



DOWNTOWN PARKING COMMITTEE MEETING MINUTES

Thursday, March 14, 2013
Gebhard Meeting Room
630 Garden Street
Santa Barbara, CA 93101

1) **CALL TO ORDER:** 7:30 a.m.

2) **ROLL CALL**

DPC MEMBERS

Matt LaBrie	Present
Tom Williams	Present
Eric Kelley	Absent
Bill Collyer	Present
Gene McKnight	Present
Trey Pinner	Present
Krista Fritzen	Excused

Attendance

CITY STAFF PRESENT :

Browning Allen, Transportation, Streets and Parking Manager
Victor Garza, Parking /TMP Superintendent
Rebecca Jimenez, Parking Supervisor
Dion Tait, Parking Supervisor
Malcolm Hamilton, Administrative Assistant

LIAISONS PRESENT:

Randy Rowse, City Council
Deborah Schwartz, City Planning Commission

OTHERS PRESENT:

3) **PUBLIC COMMENT**

None.

4) **APPROVAL OF THE MINUTES FOR THE SPECIAL MEETING OF FEBRUARY 14, 2013: ACTION ITEM**

Motion: To approve the minutes from the special meeting of February 14, 2013.

Made By: Bill Collyer **Second:** Gene McKnight

Yeas: 5 Nays: 0 Abstain: 0 Absent: 2 (Fritzen, Kelley)

Gene McKnight clarified his question at the beginning of the February minutes and requested an adjustment. He asked if the Parking Program paid rent to use the office space in the Granada Garage. B. Collyer also asked for an adjustment to the minutes from February. B. Collyer recalled a statement from City staff indicating that in the past Police Officers had requested that lot operators not remind drivers of the correct exiting procedures. While exiting from some lots there are restrictions on left turns. M. Hamilton reviewed the notes and audio from the meeting and confirmed the comment.

Both adjustments have been recorded.

5) **ELECTRIC VEHICLE CHARGING STATION REPORT: ACTION ITEM**

M. Hamilton presented three charts that tabulate usage and revenue for the electric vehicle charging stations in the Downtown Parking Lots.

T. Williams expressed caution as to the effectiveness of the presented charts and said that they detract from what he believes to be more important, the revenue and costs of operating and maintaining these

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machines. M. Hamilton said that staff is still analyzing the electricity costs to determine the change if any. For revenue, the third slide details the net revenue since the beginning of the program.

M. La Brie asked what month staff began collecting a fee for charging. Downtown Parking began charging for usage on Monday, August 6, 2012.

T. Pinner commented that over half of the charging station users are paying for parking because they spend more than 75 minutes in the lot. M. Hamilton added that the large majority of charging users spend less than 4 hours charging.

T. Pinner asked if the net income figures include the cost of electricity. M. Hamilton said no, only the gross charging fee less the processing fee. He said that in his business, property management, more people are asking about charging stations.

T. Williams asked if staff knew how many different people are using the stations. M. Hamilton said that on average, there are 45 unique visitors per month.

M. La Brie asked if members can use any public station in California. D. Tait confirmed, and possibly throughout the entire United States. M. La Brie also asked if they actively market the service. M. Hamilton said that they operate on a national scale, and generally the marketing information is disseminated through the participating locations, like Downtown Parking, and other organizations, like the CEC.

D. Schwartz asked if staff can differentiate between local and non-local users. M. Hamilton said he is unsure but will look into the reporting system. D. Schwartz said that the current users are the early adopters and the membership will continue to climb. She commented that aggressive marketing may help boost participation.

Motion: That the Committee accept and receive the charging report and request a second report in October of 2013 which would include electricity costs, unique visitors, and location.

That the Committee recommend not to expand the electric vehicle charging station program at this time.

