



# DOWNTOWN PARKING COMMITTEE MEETING MINUTES

Thursday, July 8, 2010  
7:30 A.M. – 9:00 A.M.  
Gebhard Meeting Room  
630 Garden Street  
Santa Barbara, CA 93101

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1) **CALL TO ORDER:** 7:30 a.m.

2) **ROLL CALL**

DPC MEMBERS

Randy Rowse	Present
Tom Williams	Present
Eric Kelley	Not Present
Bill Collyer	Present
Matt LaBrie	Not Present
Gene McKnight	Present

Attendance

CITY STAFF PRESENT :

Browning Allen, Transportation Manager  
Victor Garza, Parking / TMP Superintendent  
Brandon Beaudette, Administrative Assistant  
Rebecca Jimenez, Parking Supervisor

LIAISONS PRESENT:

None

Others Present

None

3) **PUBLIC COMMENT:**

None.

4) **APPROVAL OF MINUTES FOR THE REGULAR MEETING OF MAY 13, 2010**

It was moved by B. Collyer and seconded by T. Williams to approve the minutes. The motion was carried 3 yeas/0 nays.

5) **REVIEW OF THE DOWNTOWN PARKING OPERATING BUDGET**

B. Beaudette presented the end of the fiscal year numbers for FY 2010. He stated that there is still about a weeks worth of numbers that is not included with this presentation.

R. Rowse asked what the final amount was that RDA would be supplying Downtown Parking in exchange for the Downtown Maintenance contract. B. Allen replied it would be \$112,000 for FY 10'.

T. Williams asked how much longer Downtown Parking can go with spending \$500,000 in reserves every year. B. Allen stated about 5 years and then it would need to be addressed. B. Allen also would like to remind the committee that the RDA will be providing \$2.2 Million for concrete repair to parking structures 2, 9, and 10.

R. Rowse asked that the final FY 10 numbers and the Capital Improvement Plan be brought before the Committee at the next schedule meeting.

R. Rowse commented that we need to spend money in capital because Downtown Parking will never get rid of the extra expenses that are not parking related. Downtown Parking funds are being viewed as "low hanging fruit" by elected officials and a planned capital expenditure needs to be shown.

## **6) PUBLIC OUTREACH PLAN FOR CONCRETE REPAIR PROJECT FOR 9 & 10**

V. Garza presented the public outreach plan for the closures of parking structures 9 and 10 due to the concrete repair project.

The project will start next January at the conclusion of next years Film Festival. The concrete work to Lot 10 will cause the structure to close for 1 month due to safety concerns. The cost would increase plus the length of the project would double if tried to remain operational during the construction. Lot 9 is expected to take 1 month as well but could potentially remain operational during construction.

T. Williams asked if the construction is being done to the structures to keep them operational in the case of a big earthquake. V. Garza answered that the work is being done to Life-Safety standards which means it would withstand the earthquake and allow occupants to safely exit. It is not meant to keep structures operational.

Included in the outreach plan would be a 100% PBI credit for businesses adjacent to the parking structures.

T. Williams asked if the cause of the damage is known. B. Allen replied that it is unknown whether it is a design/construction flaw or the movement of beams from vehicles, weather, etc.

## **7) REVIEW OF THE TOUR OF THE DOWNTOWN PARKING FACILITIES**

V. Garza stated that after feedback from the tour he went out with the Dion Tait, Maintenance Supervisor, and looked at how the signage could be addressed. He also suggested that the Committee do the tour once a year. T. Williams would like to do the tour again after the concrete repair projects are completed.

## **8) OPERATIONS UPDATE**

R. Rowse asked about policy in regards to Fee Collection Envelopes. R. Jimenez stated that Night Envelopes are written Sunday through Thursday. They are not written on Friday and Saturday due to safety concerns and the lots are operational until 2:00 a.m. Tires are chalked at 7:45 p.m. and Fee Collection Envelopes are written at 9:00 p.m. for those remaining vehicles with chalked tires. If there is a special event the lots will remain open for the event. About 18,000 Fee Collection envelopes are written a year.

R. Rowse stated there were quite a few complaints were raised to him about the new practices of the Paseo Nuevo parking lot being un-manned. B. Collyer added that for every 1 person who complains there are 10 who do not. Even though this parking lot does not belong to Downtown Parking the public perception is that it's all of downtown and he is concerned. B. Allen stated that there is an agreement in place. Unfortunately, it is primarily in the fee structure and not the operations. R. Rowse asked if there was a quick fix. B. Allen replied the quick fix is to put 1 person back in the booths. G. McKnight added that having polite attendants is very beneficial for downtown businesses.

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T. Williams stated that during the Solstice Parade streets were blocked off because of the parade crossing and many parking lots on Anacapa were empty. Can that be changed? B. Allen replied he will ask the Police Department and coordinate for next year.

**9) ADJOURNMENT: The meeting adjourned at 9:08am.**