



DOWNTOWN PARKING COMMITTEE

SPECIAL MEETING MINUTES

Thursday, July 17, 2014

Gebhard Meeting Room

630 Garden Street

Santa Barbara, CA 93101

1) **CALL TO ORDER:** 7:30 a.m.

2) **ROLL CALL**

DPC MEMBERS

	<u>Attendance</u>
Matt LaBrie (Chair)	Present
Trey Pinner (Vice-Chair)	Present
Bill Collyer	Present
Gene McKnight	Absent
Sean Pratt	Absent
Kate Schwab	Present
Tom Williams	Present

CITY STAFF PRESENT :

Browning Allen, Transportation, Streets and Parking Manager
Victor Garza, Parking /TMP Superintendent
Rebecca Jimenez, Parking Supervisor
Dion Tait, Parking Supervisor
Teri Green, Associate Transportation Planner
Sarah Clark, Parking Resource Specialist
Malcolm Hamilton, Administrative Assistant
Brandon Beaudette, Public Works Administrative Analyst
Michele DeCant, Public Works Business Manager

LIAISONS PRESENT:

Randy Rowse, City Council
John Campanella, Planning Commission

OTHERS PRESENT:

3) **PUBLIC COMMENT**

Ethan Shenkman said that his public comment from the meeting of June 12, 2014 was not recorded correctly. Mr. Shenkman clarified his concerns as follows: the location of the 911 Call Center above the Bikestation, the depletion of drinking water into the ground as reclaimed water, needless navigation of the Granada Garage in a toxic environment-carbon monoxide, \$100,000 paint job for single structure over pressure wash and remittance of surplus margins.

4) **APPROVAL OF MINUTES FOR THE MEETING JUNE 12, 2014.**

Motion: To approve the minutes from the regular meeting of June 12, 2014.

Made By: Trey Pinner **Second:** Tom Williams

Yeas: 4 Nays: 0 Abstain: 1 (Collyer) Absent: (McKnight, Pratt)

5) **OPERATING AND CAPITAL BUDGETS FOR THE YEAR ENDED JUNE 30, 2014.**

Malcolm Hamilton, Administrative Assistant, presented the operating and capital budgets for the year ended June 30, 2014. The FY 14 credit card report was also presented.

Committee Member Williams asked if staff will resume selling Lot 6 monthly permits as soon as the 911 Call Center Project is complete. Victor Garza, Downtown Parking Superintendent, said that there is capacity in Lot 6 and staff will begin selling new permits as soon as possible. Mr. Garza added that staff did not revoke any permits due to the construction, only halted the sale of new monthly permits.

Chair LaBrie requested a presentation from the New Beginnings Counseling Center regarding the program operations and current developments.

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Browning Allen, Transportation Manager, noted that the Parking Program will not receive the full \$56,000 budgeted for the Environmental Services and Police Department rents because construction will not be completed until August or September.

Committee Member Williams asked how much assistance the Building and Maintenance Division provides to Downtown Parking for the electric vehicle charging stations. Victor Garza, Downtown Parking Superintendent, said that the electric vehicle stations require minimal maintenance.

Committee Member Pinner commented that a comparison of FY 14 and FY 13 actual revenues and expenditures gives a better perspective to the Downtown Parking finances than a comparison to the adopted budgets. The net operating income decreased from FY 13 to FY 14.

Referencing the Elevator Modernizations line item in the Capital Program, Committee Member Williams asked how many more elevators need upgrades. Browning Allen said that all the Downtown Parking elevators have been modernized and staff will assess the elevators again in 10 years.

Committee Member Williams asked if staff has any indication of when the Redevelopment Agency issue will be resolved for the Depot Lot. Browning Allen said that staff submitted a Long Range Management Plan to the State in April of 2013 and now the State is working through the process.

Chair LaBrie requested that the Committee receive a report with more detail regarding the downtown paseos. Chair LaBrie said that he would also like to receive more information regarding revenue control items and license plate recognition technology.

Committee Member Williams asked if the 75 minute shuffle is a big problem for the Parking Program in terms of lost revenue. Victor Garza said that staff is aware that some customers are taking advantage of the free period but it does not significantly affect the bottom line.

Public Comment

Ethan Shenkman asked if staff knew the percentage of revenue that was collected from customers who receive the handicap parking rate. Mr. Shenkman said that the cost of painting a parking structure is excessive at \$100,000 and that those funds should be budgeted for higher priorities. Mr. Shenkman said that the New Beginnings Counseling Center can be improved to be more accommodating for users of the program.

Committee Member Pinner noted that the Painting line item was budgeted at \$100,000 but staff received good bids and only needed to spend approximately \$66,000.

Motion: To accept the operating and capital budget reports.

Made By: Bill Collyer **Second:** Kate Schwab

Yeas: 5 Nays: 0 Abstain: 0 Absent: (McKnight, Pratt)

6) SUBCOMMITTEE UPDATES

Finance Subcommittee

Committee Member Pinner said that the Finance Subcommittee further discussed the issue of on street valet parking. At the Subcommittee meeting, the discussion continued to move toward a stance of not allowing valet parking in the public parking lots and recommending that the valet operators use private parking lots. The Finance Subcommittee also reviewed the Capital Program as presented at today's meeting.

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Communications and Operations Subcommittee

Committee Member Schwab said that the Communications and Operations Subcommittee also discussed valet parking with similar lines of thinking as the Finance Subcommittee.

7) OPERATIONS UPDATE

Recent Occupancy Report for Lot 5

Malcolm Hamilton, Administrative Assistant, presented a recent occupancy report for the Victoria Street area. Mr. Hamilton noted that small samples indicated that Lot 5 was hitting full approximately 50 times between the hours of 12 p.m. and 2 p.m. during weekdays and it was hitting full approximately 100 times between 6 p.m. and 9 p.m. on Saturdays.

Chair LaBrie said that the Committee would like to stay involved in the discussions surrounding occupancies as it relates to recent business development and the potential for an expanded parking system in the Waterfront and Funk Zone areas.

Vice-Chair Pinner asked staff if they had a feel for the occupancy levels of the parking lot under the Public Market. Victor Garza, Downtown Parking Superintendent, said that utilization was low at first but more customers are finding and using the parking spaces.

Chair LaBrie said that staff may want to reach out to the New Vic Theatre to promote the use of Lot 6 as a convenient alternative to Lot 5.

Vice-Chair Pinner asked if staff is selling special event tickets for New Vic Theatre performances. Rebecca Jimenez, Parking Operations Supervisor, said that staff is not yet operating special events at Lot 5.

Vice-Chair Pinner requested an update from staff regarding the Lot 6 paseo that leads out to State Street. Browning Allen, Transportation Manager, said that there are no new developments regarding the paseo discussions. Committee Member Williams said that the Lot 6 paseo is not comfortable at night and any improvements to lighting and safety would help customers use Lot 6 for events at the Granada or New Vic Theatres.

8) ADJOURNMENT

The meeting adjourned at 8:55 a.m.