



# DOWNTOWN PARKING COMMITTEE MEETING MINUTES

Thursday, March 11, 2010  
7:30 A.M. – 9:00 A.M.  
Gebhard Meeting Room  
630 Garden Street  
Santa Barbara, CA 93101

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1) **CALL TO ORDER:** 7:30 a.m.

2) **ROLL CALL**

DPC MEMBERS

|               |         |
|---------------|---------|
| Randy Rowse   | Present |
| Tom Williams  | Present |
| Eric Kelley   | Present |
| Bill Collyer  | Present |
| Matt LaBrie   | Present |
| Gene McKnight | Present |
| Jim Hammock   | Present |

Attendance

CITY STAFF PRESENT :

Browning Allen, Transportation Manager  
Victor Garza, Parking / TMP Superintendent  
Brandon Beaudette, Administrative Assistant

LIAISONS PRESENT:

Grant House, City Council

Others Present

None

3) **PUBLIC COMMENT:**

None.

4) **APPROVAL OF MINUTES FOR THE REGULAR MEETING OF JANUARY 14, 2010**

It was moved by G. McKnight and seconded by M. LaBrie to approve the minutes. The motion was carried 6 yeas/0 nays.

5) **REVIEW OF THE PROPOSED FY 2011 DOWNTOWN PARKING OPERATING BUDGET**

B. Allen presented the proposed FY 2011 Downtown Parking Operating Budget.

T. Williams asked about billed revenue. How many don't pay at the kiosk and are repeat offenders tracked? B. Allen stated that staff would return with a more clear answer at next months meeting.

R. Rowse questioned about any proposed changes to the PBIA. B. Allen stated that any changes would be brought to the committee as part of the annual report by the May meeting at the latest.

M. LaBrie would like to receive a report on property insurance coverage and confirmation that capital and reserve accounts are not factored into that by risk management. B. Allen stated that could be brought back to the committee.

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B. Allen updated the committee on the availability of RDA funds in order to supplement the Downtown Maintenance Agreement. Downtown Parking will be receiving \$112,000 but the additional \$80,000 is still being debated. R. Rowse stated that RDA will be sunsetting and if the Downtown Maintenance Agreement is going to be an on-going item then other revenue streams to cover this item as he can not rationalize Downtown Parking paying for sidewalk clean up. G. McKnight echoed this sentiment and stated that doing nothing is not sound financial management.

T. Williams stated that staff will wind up with a surplus this year. Why is next year's budget not reflecting the same type of surplus? B. Allen stated that staff has done an exceptional job this year being fiscally conservative. It would not be sound budgeting to expect that kind of spending year after year. T. Williams stated that just seems to go against good business sense. G. House added that a fundamental difference needs to be noted. Downtown Parking is not an enterprise fund by Charter. Therefore it is legally susceptible for funds to be moved to outside departments. He continued that the Committee is getting wise counsel from Staff to show a fiscally conservative budget.

J. Hammock questioned why the Annual Downtown Parking Maintenance and Repair is listed as a Capital item and not in the operating budget. B. Allen explained that the rationale behind that is so money can be carried over from year to year so on-going projects such as sidewalk repair or slurry sealing the lots can be accomplished. It would go to fund balance at the end of every fiscal year if it was left in the operating budget. G House added that when you have a surplus in Capital due to a low bid or whatever the circumstance the best course of action is to start completing other projects. The key is to identify the needs ahead of time so they can be taken care of.

G. McKnight asked if projects come up that are not identified. B. Allen replied that they do come up Reserves can be appropriated with Council approval. The lighting project that would result in quite a bit of savings that was completed last year is a good example. G. McKnight asked if a 5% line item could just be appropriated each year as an emergency fund. G. House answered that could be vulnerable. Particularly identifying projects is a better option.

R. Rowse asked if a percentage breakdown of this year's operating budget can be brought to next month's meeting. B. Allen stated that staff would provide.

**6) OPERATIONS UPDATE (INFORMATIONAL)**

V. Garza updated the Committee on the Reconfiguration to City lots 4 and 5 Project. The award of contract for construction services will go to council on March 16, 2010. The bid came in well under what was budgeted.

**7) ADJOURNMENT:** The meeting adjourned at 8:58am.