



DOWNTOWN PARKING COMMITTEE

REGULAR MEETING

MINUTES

Thursday, October 10, 2019
David Gebhard Public Meeting Room
630 Garden Street
Santa Barbara, CA 93101

1) CALL TO ORDER

The meeting was called to order at 7:35 AM.

2) ROLL CALL

DPC MEMBERS

Trey Pinner (Chair)
Edward France (Vice Chair)
Robert Janeway
Matt LaBrie
Andy Newkirk
Sean Pratt
Kate Schwab

ATTENDANCE

Present
Present
Excused
Present
Present
Excused
Excused

CITY STAFF PRESENT

Rob Dayton, Transportation Planning and Parking Manager
Victor Garza, Downtown Plaza and Parking Manager
Geiska, Velasquez, Project Planner
Sarah Clark, Administrative Supervisor
Dion Tait, Parking Supervisor
Mark Nunez, Parking Maintenance Supervisor
Mindy Jackson, Administrative Specialist

OTHERS PRESENT

LIAISONS PRESENT

Randy Rowse, City Council Member

3) CHANGES TO AGENDA

None.

4) PUBLIC COMMENTS

None.

5) APPROVAL OF THE MINUTES FROM THE REGULAR MEETING OF SEPTEMBER 12, 2019

Motion:

To approve the minutes from the regular meeting of September 12, 2019.

Made By:

1st Ed France 2nd Matt LaBrie

Vote:

Yeas: 4 Nays: 0 Abstain: 0 Absent: 0 Excused: 3

Discussion:

None.

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6) PARKING BUSINESS IMPROVEMENT AREA (PBIA)

RECOMMENDATION: That the Committee receive a report on the process to form a staff level committee to identify stakeholders that would provide input for Walker and staff for the effort to assess the PBIA methodology.

Rob Dayton mentioned who the possible members of this committee would include.

The Stakeholders will meet on the fourth Monday of each month. Stakeholders will guide staff.

Andrew Newkirk had considered being a DPC representative on the group, but other obligations will not allow him to attend the meetings. The Committee suggested that Robert Janeway be asked to attend.

Rob Dayton stated that the consultant, Walker, will figure out formulas to determine who gets what, based on their evaluation. Walker will be looking at all parking. The end goal is to have a vibrant Downtown.

Victor Garza suggested an informational flier to go out in the water bills to educate people on what PBIA is about.

PUBLIC COMMENT:

None.

7) CAPITAL IMPROVEMENT PROGRAM (CIP) UPDATE

Geiska Velasquez, Project Planner, gave a presentation on the CIP and presented a table of projects.

Current projects from the table were named and the status was given for each beginning with carry over projects from FY18/19 including:

- Electrical Vehicle Charging Stations (Helena, and lots 6 and 11) – this project is almost completed.
- Protective Railings and Barriers (Lot 2 and 10) – this project is going out to bid soon.
- Lot 3 Paseo Relocation and Mid-Block Pedestrian Crossing – in design and going back to HLC
- Energy Efficient LED Lighting at Garages 7 and 9 – this project is going through design approval.

She also presented the new projects from FY2019/20 that have just begun project initiation including:

- AMTRAK Building Column Repair
- Lobero Garage (Lot 9) – Roof Deck Repair
- Permit Management System Modernization

Trey Pinner noticed that the table showed projects that have no funding listed.

Victor Garza stated that the needs are identified and then the projects are prioritized. There is a balancing of Capital needs and Reserves to form the project list. To assess a cost would be guessing, so for now the cost/funding will be left blank.

Matt LaBrie asked that documents like this be provided prior to the meeting so that the Committee has time to go over them.

Rob Dayton introduced Mark Nunez, the new Parking Maintenance Coordinator. Mr. Dayton stated that the Ambassadors, within the Ambassadors Program, will report maintenance needs to Mark and Dion Tait. From there, they will be addressed by Downtown Parking maintenance staff or a contractor.

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Matt LaBrie mentioned the issue with trash enclosures in City lots. This needs to be considered more often.

Mr. Garza agreed that not only existing businesses, but new businesses as well. Maybe during the plan checking process this should be looked at and the question asked where the trash will be going.

Mr. France mentioned that there are also other things that come up like ADA issues, problems from flooding, sink holes, etc. that should be also considered.

Dion Tait mentioned that the sidewalk bricks are a constant maintenance and repair.

Councilmember Rowse asked what happened to the 10 year CIP's. Why did it go to 5 year?

Chair Pinner mentioned that it is important to include other liabilities in these reports. Without them, other obligations are not being shown. He asked that in the future that the 6th column be included in the report.

Ed France commented that in the PBI to include the trash enclosures, since businesses get a benefit from us for them.

Mr. France would like to see a "demo lot" to try a revenue control system. This would put it out there for people to see and use it.

8) PROGRAM UPDATES

There were program updates on the following:

- a. State Street Pop-ups and Lighting
- b. Downtown Loading Zones

DISCUSSION:

9) ADJOURNMENT

The meeting adjourned at 8:55 AM