



DOWNTOWN PARKING COMMITTEE MEETING MINUTES

Thursday, January 14, 2010
7:30 A.M. – 9:00 A.M.
Gebhard Meeting Room
630 Garden Street
Santa Barbara, CA 93101

1) **CALL TO ORDER:** 7:30 a.m.

2) **ROLL CALL**

DPC MEMBERS

Randy Rowse	Present
Tom Williams	Present
Eric Kelley	Present
Bill Collyer	Present
Matt LaBrie	Present
Gene McKnight	Present

Attendance

CITY STAFF PRESENT :

Browning Allen, Transportation Manager
Victor Garza, Parking / TMP Superintendent
Brandon Beaudette, Administrative Assistant
Rebecca Jimenez, Parking Supervisor
Dion Tait, Parking Supervisor
Michelle DeCant, Public Works Business Manager

LIAISONS PRESENT:

Grant House, City Council

Others Present

Sheila Lodge, Planning Commission

3) **PUBLIC COMMENT:**

None

4) **APPROVAL OF MINUTES FOR THE REGULAR MEETING OF NOVEMBER 12, 2009**

G. McKnight noted that in regards to the MTC Lease on item 5 that the CPI increase is an annual increase.

It was moved by B. Collyer and seconded by G. McKnight to approve the minutes. The motion was carried 5 yeas/0 nays.

5) **SIX MONTH REVIEW OF FY 2010 OPERATING BUDGET**

B. Beaudette gave an update on Downtown Parking revenue to date for this fiscal year. Revenues and Expenditures are on target for what was budgeted at 50% through the fiscal year.

G. McKnight asked how the disbursements for the Enhanced Transit are paid since the fiscal year expenditures for this line item are a bit high for 50% through the year. B. Allen stated that they are actually paid in advance.

R. Rowse stated that in regards to the budget he would like the Changes to the PBIA Categories, and Update on Credit Cards being offered at the kiosks, and the status of available RDA funds for pertinent projects.

6) REVIEW OF THE FY 2010 AND THE PROPOSED FY 2011 CAPITAL IMPROVEMENT PROGRAM

B. Allen presented the Capital Improvement Projects Program for both adopted FY 2010 and proposed FY 2011. Each project proposed in FY 2011 was discussed.

T. Williams asked to what is the extent of the concrete repair for lots 2, 9, and 10; he wanted to know if it was structural or decorative. B. Allen replied that it is structural although the repairs needed for lot 9 are far less demanding than the work that needs to be done to lots 2 and 10.

G. McKnight asked what becomes of the RDA owned lots when the RDA reaches its sunset. B. Allen replied that the City of Santa Barbara Downtown Parking would take over the lots. G. McKnight added the importance of asking for RDA funds now while they are still under their purview. B. Allen replied that is exactly what Downtown Parking is currently doing.

M. LaBrie asked why the Lot 2 Arcade Project was on the FY 2010 CIP but not included on the FY 2011 CIP. Additionally, the Lot 9 Concrete was not included on the FY 2010 CIP. He wanted to know if this was a new project. B. Allen replied that the scope of work changed for the Lot 2 Arcades Project. It was originally slated as a replacement project but turned into a demolition and enhancement project instead. The Lot 9 concrete repair was always identified as a CIP project but was broken out further in the FY 2011 CIP as estimates became clear for the three garages.

G. House asked how a favorable bidding climate affect the Capital Improvement Program. More specifically, can projects be moved up to take advantage of more favorable bidding? B. Allen answered that is a tough one as projects can only go out when money is appropriated for them. G. House added that is a conversation that needs to take place and is willing to assist with that.

T. Williams asked if there was a fear of further deterioration of the concrete since projects are in outer years. B. Allen replied that there is no fear of the concrete being damaged more than what is already there.

M. LaBrie asked about the Elevator Modernizations. D. Tait stated that the upgrades are not necessarily facelifts but more behind the scenes work. Included would be newer technology to make the elevators safer.

R. Rowse asked about the lighting project for the surface lots. V. Garza stated this is a bigger conversation than the garages as photo metrics and types of illumination need to be discussed first. D. Tait added the savings wouldn't be as dramatic as the garages as some surface lots only house five or six lamps. Whether it comes from Downtown Parking or James Dewey in Facilities G. House would like to see a report on the savings from the lighting project for the garages.

T. William asked when more would be known about the available funds from the RDA. G. House replied that the big question the DPC should ask is what happens when the RDA sunsets but B. Allen stated it best that more will be known when the state budget is finalized.

G. McKnight asked if it would be possible to have a tour with D. Tait to show the lots and all the various projects. R. Rowse concurred that would be a great idea and would like it to be a future agenda. B. Allen asked if it could possibly be done as a special meeting. R. Rowse agreed and D. Tait stated he would be willing to do so.

7) PRESENTATION OF HOLIDAY OCCUPANCY REPORT

B. Beaudette presented the 2009 Holiday Occupancy Report. The report compares the occupancy in the lots for a two week period during the Christmas Holiday. Noted was the

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occupancy was up slightly during the week and down slightly on the weekend. B. Beaudette pointed out that Christmas was on a Friday and that accounted for the slight decrease on the weekend.

8) OPERATIONS UPDATE (INFORMATIONAL)

B. Allen updated the Committee on the Reconfiguration to City lots 4 and 5 Project. The project will be going out to bid next week and a meeting with staff and the Downtown Organization will also take place next week in regards to public and merchant outreach.

ADJOURNMENT: The meeting adjourned at 8:45am.