



DOWNTOWN PARKING COMMITTEE

REGULAR MEETING

MINUTES

Thursday, May 14, 2020
GoToWebinar Meeting

1) **CALL TO ORDER:** 7:32 a.m.

2) **ROLL CALL**

DPC MEMBERS

Trey Pinner (Chair)
Ed France (Vice-Chair)
Matt LaBrie
Sean Pratt
Andrew Newkirk
Robert Janeway

Attendance

Present
Present
Present
Present
Present
Present

CITY STAFF PRESENT :

Rob Dayton, Transportation Planning & Parking Manager
Victor Garza, Downtown Parking & Plaza Manager
Sarah Clark, Administrative Supervisor
Jason Harris, Economic Development Manager
Chelsey Swanson, Project Planner
Dion Tait, Facility Maintenance Supervisor
Roy Forney, Parking Supervisor
Mindy Jackson, Administrative Specialist

LIAISONS PRESENT:

Gabriel Escobedo, Planning Commission

OTHERS PRESENT:

Bill Cunningham

3) **CHANGES TO AGENDA**

None.

4) **PUBLIC COMMENT**

None.

5) **APPROVAL OF THE MINUTES FROM THE REGULAR MEETING OF March 12, 2020**

Motion: To approve the minutes from the regular meeting of March 12, 2020

Made By: Andrew Newkirk **Second:** Matt LaBrie

Discussion: None

Vote:

Yeas: 6 Nays: 0 Abstain: 0 Absent: 0

6) **FISCAL YEAR 2020 BUDGET UPDATE**

RECOMMENDATION: That the Committee receive an update on the Downtown Parking FY 2020 Operating and Capital Budgets.

Sarah Clark, Administrative Supervisor, Downtown Parking, gave the presentation.

Fees are not being collected in the lots at this time.

There has to be enough parkers to compensate for labor and operations costs.

Rob Dayton commented that the MTD Shuttle will not be reactivated and we will not be able to support funding for the shuttle.

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Item 9 was moved to this time –

Rob Dayton introduced Jason Harris, the City’s Economic Development Manager

Jason Harris commented that there are creative ideas on how to use parking assets. We will work together to advance interests of Downtown. He spoke of the “park once strategy”.

7) PARKING LOT RE-OPENING STRATEGY

RECOMMENDATION: That the Committee receive a report from staff on a parking lot re-opening strategy.

Mr. Dayton said that there are different variables to think about. Do we want to engage the system that we have in place? There are different options available.

Chair Pinner asked what the costs would be, per lot, if the License Plate Recognition (LPR) systems are in place.

Mr. Dayton said it would be \$20,000 – \$30,000. We’ve been looking into the costs per one system, but there would be discounts with more systems.

Chair Pinner said to pick one or two lots for LPR.

Mr. LaBrie said that we should go ahead and automate at the Granada Garage exit.

Mr. Newkirk said that he is in support of a LPR system, but he wants clarity on the cost and how personal data is stored. He has a concern as to who can access data.

Mr. Dayton said that we will have to go to Council and have a Public Hearing to talk about LPR.

Chair Pinner talked about using a column for card use.

Motion: To go to Council and move forward on the Credit Card system only and LPR, with the understanding of costs. “Contactless features” were added to the motion.

Made By: Ed France **Second:** Matt LaBrie

Discussion:

Vote:
Yeas: 6 Nays: 0 Abstain: 0 Absent: 0

Mr. LaBrie asked if technology would allow an account where you don’t have to repeat transactions. Mr. Dayton said that this will be looked at.

8) PARKING AND BUSINESS IMPROVEMENT AREA

RECOMMENDATION: That the Committee receive the FY 2020 Draft Parking and Business Improvement Area Annual Assessment Report and recommend City Council accept the Draft Report and approve PBIA as status quo for FY 2021.

Mr. Dayton said we are looking at how to reframe PBIA amid the COVID-19 crisis. Council waived PBIA fees from January through March 2020. The costs will be coming out of reserves.

Mr. Newkirk asked if there is a DRAFT Report.

Ms. Clark said that it is the staff report on the “Status Quo Report”.

Motion: Recommend to City Council to accept the Draft Report and approve PBIA as status quo for FY 2021

Made By: Trey Pinner **Second:** Andrew Newkirk

Discussion: None

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Vote:

Yeas: 6 Nays: 0 Abstain: 0 Absent: 0

9) ANNOUNCEMENTS

Introduction of Jason Harris, Economic Development Manager

This item was presented after Item 6 on the agenda.

10) ADJOURNMENT

The meeting adjourned at 9:06 AM