



# DOWNTOWN PARKING COMMITTEE

## SPECIAL MEETING

### MINUTES

Thursday, July 21, 2016  
Water Resources Conference Room  
619 Garden Street, 3<sup>rd</sup> Floor  
Santa Barbara, CA 93101

1) **CALL TO ORDER:** 7:30 a.m.

2) **ROLL CALL**

DPC MEMBERS

Trey Pinner (Chair)	Present
Matt LaBrie (Vice-Chair)	Absent
Edward France	Present
Gene McKnight	Absent
Tracy Pfautch	Present
Sean Pratt	Absent
Kate Schwab	Present

Attendance

CITY STAFF PRESENT :

Rob Dayton, Principal Transportation Planner  
Victor Garza, Parking /TMP Superintendent  
Michele DeCant, Public Works Business Manager  
Rebecca Jimenez, Parking Supervisor  
Dion Tait, Parking Supervisor  
Teri Green, Associate Transportation Planner  
Sarah Clark, Parking Resource Specialist  
Malcolm Hamilton, Administrative Assistant

LIAISONS PRESENT:

Randy Rowse, City Council  
Jay Higgins, Planning Commission

OTHERS PRESENT:

3) **CHANGES TO AGENDA**

None.

4) **PUBLIC COMMENT**

Committee Member France informed the committee that the Bicycle Coalition, UCSB, and SBCC are holding a joint bike share informational meeting on Thursday, July 28, 2016 at SBCC. He encouraged all members to come and directed people to the Bicycle Coalition website for more information.

Victor Garza, Parking Superintendent, informed the committee that Rebecca Jimenez, Parking Operations Supervisor, will be retiring after 38 years of service with the city. Mr. Garza highlighted Rebecca's dedication to providing excellent customer service and challenging her employees to grow in their professional and personal lives. Mr. Garza said Roy Forney will be the Acting Parking Supervisor while the recruitment takes place.

5) **APPROVAL OF THE MINUTES FROM THE REGULAR MEETING OF JUNE 9, 2016**

**Motion:** To approve the minutes from the regular meeting of June 9, 2016.

**Made By:** Edward France **Second:** Kate Schwab

**Discussion:**

**Vote:** Yeas: 3 Nays: 0 Abstain: 1 (Pfautch) Absent: 3 (LaBrie, McKnight, Pratt)

6) **LOT 3 PASEO IMPROVEMENTS PROJECT**

Rob Dayton, Principal Transportation Planner, said the Lot 3 Paseo Improvements Project (Project) was

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identified in the capital improvement planning process as an asset in need of an overhaul. Mr. Dayton said staff would like to give an update on the Project and show early concept designs to the committee. He said paseos are an important link from the parking system to surrounding businesses and State Street. He added that this project may have previously been taken on by the Redevelopment Agency (RDA) but now it has fallen to Downtown Parking to fund and maintain.

Teri Green, City Project Manager, and Kalie Grubb, Arcadia Studio, gave an overview of the project. The city hired Arcadia Studios as the landscape architecture firm to provide design services. The goals for the Project include the enhancement of public safety, cleanliness, appearance, and convenience. Ms. Green said cleaning up the trash storage and management issues are key to achieving the project goals. In addition, Ms. Green said providing clear sight lines through the paseo will enhance appearance and public safety.

Kalie Grubb said some trees will be removed and replaced on a one-to-one or better basis to improve sight lines. She said the paving will be ADA compliant and be a mixture of cherokee flagstone, traditional concrete in a buff tone, and permeable concrete. The trash enclosures will be moved to locations with better air circulation to reduce the odor and clutter in the Paseo. There will be sculptural plantings to highlight some of the existing architectural detail in the Paseo. Teri Green explained that the dimensions of the trash and recycling enclosures are driven by the quantity of waste generated by the users. The city makes users of the enclosures sign an agreement and pay a monthly fee towards the maintenance costs.

Chair Pinner suggested adding trellis structures on top of the trash enclosures that allow users to open and dump trash but not swing the tops over and leave open. In addition to preventing birds from getting in the bins, the trellis structures may be used to mount lighting and security cameras. Mr. Pinner asked what kind of lighting is planned for the Paseo. Kalie Grubb said lighting will be mounted on the new structures and poles in the Paseo. Security cameras will also be installed on the poles.

Committee Member France said a mid-block crossing at the Figueroa Street entrance would benefit nearby businesses and encourage customers to use the Paseo.

Chair Pinner asked if there has been any discussion of using the same brick pavers that are on State Street in the Paseo. From his experience, Mr. Pinner said they are easier to replace compared to other options. Bob Cunningham from Arcadia Studios said there is a permeable concrete paver option available, which he prefers, but it would need to be approved by the Historic Landmarks Commission. Mr. Cunningham said Arcadia Studios was instructed by city staff to use permeable concrete where necessary. Rob Dayton said city staff has found it to be tricky to replace pavers and maintain them.

Committee Member France said the committee should discuss the maintenance and capital costs of the trash enclosures at a future meeting.

Chair Pinner said it will be important for the design of the Paseo to encourage customers to choose that route and not walk through the entrance lane. Victor Garza said staff will be looking to add signage to direct customers through the Paseo.

Committee Member France said hardware for roving art installations would fit well in the arts district and enhance the Paseo.

### **7) REVIEW OF THE FISCAL YEAR 2016 AND 2017 OPERATING BUDGETS**

Malcolm Hamilton, Administrative Assistant, presented the Downtown Parking Operating Budget for Fiscal Years 2016 and 2017.

Victor Garza said staff moved several annual purchase orders from the capital program into the Operating Budget in Fiscal Year 2017 to better represent the operating costs for the Downtown Parking Program.

Committee Member France said the Facilities Assessment Project will help staff plan capital projects and understand what operating expenses will be incurred to maintain parking assets. Mr. France asked if the additional costs assumed by Downtown Parking for the Downtown-Waterfront Shuttle were previously paid by the Streets Section. Rob Dayton said the costs were previously covered by Measure A funds which now

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can be used to support the Streets Section.

**8) SUBMISSION OF PROGRAM REPORTS**

Capital Improvement Projects Status Report

Staff delivered the report to the committee.

Chair Pinner asked if the Lot 5 Kiosk Project is nearing completion as indicated on the project schedule. Teri Green said the Project is being reviewed by the Building Department and staff is preparing to purchase the new kiosk. Mr. Pinner asked for an update on the Cota Commuter Lot Access Control Project. Teri Green said staff will be going to the Architectural Board of Review for concept review.

Quarterly Occupancy Survey: April through June, 2016 vs. 2015

This report was not given to the committee.

**9) ADJOURNMENT**

The meeting adjourned at 8:55 a.m.