PUBLIC COMMENT: None

7) PARKLET UPDATE

RECOMMENDATION: That the Committee receive an update on the implementation of on-street parklets, street closures, and other efforts to support economic recovery and provide staff with Committee recommendations for program improvements as appropriate.

Rob Dayton gave the presentation and shared the Parklet Guidelines brochure.

It was noted that Allen Associates gifted some Parklets.

Matt LaBrie asked if we are collecting data points. He asked that DPC be involved in any long-term planning of a permanent closure. He is supportive of closing State Street to vehicle traffic. He wants data points to be fine-tuned and show things that would support a new vision.

Mr. LaBrie said that Figueroa Street could be a test pilot for expanded sidewalks.

Mr. LaBrie stated that when restrictions are lifted because of COVID-19, DPC should be included in the discussion.

Ed France said that he appreciates work that staff has put into this. He spoke of the 500 block of State Street and questioned the lack of social distancing on this block.

PUBLIC COMMENT: None

8) PROGRAM UPDATES

- a. Beginning of Fiscal Year 2021 – Sarah Clark spoke on revenues and expenditures.
- b. Office Reopening - The reopening of the public counter at 630 Garden Street is by appointment and on a limited basis.
- c. The recruitment to fill positions on Boards and Commissions will begin on October 9, 2020.

9) ANNOUNCEMENTS

Rob Dayton said that he is working on the 400 block closure with the Fire and Police Departments.

10) ADJOURNMENT

The meeting adjourned at 8:53 AM