



DOWNTOWN PARKING COMMITTEE

REGULAR MEETING

MINUTES

Thursday, January 12, 2017
David Gebhard Public Meeting Room
630 Garden Street
Santa Barbara, CA 93101

1) **CALL TO ORDER:** 7:35 a.m.

2) **ROLL CALL**

DPC MEMBERS

Trey Pinner (Chair)

Matt LaBrie (Vice-Chair)

Edward France

Robert Janeway

Tracy Pfautch

Sean Pratt

Kate Schwab

Attendance

Present

Present

Present

Present

Absent

Absent

Absent

CITY STAFF PRESENT :

Rob Dayton, Transportation Planning and Parking Manager

Victor Garza, Parking /TMP Superintendent

Roy Forney, Parking Supervisor

Dion Tait, Parking Supervisor

Teri Green, Associate Transportation Planner

Chris Rickerd, Administrative Assistant

LIAISONS PRESENT:

Randy Rowse, City Council

OTHERS PRESENT:

Steve Maas, MTD

3) **CHANGES TO AGENDA**

Agenda item 6 before agenda item 4.

4) **PUBLIC COMMENTS**

None

5) **APPROVAL OF THE MINUTES FROM THE REGULAR MEETING OF DECEMBER 8, 2016 & REGULAR MEETING OF NOVEMBER 10, 2016**

Motion: Approval of the minutes from the regular November 2016 meeting

Made By: Matt LaBrie **Second:** Edward France

Discussion:

Vote: Yeas: 4 Nays: 0 Abstain: 0 Absent: 3

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Discussion:

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6) INTRODUCTION OF NEW DOWNTOWN PARKING COMMITTEE MEMEBER ROBERT JANEWAY

Chair Pinner introduced new member, Mr. Robert Janeway, to the Downtown Parking Committee members.

Superintendent, Victor Garza, introduced members of the Downtown Parking staff in attendance to Mr. Janeway.

Transportation Planning and Parking Manager Rob Dayton, explained that Downtown Parking staff attend the DPC meetings to better understand the tenor of the committee and to be a valuable resource to the committee.

7. REVIEW DRAFT FY 2018 FEE RESOLUTION CHANGES AND OPERATING BUDGET

Superintendent Garza explained that the process of preparing the Downtown Parking program's Operations Budget was in its early stages and that there would still be ample time to make any necessary changes.

Two significant changes have been made since the DPC's December 15th Finance Sub-Committee meeting. The first change is in regards to how the State Street Plaza maintenance contract is shown, increasing on the expense side from \$366,651 to a total of \$655,902 annually. Half of that amount, \$327,951 will be a "pass-through" transferred from the General Fund to DTP's operating revenue side. The other half, as has been in recent years, will continue to be funded by Downtown Parking.

The second change, on the expense side, deletes the line item to pay Marborg for porta-pottie installation and service in Lots 10 and 11. This was done in response to many complaints about the behavior of transients using the porta-potties. Removal of this line item saves the DTP program approximately \$33,930 annually.

Chair Pinner expressed concern about the reduction in net revenue for FY18 compared to prior years. Because of added responsibilities, including the Downtown Waterfront Shuttle, staff needs to closely monitor the Downtown Parking program's expenses throughout the year in order to stay on budget.

Committee member LaBrie expressed his support for the proposed budget. He also commended DTP staff for the job they've done through the years preparing and budgeting for new expenses and capital costs. He also stated that City Council should not be looking to the Downtown Parking program to solve General Fund budget issues.

Superintendent Garza gave an explanation of the two proposed fees to add to the DTP FY18 Fee Resolution. The first item was the extension of the hours that the hourly parking rates are in effect in the Downtown Parking Lots Sunday to Thursday, extending them from 9pm to 11pm. The second item adds a flat hourly rate of \$2 an hour up to a \$12 daily max at the Helena Parking Lot.

DOWNTOWN PARKING COMMITTEE MEETING MINUTES

DATE, 2015

Page - 3 -

Committee member Ed France commented that Downtown Parking staff should be given the ability to oversee and have discretion to hone in and make changes to the parking system.

Motion: Forward to Council a recommendation to approve Downtown Parking's proposed FY18 Operating Budget, including the proposed changes to the Fee Resolution. Also included was a cautionary comment to Council with regard to the additional financial responsibilities that the Downtown Parking program is shouldering.

Made By: Matt LaBrie **Second:** Ed France

Discussion:

Vote: Yeas: 4 Nays: 0 Abstain: 0 Absent: 3

7) PROGRAM UPDATES

1. Downtown Santa Barbara Plaza Maintenance Contract

Transportation Planning and Parking Manager Rob Dayton shared the City Administrators interest in having more Downtown Parking influence over administration of the Plaza Maintenance Contract. Superintendent Garza has been meeting with Executive Director Maggie Campbell from the Downtown Organization on a regular basis to gain an understanding of the contract details. With the DTP program assuming the lead role in managing the contract, we insure that the cost to the Downtown Parking program will remain the same.

2. Public Works Streets/Transportation/Parking Reorganization

Transportation Planning and Parking Manager Rob Dayton explained the proposed plan to reorganize the Public Works Department's Transportation Division. The Transportation Division will be reorganized and split into two new divisions, a Planning/Downtown Parking Division, and, a Streets Infrastructure/Traffic Engineering Division. This reorganization will provide closer oversight and direct reporting to the Public Works Director.

3. Depot Lot Campus Update

Transportation Planning and Parking Manager Rob Dayton updated the DPC on plans to move forward with the incorporation of the Rey Rd Parking area into the existing Depot Lot. A February site visit is planned for the next Committee meeting to explain the details of the concept.

4. Downtown Waterfront Shuttle Update

Transportation Planning and Parking Manager Rob Dayton updated the DPC on meetings staff will be having with MTD staff starting in January to negotiate the renewal of the Shuttle contract. Staff will be sharing with MTD staff the issues, interests and concerns at the Ad-Hoc Committee and DPC meetings, including routes, scheduling, costs and the "Park Once" concept.

8) ADJOURNMENT

The meeting adjourned at 8:18 a.m.