Made By: Trey Pinner **Second:** Bill Collyer

Yeas: 5 Nays: 0 Abstain: 0 Absent: 2 (Fritzen, Kelley)

6) OPERATIONS UPDATE: INFORMATIONAL ITEM

Lot 7 Interior Painting

V. Garza said that staff is preparing the bid package for the interior painting of Lot 7, Library Garage. This project is part of an ongoing project to make the structured lots cleaner, brighter, and safer. D. Tait added that project will begin mid-April and end mid-May. Prior to painting, the contractor will work at night to prepare the lot. There will be a full 3-day closure to complete the majority of disruptive work. After the full closure, the lot will be partially closed at times to allow the contractor to finish.

T. Williams asked when Lot 7 was last painted. D. Tait said that since its construction in the 1970's the lot has never been fully painted, but staff regularly does touch up work.

911 Call Center

V. Garza said that City Council authorized the design of the new location of the 911 Call Center and Parking staff is working with Engineering staff to work out the logistics.

Lot 5/Victoria Theatre Project

V. Garza said that construction on the Victoria Theatre is going as planned and the contractors are still

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renting 18 spaces in Lot 5. By moving monthly permit holders, utilizing the Davis Center Lot, and placing directional signage on the streets, staff has reorganized parkers and mitigated some of the impact to Lot 5.

B. Allen asked the Committee if there was interest in exploring temporary on-street parking on Anapamu Street. B. Collyer asked if that is the segment where cars line the south side of Anapamu and there is a bike lane adjacent to Lot 5. B. Allen confirmed.

G. McKnight said that as it relates to the Lot 5 project, he does not see a need for temporary parking with Lot 6 available. However, aside from the Lot 5 project, the bike lane is disjointed because it moves from the North Side to the South Side of Anapamu as it crosses State Street. M. La Brie added that the Committee is sympathetic to the nearby business concerns but he agrees with G. McKnight that it does not work well as a temporary fix.

R. Rowse asked if staff is providing PBIA relief. B. Allen said that staff does not provide credits for a private project. R. Rowse encouraged staff to continue to plan for the opening of the Victoria Theatre and the further impact to Lot 5 and the surrounding streets. In regards to Anapamu Street, B. Allen said that it would only provide up to 5 or 6 car spaces which is not a long-term fix.

T. Williams said there needs to be better vehicle and pedestrian signage to move cars to Lot 6 and move people to Lot 5. B. Allen said that it is part of the work plan for the Operations Subcommittee.

Lot 3 Exit Column Repair

D. Tait said that staff will need to repair the exit column at Lot 3 which will require a morning closure for two days while contractors cut into the concrete pad and manage the tree roots. T. Williams asked if staff will be removing a tree. V. Garza said that staff is pruning the roots not removing the tree.

B. Allen said that staff works with the City Arborist and relevant advisory groups to get authorization for less disruptive tree species.

Advisory Group Training Guidelines

B. Allen informed the Committee that Council adopted new policies that require advisory board members to attend a training session either online or in person. M. Hamilton will keep the Committee updated on requirements and dates.

RDA Long-Range Property Management Plan

B. Allen said that the City is required to draft a long-range plan for the use and development of the Depot Campus. Staff is presenting the Campus as a transit hub.

T. Pinner asked for the status of the Amtrak leasing agreement. B. Allen said that the lease negotiations are on hold until the ownership issue is settled. V. Garza said that Amtrak will assume the daily maintenance of the Amtrak premises and office, however Downtown Parking will own the building and fund capital projects for the Campus.

G. McKnight asked staff what Amtrak pays in rent to other cities. V. Garza said that generally Amtrak does not pay rent to the property owners.

T. Pinner commented that normally single tenant agreements provide that the tenant pay for many of the building expenses that Downtown Parking will assume. B. Allen said that the rent from the REA building will go towards a capital fund for the Depot Campus.

T. Williams asked if we have to retrofit the vacant half of the REA building. B. Allen said it will depend on the type of business.

7) ADJOURNMENT

The meeting adjourned at 8:47 a.m.